



## TOWN OF HARRISON

### HARRISON PLANNING BOARD MEETING MINUTES 08.02.2023

Board Members Present: Chairman James Dayton, Wendy Gallant, Scott Ramsdell, Michael Garvey

Board Member Absent: Vice-Chairman Colleen Densmore

Staff Present: Assistant CEO Jim Fahey, Secretary Veronica LaCascia

Public Present: Tammy Reynolds, Paul Reynolds, Thomas LaCascia, Shannon Soucy  
Chris Richards w/ LRTV

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The meeting was called to order at 6 pm by Chairman Dayton and a quorum was determined.

#### 1. **Old Business:**

##### A. Approval of the Meeting Minutes for July 12<sup>th</sup> 2023

**Wendy Gallant makes a motion to accept the meeting minutes as typed. Scott Ramsdell seconds the motion. All in favor 4-0**

##### B. Site Plan Review Application – Tammy & Paul Reynolds – M24 L13-A

This is Mr. & Mrs. Reynolds second time before the board. They would like to be approved for their new hair salon.

Mr. Chairman James Dayton asks the Reynolds about their proposed sign, “The only thing I haven’t seen yet is a sketch for the sign. Did you submit a sketch for the proposed sign?”

“It’s just a location for the sign on the sketch for the whole salon. It’s a 3’x4’.” Mr. Reynolds answers.

Mr. Chairman wonders, “Do we know what its going to say? If its going to be lit than it needs to be downward.”

Mr. Reynolds replies, "We aren't sure what exactly the sign will say yet. The lights will be solar lit and facing down."

Mr. Chairman asks the Planning Board Secretary, Veronica LaCascia, if notices went out to the required 200ft adjacent property owners. The notices were sent and received by all parties. There was no feedback obtained in return.

The Chairman now asks the rest of the board members if they have any other questions.

Ms. Gallant begins, "I do want to ask the question and I will always ask the question, because that is a dark area, and we like to protect dark skies. I know we don't have a written ordinance about the lumens. I'm just hopeful that people will be considerate of that."

**Mr. Chairman makes a motion that the application is complete.**

Ms. Gallant interrupts, "We don't need to go back through the changes?"

Mr. Chairman tries to clarify, "We went through all the changes last time. If you want to review, we can."

Ms. Gallant continues, "I apologize, I was not supposed to be here tonight, so I didn't really do my due diligence. I just want to check my notes here. In my notes it says there will be a public hearing, this would be the public hearing per say, because we have already notified people and if they had something to say this would be the time that they say it. So, we aren't having a whole separate one. So, we have decided we are at the public hearing and there is no one to consider, right?"

Ms. Gallant asks the ACEO, Mr. James Fahey, if he is satisfied with the project.

Mr. Fahey responds, "The only problem I had with this from the beginning was the septic. Which they have addressed, by putting a new septic in with the new building. It meets all of our criteria, so I have no problems whatsoever."

Mr. Scott Ramsdell points out that we are still in the middle of a motion, and we are still looking for a second.

Mr. Chairman agrees with that statement.

**Mr. Ramsdell seconds. All in favor 4-0.**

Mr. Chairman seeks a motion to move the project forward.

**Ms. Gallant makes a motion that we have given approval of the use of this property as a salon. Mr. Michael Garvey seconds. All in favor 4-0.**

## 2. **New Business:**

### A. Site Plan Review Application – Camps Newfound/Owatonna – M32 L12

There is no one here presenting the project. This does not matter to The Board. They will continue reviewing the application. However, if there is a question the board needs answered they may need to table the project. This is a rebuild project with no change of use.

Mr. Garvey begins, “The existing structure was 24’x26’ and they are adding a 12’x29’ addition.”

Mr. Fahey explains, “It’s not in shoreland zoning so the size of the home is in the right of regulations.”

Mr. Garvey agrees, “It’s well within setbacks.”

**Mr. Chairman makes a motion to accept the application as complete. Mr. Ramsdell seconds the motion. All in favor 4-0.**

**Mr. Garvey makes a motion to move the project forward so they can start the new structure. All in favor 4-0.**

## 3. **Findings of Facts:**

### A. Crown Castle for VZW – M54 L22

**Facts & Findings were completed by The Board. They are signed and ready to be filed.**

### B. Tammy & Paul Reynolds M24 L13-A

**Facts & Findings were completed by The Board. They are signed and ready to be filed.**

### C. Camps Newfound/Owatonna M32 L12

**Facts & Findings were completed by The Board. They are signed and ready to be filed.**

## 4. **Next Meeting:**

Workshop to be held on August 16<sup>th</sup>, 2023

Regular Planning Board Meeting to be held on September 6<sup>th</sup>, 2023.

## 5. **Adjourn:**

Meeting is adjourned at 6:47pm

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Chairman James Dayton

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Secretary Veronica LaCascia