Present: Chairman Matthew Frank, Vice Chairman Raymond Laplante, Selectman Richard Sykes, Selectman Henry Dumont, Town Manager Tim Pellerin, Secretary Melissa St. John

Absent: Selectman Penny Bean

Public: LRTV, attendance sheet attached

1. Pledge of Allegiance – Led by Chairman Frank
2. Meeting called to order at 6:00 p.m. by Chairman Frank
3. Public Participation (Non-Agenda Items)
4. Approval of Unsigned Warrants – Warrants #20 - #28 approved with signatures
5. Approval of Minutes – December 13, 2018

Motion to approve the minutes of December 13, 2018 made by Selectman Sykes, 2nd by Selectman Laplante. Approved 4-0.

6. Old Business - None

7. New Business
   a. Sandy Swett – Community Block Grant

Sandy Swett spoke about applying for a community block grant to build onto and update the VFW hall to expand the food pantry and eventually create a community center. She is not looking for any money from the town to implement this project.

Questions raised about who administers the funds and who administers the project. She needs the town manager to sign off on the application to be able to submit it by the end of the month.

Motion made to allow the town manager to approve the plan pending the outcome of the answers to the questions or the plan needs to come back to the Board
made by Selectman Sykes, 2nd by Selectman Dumont. Selectmen Laplante wants a clerk of the works and a total of the costs for this project before final approval. Approved 4-0.

b. GPCOG - Stephanie Carver, Kristina Egan

Kristina Egan and Stephanie Carver came from GPCOG to share what the organization is doing in Cumberland County and what they are providing for resources for our local use. Bulk purchasing, ordinance help, tourism and building the economy in the area are some of the things they are focusing on.

c. Assistant Code Enforcement/LPI job description

Motion to approve the job description for the Assistant Code Enforcement/LPI job description made by Selectman Laplante, 2nd by Selectman Dumont. Approved 4-0.

d. Set date for election/town meeting

Motion to approve the town meeting schedule as presented made by Selectman Sykes, 2nd by Selectman Laplante. Approved 4-0.

e. Set date for floating holiday for FY20

Motion to set the date for the floating holiday for FY20 to Friday July 5th made by Selectman Laplante, 2nd by Selectman Sykes. Comment raised as to whether the employees had been asked about a preference for which day they would like off. Motion to table this decision until the next meeting made by Selectman Sykes, 2nd by Selectman Dumont. Approved 4-0.

The town manager will poll the employees and report back.

f. Cable TV franchise renewal proposal

Met in a meeting with a large number of other local towns to discuss banning together to negotiate a new cable franchise agreement. We have a contractor (Michael Edgecomb-used to work for the cable companies, now retired) willing to negotiate for the group for a set price. Maximum price is $5200. Town manager recommends we join the group.

Motion to participate in the Lakes Area consortium cable agreement made by Selectman Laplante, 2nd by Selectman Sykes. Approved 4-0.

8. Town Manager’s report
1) **ADMINISTRATION**-
   A) Worked on budget
   B) Went to cable t.v. meeting
   C) Worked on job classifications
   D) Furnace fixed @Town Office
   E) 2 Citizens complaints

2) **PUBLIC WORKS**-
   A) Sand and salting

3) **FIRE DEPARTMENT**-
   A) Engine 4 is repaired and back in service.

4) **SOLID WASTE/TRANSFER STATION**-
   A) Good reports on clean recyclables

5) **RECREATION**-
   A) Ice skating rink built and running
   B) Senior Luncheon today
   C) Festival moved to Feb 23rd, 24th
   D) Ice fishing derby is Feb 16th
   E) Feb senior luncheon id the 5th

6) **PUBLIC SAFETY**-

7) **PARKS**-

8) **ON-GOING PROJECTS**;
   A) 6 Applications for Asst. Code Officer
   B) Sand salt / camera’s

Selectman Frank will sit on the hiring committee for the Assistant Code Enforcement/LPI position.

Motion to approve a video surveillance system at the public works made by Selectman Sykes, 2nd by Selectman Dumont. Approved 4-0.

9. Other Business

February 14th meeting will be moved to 7:00pm. due to a conflict of scheduling.

10. Executive Session – Title 36 §481 – Poverty abatement
Motion to enter executive session pursuant to Title 36 §481 for a poverty abatement hearing made by Selectman Dumont, 2nd by Selectman Laplante. Approved 4-0.

Came out of executive session at 8:15 pm.

Motion to grant a poverty abatement for tax years 2016 & 2017 for account 2000 made by Selectman Laplante, 2nd by Selectman Sykes. Approved 4-0.

11. Adjourn

Motion and 2nd to adjourn at 8:17 p.m.

Respectfully submitted,

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Matthew Frank, Chairman

_______________________
Melissa St. John, Secretary