Present: Chairman Matthew Frank, Vice Chairman Raymond Laplante, Selectman Richard Sykes, Selectman Penny Bean, Selectman Henry Dumont, Town Manager Tim Pellerin, Secretary Melissa St. John, CEO John Wentworth

Public: LRTV, attendance sheet attached

1. Pledge of Allegiance – Led by Chairman Frank

Public hearing for junkyards and general assistance appendices held. See public hearing notes attached.

2. Meeting called to order at 7:00 p.m. by Chairman Frank

3. Public Participation (Non-Agenda Items) – no public comments
   a. Loon Echo Land Trust – Tom Perkins

Spoke on the land they are acquiring in Harrison to protect the watershed.

   b. Deputy Hastings

Has had 228 incidents in the past month. He has focused on slowing the traffic down and his actions, based on feedback, is supported by the community.

4. Approval of Unsigned Warrants – Warrants #12 - #15 approved with signatures

5. Approval of Minutes – September 18, 2018

Motion to approve the September 18, 2018 minutes made by Chairman Frank, 2nd by Selectman Bean. Approved 4-0. Selectman Laplante abstained, not present.

6. Old Business
   a. 2018 Audit presentation
Christine Howe from RHR Smith handled the audit this year for us. The town is in very good shape and there was nothing that stood out as a problem, procedural or otherwise.

b. Nate Sessions

The Board revisited this issue after having time to look over all of the information in the file. The motion on the floor is for a $500 fine for the violation made by Chairman Frank, 2nd by Selectman Sykes. Approved 3-2. Selectman Sykes & Bean voted against.

c. Todd & Jean Keen

Shoreland zoning violation pertaining to a deck on the water at Crystal Lake. Multiple letters sent. Deck finally removed by owner. Consent agreement for violation ignored and no contact made from the land owner. John recommends the Board send it to legal. After discussion, Chairman Frank asked John to contact legal.

7. New Business
   a. Junkyard permits
      i. John Campbell, dba. Sports Cars
      ii. Harrison Auto Salvage

Motion to renew junkyard permits for John Campbell and Harrison Auto Salvage made by Selectman Laplante, 2nd by Selectman Bean. Approved 5-0.

   b. Job description – Public Works Foreman/Transfer Station Manager

Motion to approve the public works foreman/transfer station manager job description made by Selectman Sykes, 2nd by Selectman Bean. Approved 5-0.

   c. Appointment – Alternate to Planning Board

Motion to appoint Brian Spaulding to the Planning Board as an alternate made by Selectman Sykes, 2nd by Selectman Bean. Approved 5-0.

   d. Warrant for November 6, 2018 election

Motion to approve the Warrant for the November 6, 2018 election made by Selectman Laplante, 2nd by Selectman Bean. Approved 5-0.
e. Selectmen meeting date and time review

Discussion to change the meeting night to accommodate member’s schedules.

Motion to change the date of the monthly selectmen meeting to the 2\textsuperscript{nd} Thursday of the month beginning in November and beginning at 6:00 pm made by Selectman Sykes, 2\textsuperscript{nd} by Selectman Bean. Approved 5-0.

f. ATV Policy

Motion to approve the ATV policy as presented made by Selectman Laplante, 2\textsuperscript{nd} by Selectman Dumont. Approved 5-0.

g. RFP for future audit

The town has been with the same audit firm for 7-8 years. Four proposals submitted. RFP information attached.

Motion to adopt the recommendation to hire Ron Beaulieu to be our auditor made by Selectman Laplante, 2\textsuperscript{nd} by Selectman Sykes. Approved 5-0.

h. General Assistance appendices A – D

Motion to accept the updates to the appendices A -D for general assistance made by Selectman Bean, 2\textsuperscript{nd} by Selectman Dumont. Approved 5-0.

8. Other Business

a. Election Update

Elections will be held November 6, 2018 from 8 am – 8 pm here at the town office. Absentee ballots are available until Thursday November 1\textsuperscript{st} at 5:00 pm. There will be evening hours for voter registration and absentee voting on Tuesday October 30\textsuperscript{th} from 5:00 pm to 7:00 pm. We do have a municipal ballot this November with 4 questions on it. All information can be found on our website. I have also put a link to the Secretary of State’s website explaining rank choice voting and how to mark the ballot.

Request made of the town manager to provide information to move the town meeting to a secret ballot to include more people in the process. What would be involved. This method is used in other towns –

Positives allows elderly to vote, allows people unable to attend town meeting or uncomfortable speaking at town meeting the opportunity to have their say in the budget, brings more people to the voting place, vote every year on the ballot whether to continue the process.
Negative – a few felt they lost their say with an open town meeting and being able to alter an article.

9. Town Manager’s Report

There will be an increase in EcoMaine to cover the cost of recycling. This amounts to about $2000 for the rest of this fiscal year or $10,000 for the next fiscal year.

1) ADMINISTRATION-
   A) Developed and sent out the Audit RFP.
   B) Met with Union on 3 Labor contract issues.
   C) Conferring with Attorney on two legal issues, one personnel.
   D) Attended MMA Annual conference.
   E) Attended monthly western Maine managers meeting.
   F) Attended a tour of ECO Maine Facility. ECO Maine Rates.
   G) Met with 5 citizens on different complaints and issues.

2) PUBLIC WORKS-
   A) Completed Sand RFP and is hauling sand.
   B) Doing ditching, tree trimming and culvert work.
   C) Filled pot holes on Maple Ridge Road.

3) FIRE DEPARTMENT-
   A) Engine 4 is repaired and back in service. Bill was $7390.35. About $700.00 less than originally estimated.

4) SOLID WASTE/TRANSFER STATION-
   A) Concrete pads are in the process of being installed at transfer station.
   B) Painting and cleaning at transfer Station.

5) RECREATION- Fall soccer is wrapping up on the 27th of this month.

6) PUBLIC SAFETY-

7) PARKS-
   A) Fall fertilizer and seeding treatment completed.
   B) Getting everything buttoned up for winter at Radar and Crystal Lake.
   C) Completed limited repairs to Crystal Lake snack shack and buildings and dugout at Radar.

8) ON-GOING PROJECTS;
   A) Docks-coming out this week, will do an evaluation and assessment for replacement.
B) Town office building work is being completed.
C) Working on updating Master C.I.P. Project priority list for the next budget.

10. Executive Session – Personnel matter pursuant to 1 M.R.S.A. §405 (6)(A)
Meeting suspended at 8:33 pm. to move into the Assessor’s meeting in deference to the public waiting.

Motion to enter into executive session at 9:04 p.m. made by Selectmen Laplante, 2nd by Selectman Sykes. Approved 5-0.

Came out of executive session at 9:45 pm, no action taken.

11. Adjourn

Motion to adjourn at 9:45 p.m. made by Selectman Laplante, 2nd by Selectman Sykes. Approved 5-0.

Respectfully submitted,

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Matthew Frank, Chairman

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Melissa St. John, Secretary