HARRISON BOARD OF SELECTMEN
MEETING
Thursday November 10, 2016 – 7:00P.M.

Present: Chairman Matthew Frank, Vice Chairman William Winslow, Selectman Richard St. John, Selectman Achille Belanger, Selectman Raymond Laplante, Town Manager George Finch, Secretary Melissa St. John, CEO John Wentworth

Public:LRTV, 6 residents

1. Pledge of Allegiance – Led by Chairman Frank

2. Meeting called to order at 7:00 p.m. by Chairman Frank

3. Public Participation (Non-Agenda Items)

4. Approval of Warrants #16 - #19

Motion to accept the Fiscal Year 2016/17 Financial Warrants #16- #19 made by Selectman Winslow, 2nd by Selectman Laplante. Approved 5-0.

5. Approval of minutes – October 13, 2016

Motion to accept the October 13, 2016 meeting minutes made by Selectman St. John, 2nd by Selectman Belanger. Approved 5-0.

6. Old Business – None

7. New Business

   a. Appointment Bob Celeste Water Extraction Committee

Motion to appoint Bob Celeste to the Water Extraction Committee made by Selectman St. John, 2nd by Selectman Winslow. Approved 5-0.

   b. 2017 letter for Lions Texas Hold Em

Motion to grant the Lions a letter for 2017 to hold Texas Hold Em, made by Selectman St. John, 2nd by Selectman Belanger. Approved 5-0.
c. Fire truck quotes

Bid numbers and town manager notes attached.

**Motion made to purchase Greenwood Emergency Vehicle for 7 payments at $70,778.75 made by Selectman Winslow, 2\textsuperscript{nd} by Selectman St. John.**

Dana stated there was an adjustment made to the prices which brought both prices within the allotted range. He asked the board to spend a bit more and purchase the higher price truck. Dana also suggested we pre-pay to get the lower price. There was discussion about different methods of payment.

Discussion included differences between the trucks. The town manager supports purchasing the Greenwood.

The mil rate would be affected by 1/5 of a penny to purchase the more expensive truck.

**Voted down 5-0.**

**Motion made to purchase the Minuteman fire truck by pre-pay made by Selectman Winslow, 2\textsuperscript{nd} by Selectman Belanger. Approved 5-0.**

d. Roads

The referendum passed and we will be working with companies to get the road work done in the spring.

Five minute break was taken. Meeting called back to order.

e. Administrative Consent Agreements
   i. Monday Cove Association

Shoreland zoning violation, removal of vegetation, occurred on Long Lake at the Monday Cove Association, Map 22 Lot 125. CEO recommendation is a $500 fine.

**Motion made to place a $500 fine on Map 22 Lot 125 made by Selectman Winslow, 2\textsuperscript{nd} by Selectman St. John.**

Brian Ladd spoke on behalf of the association about the cutting that was done. It was not approved by the association and he feels it was vandalism done to the association property. No one has stepped forward to admit the cutting. He has replanted the area with native plants and he is asking for a waiver of the $500 fine.

**Motion amended to waive the $500 fine made by Selectman Winslow, 2\textsuperscript{nd} by Selectman St. John. Fails 1-4.**
The board has asked John to bring an administrative consent agreement back for approval.

ii. Jane Marsh Irrevocable Trust

Shoreland zoning violation, placement of material, at 12 Crystal Lake Shores, Map 47 Lot 14. CEO recommends a $500 fine.

Motion made to fine the Jane Marsh Irrevocable Trust a $500 fine made by Selectman Winslow, 2nd by Selectman Laplante.

John stated fill was placed within the shoreland zone without proper permits. Old docks will be removed in the spring. They have agreed to pay the fine when the consent agreement is sent.

Motion approved 5-0.

f. Legal Issues
   i. Bollinger – Map 21 Lot 124

Shoreland zoning issue. Letters have been ignored. Asking to go to the town attorney.

Motion made to allow CEO to work this out with the town attorney made by Selectman St. John, 2nd by Selectman Laplante. Approved 5-0.

   ii. Legal Case – Planning Board request for legal on Rolfe Estate

The planning board is looking for approval to ask legal whether they can apply the Town awarded court settlement to the heirs of the property and apply it as a condition of approval for the subdivision. The subdivision agreement is being worked out between the Waterford and Harrison planning boards.

Motion to authorize the planning board to inquire of legal about the Rolfe estate made by Selectman Winslow, 2nd by Selectman St. John. Approved 5-0.

8. Other Business
   a. Election information

I would like to thank all of my election day help for a great job on Tuesday. A special thank you to my deputy clerks who have hung in there for the long days before the election to get everything done that needed to be in order to be ready for Tuesday and the days following the election because it doesn’t end for us at 8:00 on Tuesday night.

We had a total of 1497 registered voters turn out at the polls. That is 83% of our registered voters. The local road referendum passed with a vote of 995 – 487.
9. Manager’s Report

6-Years – Just a quick note for the record November marks the beginning of my 7th year as your Town Manager.

Fiscal Year 4-Month Financial Update –

a. We are on target through the first four months but there is concern about winter, as always, and other costs which may exceed budget once we have the final figures on health insurance in place. Our health insurance covers the calendar year not the fiscal year so we will see an increased monthly cost in January.

b. As of the end of October we are on track to finish the fiscal year about $35K or 1.9% to the good with revenues projected to be $82K to the positive side. This leaves us with about $117K for wiggle room to meet our needs and stay within budget.

FY18 Budget Plan –

c. While I am still two months, (January), from providing the first draft of the fiscal year 2018 budget to the Select Board we will do what we can to hold the $10.95 mill rate. As always we will have concern until the final education and county budgets are passed. It I have been asked about a couple of issues, one being the minimum wage increase and it may have a small impact on the summer recreation help and about rising health insurance costs which everybody is concerned about. Impact of the education budget may not be known until the last minute the minimum wage and insurance impact will be known when I present the budget in January.

Public Works –

d. **Capital Roads Bond** – With the approval of the Capital Roads Bond I will begin the process of preparing the bond data for submittal and tie together the pieces of the 2017 road plan in order to get a jump start on the roadwork versus the annual wait until after the Town Meeting and then push to have the road work done before winter sets in.

e. **Boat Launch Ramps** – We have obtained the new steel reinforced concrete ramp parts to rebuild our launch ramps at both Long Lake and Crystal Lake

f. **Summer Projects** – Summer projects will be wrapped up over the next few days

g. **Winter Projects** – Equipment is ready, sand and salt ready and now we await winter, although from my point of view which I expect is shared by the crew we are not in a big rush to be plowing snow.
Parks –

h. Final wrap up of the RADR Sports Complex is near completion as is the work left at Crystal Lake Park. Summer equipment has been serviced and stored and snow equipment is being readied for snow removal along walkways in Town and in the Town Office parking area.

Recreation – I think I can speak for all that the transition from Paula to Kayla has gone much smoother than one could have expected. This past week saw the continuation of the recreation Halloween party at the fire station and the continuation of the once a month senior social luncheons.

10. Executive Session (if necessary)

11. Adjourn

Motion to adjourn at 9:15 p.m. made by Selectman Winslow, 2nd by Selectman Belanger. Approved 5-0.

Respectfully submitted,

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Matthew Frank, Chairman

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Melissa St. John, Secretary