Present: Chairman Matthew Frank, Vice Chairman William Winslow, Selectman Richard St. John, Selectman Achille Belanger, Selectman Raymond Laplante, Town Manager George Finch, Secretary Melissa St. John

Public: LRTV, 2 general public

1. Pledge of Allegiance – Led by Chairman Frank

2. Meeting called to order at 7:00 p.m. by Chairman Frank

3. Public Participation (Non-Agenda Items)

4. Approval of Warrants #20, #21 & #22

Motion to accept the Fiscal Year 2016/17 Financial Warrants #20, #21 & #22 made by Selectman Belanger, 2nd by Selectman Winslow. Approved 5-0.

5. Approval of minutes – November 10, 2016

Motion to accept the November 10, 2016 meeting minutes made by Selectman Winslow, 2nd by Selectman Belanger. Approved 5-0.

6. Old Business
   a. Monthly meetings

Motion to continue with the once a month meetings holding them on the 2nd Thursday and calling a 2nd meeting on the 4th Thursday as needed made by Selectman Winslow, 2nd by Selectman St. John. Approved 3-2. Selectman Frank and Selectman Belanger against

7. New Business
   a. Hazard Mitigation Plan

Motion to accept the Cumberland County Hazard Mitigation Plan 2017 Update, made by Selectman Laplante, 2nd by Selectman St. John. Approved 5-0.

   b. Registrar of Voters
Motion to appoint Melissa St. John as Registrar of Voters for a term of 2 years (January 1, 2017 – December 31, 2018), made by Selectman Winslow, 2nd by Selectman Laplante. Approved 5-0.

8. Other Business

Selectman St. John brought up that Crystal Lake dam emergency overflow is at 7 feet and the lake is kept at 6 feet. It is a sandbar around the dam and it would be detrimental to the grange, Tie-Up and other buildings and bridges further downstream if it were to overflow. Would like to see the overflow cut down to 6 feet to keep water going through the dam and not around it.

Selectman Belanger mentioned the dam on Bear River and Scribner’s Mills as potential items to check on.

Selectmen Frank asked the item be put on the agenda for the next meeting.

Town Manager brought up that Scribner’s Mill bridge needs to be addressed. Otisfield up until now has said they aren’t interested in putting any money into it. We will need to decide if we want to pay to fix it or close it.

9. Manager’s Report

Christmas falls on Sunday this year.

- The Transfer Station will be closed on Sunday, December 25th and will reopen on Monday, December 26th.

- The Town Office will be closed on Monday, December 26th and reopen on Tuesday, December 27th.

Fiscal Year 2017 - Finance Report Through November – All departments are on target, (comparison with past years budgets), following the first five months of the fiscal year. Public works, so far, has benefited with just a bit of sanding necessary this week although I recognize we have a lot of winter to go. Otherwise I expect we will continue to maintain the fiscal responsibility we utilize and wind up on the positive side of the balance sheet at the end of the fiscal year.

Fiscal Year 2018 – Budget Preparation – We continue to work the numbers in our process to reach the goal of no increase in the FY18 budget which begins on July 1, 2017. As always we will await for word from the schools and county on the parts of the budget we have little to no control over but feel confident that even with what we see as increases in cost of municipal services that we can stay within the goal of holding the tax rate relatively flat.
Maine Minimum Wage & FLSA – (Fair Labor Standards Act) - The changes signed into law by the President in May with a requirement to be complied to by December 1st have been held up, (at least temporarily), by a judge. I fully expect the law or at least parts of it will eventually be required so we will continue to work towards compliance. Fortunately for Harrison there are only a few changes we have to make. We face minimal impact in the States minimum wage law passed in November.

Note on my schedule – I do want to note that I will be taking a Christmas/New Year’s break leaving on Thursday, December 22nd and returning to the office on Thursday, January 5th. As always I will be working from away and be available through the regular channels.

Seasonal Best Wishes – I also want to send out best wishes for a Merry Christmas and Happy New Year and the best of the holidays to whomever celebrates the season for other reasons.

10. Executive Session (if necessary)

11. Adjourn

Motion to adjourn at 7:39 p.m. made by Selectman Winslow, 2nd by Selectman Belanger. Approved 5-0.

Respectfully submitted,

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Matthew Frank, Chairman

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Melissa St. John, Secretary