



HARRISON BOARD OF SELECTMEN

Thursday December 12, 2019 – 6:00 P.M.

Present: Chairman Matthew Frank, Vice Chairman Raymond Laplante, Selectman Richard Sykes, Selectman Penny Bean, Selectman Henry Dumont Town Manager Tim Pellerin, Secretary Denise Dumont

Public: LRTV, attendance sheet attached

1. Pledge of Allegiance – Led by Chairman Frank
2. Meeting called to order at 6:00 p.m. by Chairman Frank
3. Public Participation (Non-Agenda Items)
4. Approval of Unsigned Warrants – Warrants #20 - #24 approved with signatures
5. Approval of Minutes – November 14, 2019

Motion to approve the minutes of November 14, 2019 made by S. Dumont, 2nd by S. Sykes. Approved 5-0.

6. Old Business –
 - a. Public Works site Design update Phase III Final Report (tabled from 11/14/19) Eric Labelle attended and presented feasibility report copies given to Board members. Copies in Managers office, clerk's office and press. Discussion followed on budget and amount if not done in 2020 what is the cost difference in maybe 2023 or 2025.
 - b. Cable TV Franchise Update (survey)
 - c. Parks & Recreation Building Update (Rick Micklon General Contractor got quotes can do building for around \$180,000)
Discussion followed including timing starting in the Spring 2020.
Discussion to move forward.

Motion made to allocate \$180,000 for Parks & Recreation Building made by S. Laplante, 2nd S. Sykes Approved 5-0

7. New Business

- a. Uncollectable debt – Map 13 Lot 1-A-1A – Amount \$350.33

Motion to approve removal of Uncollectable debt Map13 Lot 1-A-1A in the amount of \$350.33 made by S. Sykes, 2nd by S Dumont. Approved 5-0.

- b. 134 Zakelo Road Violation of Permit Map 22 Lot 21-H

Motion upon receipt of written agreement from Marilyn French Trust 2011 added to this agreement then agree to set Consent Agreement for Marilyn French Trust 2011, Map 22 Lot 21-H made by S. Sykes and 2nd S. Laplante. Approved 5-0

8. Town Manager's Report

1) ADMINISTRATION-

- a) Interaction with Harrison Citizens visits – 21, calls – 24
- b) Budget update
- c) Town Office closing at Noon on Tuesday 12/24/19. Town Office & Transfer Station closed on Wednesday 12/25/19.

- 2) **PUBLIC WORKS** – Up and running for the winter have already been out plowing and sanding. Just finished putting wings on the plows. Completed Welding Certification Class and Hearing Safety Training per SafetyWorks Audit. As well as hearing test being done on Friday to bring us into compliance.

- 3) **FIRE DEPARTMENT-** 40 Calls. See Attached sheet. Trainings in November were Thermal Imaging Camera and Positive Pressure Ventilation then Motor Vehicle Crash Scene Safety and Propane training by Suburban Propane on Tuesday.

- 4) **SOLID WASTE/TRANSFER STATION** - Transfer station had 2150 visits in November. Our busiest day was the Sunday after Thanksgiving with over 225.

Recycle	24,760 lbs
Trash	156,000 lbs
Electronics	3900 lbs
Bulbs	279
Batteries	43

Our recycle contamination rate was 1.5% visits.

With the holidays coming right up a reminder that we can recycle plain wrapping paper but cannot recycle foil paper or bows. Please separate them.

Also, we have a salvation army box at the transfer station that only accepts soft goods like clothing. Please bag all items.

Sand is available to residents and taxpayers. There is a 2 five-gallon pails limit per vehicle please.

A reminder to please use care when entering the transfer station. Snow removal occurs even on non-snow days. Please give the equipment operators plenty of room and be sure they know you are there before proceeding around them.

- 5) **RECREATION** - The Annual Tree Lighting at the Gazebo took place on Wednesday, December 4th. Lexi Randall was selected as our Christmas Angel after popular vote on her What Christmas Means to Me essay. Fun was had by all.

Basketball season has started the games begin last week! GO HARRISON

Saturday, December 7th we had a group of 46 journeying to the Polar Express. Everyone enjoyed it.

Saturday, December we will have our first Annual Christmas Party at the Community Room. Santa will be there for pictures, we will have a craft table, snack table and will be making cards for our Troops overseas.

Saturday, December 21st we have a group of 80 going to the Disney on Ice show in Portland.

Next Senior Luncheon –will be Tuesday, January 7th at the Community Room. The meal is sponsored by the Lions Club and will be homemade chicken noodle soup with rolls. Of course there will be dessert and Bingo.

- 6) **PARKS** – In winter mode plowing and sanding sidewalks etc. Facilities maintenance and Decorated Crystal Lake Park, the Gazebo, Snack shack and fence. The trees were done by Q-Team.

Please be careful snowmobiling on Crystal Lake beach and Park as the docks are stored there. They are flagged.

- 7) **PUBLIC SAFETY-**

ACO - The following calls were handled: 1 Registration follow-up, 1 found dog, 2 missing Dogs, 1 animal cruelty, and 1 intimidating dog report.

- 8) **ON-GOING PROJECTS**

- A) Fire Department Doors Update: They were put in this week.
- B) New Fire Truck Visit
- C) Meeting with Bridgton about Police Coverage
- D) Cumberland County EMA presentation about Lac Megantic rail disaster
- E) Audit update
- F) Thank you to Rec Dir. Kayla & Al and John M. from Parks for hard work done on lights in Crystal Lake Park. Have been getting lots of positive feedback.
- G) Interviews for Finance Director tomorrow.

9. Other Business

10. Adjourn

Motion to adjourn made at 7:00 pm by S. Laplante, 2nd S. Dumont. Approved 5-0

Respectfully submitted,

Matthew Frank, Chairman

Denise Dumont, Secretary

DRAFT