Present: Chairman Matthew Frank, Vice Chairman Raymond Laplante, Selectman Richard Sykes, Selectman Penny Bean, Selectman Henry Dumont, Town Manager Tim Pellerin, Secretary Melissa St. John

Public: LRTV, Walter Riseman, Ron Beaulieu, CPA

1. Pledge of Allegiance – Led by Chairman Frank

2. Meeting called to order at 6:00 p.m. by Chairman Frank

3. Public Participation (Non-Agenda Items)

Walter Riseman wanted to let the Board know he is currently working on some bills to submit when the legislature opens. He has met with some constituents from other communities and he looks forward to working with the everyone in Harrison.

4. Approval of Unsigned Warrants – Warrants #20 - #23 approved with signatures

5. Approval of Minutes – November 8, 2018

Motion to approve the minutes of November 8, 2018 made by Selectman Sykes, 2nd by Selectman Laplante. Approved 4-0, Selectman Bean abstained, absent from prior meeting.

6. Old Business - None

7. New Business

   a. Pole permit (summit Hill near Reid Road)

   Motion to grant Central Maine Power a permit for a pole on Summit Hill near Reid Rd. made by Selectman Laplante, 2nd by Selectman Bean. Approved 5-0.

   b. Quit claim deed – Charles Renneker, 24 Camp Pinecliffe Road, Map 54, Lot 2-C
Motion to grant Charles Renneker a quit claim deed for 24 Camp Pinecliffe Road made by Selectman Dumont, 2nd by Selectman Bean. Approved 5-0.

Town Manager introduced Ron Beaulieu representing Ron L. Beaulieu & Company. He came as a follow up to introduce himself as the auditing firm for the Town.

8. Town Manager’s report

- Polar Fest moving forward will be held in January at RADR
- Public works has been busy dealing with the weather
- The sheriff has been busy doing his job. His call log is very active
- Transfer station will get traffic vests on while out of the building so people can see him
- Trash waste is up while recycling is down. Our recycling numbers are very good with Ecomeine.
- Al has been doing some building maintenance
- Budget season will begin in January. Meetings will be scheduled.

Motion to approve the Assistant Financial Director job description made by Selectman Laplante, 2nd by Selectman Sykes. Approved 5-0.

Town manager had a discussion about the code enforcement office and the workload the office is under. Discussion about hiring someone to help in the code office.

Motion to approve the position of assistant code enforcement officer/assessor made by Selectman Laplante, 2nd by Selectman Sykes. Approved 5-0.

9. Other Business - None

10. Executive Session – None

11. Adjourn

Motion to adjourn at 7:07 p.m. made by Selectman Sykes, 2nd by Selectman Laplante. Approved 5-0.

Respectfully submitted,

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            Matthew Frank, Chairman                      Melissa St. John, Secretary