



TOWN OF HARRISON

HARRISON PLANNING BOARD MEETING MINUTES December 6, 2023

Board Members Present: Chairman James Dayton, Wendy Gallant, Scott Ramsdell, Alternate Brian Spaulding, Alternate Larry Farmer

Board Member Absent: Michael Garvey

Staff Present: CEO John Wentworth, Asst. CEO Jim Fahey, Interim Secretary Kristen MacDonald

Public Present: Kyle Kent, LRTV

The meeting was called to order at 6:05 pm by Chairman Dayton and a quorum was determined.

Board Member Colleen Densmore was elected as a Selectboard member in the November election and has resigned as a Planning Board member, therefore Chairman Dayton commented that an alternate can be appointed by the Selectboard if they choose to become a board member filling Colleen's term.

Wendy moved, Scott 2nd to recommend to the Selectboard that Brian Spaulding fill the remaining term. 3 were in favor. Alternates abstained.

Brian Spaulding filled out a Request for Appointment to a Board that will be submitted to the Selectboard at their next meeting on December 14th.

Chairman Dayton stated that they will vote on who will be Vice-Chair at the next meeting in January.

1. **Old Business:**

a. Approval of the Meeting Minutes for November 1, 2023

James moved, Scott 2nd to approve the minutes with the correction to the word "it" in the 3rd paragraph under New Business. 4 were in favor. Wendy abstained because of being absent from that meeting.

- b. Approval of the Workshop Minutes for November 1, 2023
James moved, Scott 2nd to approve the workshop minutes with the correction to the word “Hosed” changed to Hosted in the 2nd paragraph. 4 were in favor. Wendy abstained because of being absent.

2. New Business:

- a. Preliminary Site Plan Review Application – Kyle Kent – Map 9 Lot 4
Kyle Kent holds a Federal Firearms license and would like to have an online transfer business with onsite modifications. There will be no sign, no parking, no retail shop. Online only.
James moved, Larry 2nd that the application is complete. All were in favor.
The Board agreed that no site walk or public hearing is necessary.
James moved, Wendy 2nd to approve the project as presented. All were in favor.
- b. Site Plan Review Application – Town of Harrison Transfer Station– Map 50 Lot 1
Chairman Dayton stated that because he works at the Transfer Station he will participate in discussion but will abstain from voting on this.
The Transfer Station would like to put a 12x20 canopy shelter over the sand pile. The Town did receive a letter from Randee McDonald from DEP stating no opposition to the shelter.
Scott moved, Larry 2nd that the application is complete. 4 were in favor. James abstained.
Wendy moved, Scott 2nd to waive the public hearing and site walk and approve the project as presented. 4 were in favor. James abstained.
CEO Wentworth added that DEP was very impressed with how clean the Transfer station was and said that they were doing an excellent job there.

3. Findings of Facts:

The Board went through and completed the following Findings of Facts:

- Lydia Pohl-Graham M12-L3G
- Whipple Callender Architects M13-L25
- Town of Harrison M50-L1
- Kyle Kent M9-L4

4. Next Meeting:

January 3, 2023

5. Adjourn:

James moved, Scott 2nd to adjourn. All were in favor.
Meeting adjourned at 7:15 pm and the Board went into a workshop.

Chairman James Dayton

Interim Secretary Kristen MacDonald