Present: Chairman Kathleen Laplante, Vice Chairman Richard St. John, Selectman Matthew Frank, Selectman Achille Belanger, Town Manager George Finch, Secretary Melissa St. John

Absent: Selectman William Winslow

Public:LRTV, 10 public

1. Pledge of Allegiance – Led by Chairman Laplante

2. Meeting called to order at 7:00 p.m. by Chairman Laplante

3. Public Participation (Non-Agenda Items)

Walter Riseman wanted to let everyone know he is running for State Legislature to be a voice for the people and work with both parties to find common ground to solve some of the issues the State faces.

   a. Baseball update

Paula introduced Rob Bartlett as a volunteer running the baseball program. Joe Tribas and Travis Hilden both have baseball experience and will be working to develop the baseball program here in Harrison at RADR. They would like to bring tournaments back to Harrison.

4. Public Hearing

Chairman Laplante opened the public hearing for any comments.

   a. VFW liquor license

Chairman Laplante closed the public hearing.

5. Approval of Warrants #40, #41 & #42

Motion to accept the Fiscal Year 2015/16 Financial Warrants #40, #41 & #42 made by Selectman Frank, 2nd by Selectman Belanger. Approved 4-0.

6. Approval of minutes – March 24, 2016

Motion to accept the March 24, 2016 meeting minutes made by Selectman St. John, 2nd by Selectman Frank. Approved 4-0.

7. Old Business - None

8. New Business
a. Budget presentation

- The final draft of the FY17 Budget was unanimously approved by the Budget Committee at their Wednesday meeting and approved by the Board of Selectmen at their Thursday meeting.

- The proposed budget for FY17 is $6,749,628 a decrease of $29,538 or 0.4% from the FY16 budget of $6,779,166.

- The proposed tax for FY17 is $6,125,482, a decrease of $84,611 or 1.4% from the FY16 tax of $6,210,093.

- The projected mill rate for FY17 will be $11.00 a decrease of $.15 or 1.4% from the FY16 mill rate of $11.15. The decrease will translate into a $15.00 decrease per $100,000 of assessed valuation.

- The Municipal Operations side of the FY17 budget accounts for 27.3% of the budget or 18.6% of your property tax bill. The budget is $1,871,143 down $22,088 or 1.2% from the FY16 budget of $1,893,231.

<table>
<thead>
<tr>
<th>MUNICIPAL EXPENSE</th>
<th>FY16 Budget</th>
<th>FY17 Budget</th>
<th>Diff +/-</th>
<th>Diff %%%</th>
</tr>
</thead>
<tbody>
<tr>
<td>ADMINISTRATION</td>
<td>$500,655</td>
<td>$495,240</td>
<td>-$5,415</td>
<td>-1.1%</td>
</tr>
<tr>
<td>PUBLIC WORKS</td>
<td>$548,125</td>
<td>$539,726</td>
<td>-$8,399</td>
<td>-1.5%</td>
</tr>
<tr>
<td>FIRE DEPARTMENT</td>
<td>$99,440</td>
<td>$100,126</td>
<td>$687</td>
<td>0.7%</td>
</tr>
<tr>
<td>SOLID WASTE</td>
<td>$243,537</td>
<td>$231,567</td>
<td>-$11,970</td>
<td>-4.9%</td>
</tr>
<tr>
<td>PARKS &amp; RECREATION</td>
<td>$188,004</td>
<td>$188,782</td>
<td>$778</td>
<td>0.4%</td>
</tr>
<tr>
<td>INSURANCE</td>
<td>$59,000</td>
<td>$51,304</td>
<td>-$7,696</td>
<td>-13.0%</td>
</tr>
<tr>
<td>PUBLIC SAFETY</td>
<td>$174,501</td>
<td>$186,848</td>
<td>$12,346</td>
<td>7.1%</td>
</tr>
<tr>
<td>COMMUNITY SERVICES</td>
<td>$79,970</td>
<td>$77,550</td>
<td>-$2,420</td>
<td>-3.0%</td>
</tr>
<tr>
<td><strong>TOTAL EXPENSE--&gt;</strong></td>
<td><strong>$1,893,231</strong></td>
<td><strong>$1,871,143</strong></td>
<td><strong>-$22,088</strong></td>
<td><strong>-1.2%</strong></td>
</tr>
</tbody>
</table>

- The municipal operation numbers speak for themselves showing the continuing trend of holding the line on the portion of the budget we have local control over. I extend my thanks to the staff for their continued improvements in productivity and cost avoidance measures which have made this possible.

- It is important also to note the Municipal Operations Budget for FY17 is $37,274 less than the Municipal Operations Budget was in FY11. Fiscal responsibility is in the forefront of all of our decisions.

- Administration Budget – $495,240 down $5,415 or 1.1%

- Public Works Budget – $539,726 down $8,399 or 1.5%

- Fire & Rescue – $100,126 up $687 or 0.7%

- Solid Waste – $231,567 down $11,970 or 4.9%
- Parks & Recreation – $188,782 up $778 or 0.7%
- Insurance – $51,304 down $7,696 or 13.0%
- Public Safety – $186,848 up $12,346 or 7.1%
- Community Services - $77,550 up 2,420 or 3.0%

- Capital Reserve & Roads Budgets -
  - Capital & Reserve has been set at $300,000 and equals 4.4% of the budget. Capital funds are set aside annually to meet the long term capital needs, (land, facilities & equipment), of the community.
  - Capital Roads has been set at $600,000 and equals 8.8% of budget. The ongoing roads program shows we continue to make significant gains towards bringing our roads up to standard.

- County Tax – The County Tax bill of $333,576 up $3,968 or 1.2%. This reflects an increase of $45,966 or 16% since FY11.

- Education – While the final education budget requires approval by ballot, at the June elections, and has been proposed at $3,644,909. This reflects an increase of $471,346 or 15% since FY11.

- FY16 Capital Expenditures Plan – The final details on the capital plan will be wrapped up during the next two weeks.
  - The capital plan is part of the town’s financial policy designed to address the long term needs of the community while maintaining a somewhat flat tax rate over time. The plan is an ambitious plan for any community but most importantly it steers us towards a path of financial stability for the long term.
  - The capital expenditures plan reduces the peaks and valleys of tax fluctuation found in most capital funding plans. With this plan the funds raised remains constant thus not directly impacting current year taxes. The capital expenditures are drawn down from the capital reserve and paid back to the reserve fund over a given period of years. Capital expenditures from time to time will be through municipal installment plans or municipal bonds. Payments for installment or bonds would be treated the same as direct funding from the capital reserve in that they would not increase the level of expenditures above the current annual funding.
  - Capital items, (all dealing with maintenance, safety, productivity and cost avoidance), funded from capital reserve
      - New engine to be paid through seven equal payments of $70,000 per year.
    - Public Safety – Deputy Vehicle – Replacement – $32,500
• New vehicle to be paid with single payment - Vehicle belongs to us after 4-years. Current vehicle when turned over to the town will be used as a municipal vehicle to reduce needs, cost and liability of personal vehicles.

  ▪ Maintenance Projects – $50,000 - Total

    • Transfer Station – Continue MEDEP fencing requirements for securing the facility. $10,000

    • Parks & Recreation – 3-Phase – Generator - Operational Controller Replacement. $12,500. Controller for the generator and power system needs to be replaced in order to power the lights for night baseball games.

    • Public Works – Facility Maintenance – Salt Shed, Sand/Salt Dome, Fuel Building - $17,500

    • Town Office – Facility Maintenance – Carpet & Lights - $10,000

• Capital Roads Projects – $600,000 – From Capital Roads Account
  o Dawes Hill Road – 1.64-Miles – Complete prep work, (ditching, culverts, etc.) for paving in 2017

  o Deer Hill Road – 1.24-Miles – Prep work (ditching, culverts, etc.)

  o Temple Hill Road – 1.25-Miles – Reclaim, base and top coat

  o East Shore Development - Reconstruct - Fabric, gravel, base and top coat.
    ▪ Sterling Road - .35-Miles
    ▪ North Beach Drive - .11-Miles
    ▪ South Beach Drive - .12-Miles
    ▪ East Shore Drive - .32-Miles

  o Optional choices based on funding & bids
    ▪ Town Farm Road - .95-Miles
    ▪ Buck Road – 1.1-Miles
    ▪ Fogg Road – 1.26-Miles
    ▪ Lincoln Street -.15-Miles
    ▪ Mill Street - .15-Miles
    ▪ Tolman Road - .57-Miles

Motion made to pay a $1500 stipend each to the planning board and to the appeals board to be split $500 for chair, $300 each per member made by Selectman St. John, 2nd Selectman Belanger. Approved 4-0.

Motion made to accept the budget as presented made by Selectman Frank, 2nd by Selectman St. John. Approved 4-0.

b. Liquor license – VFW

Motion to grant the VFW Hall a liquor license made by Selectman Frank, 2nd by Selectman St. John. Approved 4-0.
9. Other Business
   a. MMA Unemployment Compensation Fund

   **Motion to join the MMA Unemployment Compensation Fund made by Selectman St. John, 2nd by Selectman Laplante. Approved 4-0.**

   b. Town Manager extension

   **Motion to extend the Town Manager’s contract until December 2017 made by Selectman Frank, 2nd by Selectman Laplante. Approved 3-0. Selectman Belanger abstained for personal reasons.**

10. Manager’s Report

   - It has been a long process since we lost Engine 4 in January but I am pleased to report the replacement has officially left Brindlee Mountain Fire Apparatus in Alabama and is on its way to Maine.

   - **FY16 Finance Report** – The quarter of the calendar year has allowed us to continue our tight reins on expenses as the weather has cooperated far better than the previous two winters. Prices of fuel although rising once again has helped also, in terms of both vehicle and heating fuel. This trend has carried on into April and with 2 1/2 months remaining in the fiscal year operation departments are all within budget expectations for this time period. Revenues have remained strong providing us the ability to finish the year positively.

   - **Personnel** – Under the presumption our budget will pass at the June Town Meeting I will be providing the Board with personnel requirements to fill, where necessary, job vacancies. The plan will include full and part time opportunities as well as diversified background skills.

   **Fire & Rescue Responses –**
   - **Emergency - 911 – Non-Emergency Sheriff Dept. – 893-2810 –**
   - Sunday, April 10th – 12:22 P.M. – Fire Res – Naples Rd. – Water Problem

11. Executive Session (if necessary)

12. Adjourn

   **Motion to adjourn at 8:41p.m. made by Selectman Belanger 2nd by Selectman Frank. Approved 4-0.**

Respectfully submitted,

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Richard St. John, Vice Chairman