Present: Chairman Kathleen Laplante, Vice Chairman Richard St. John, Selectman Matthew Frank, Selectman Achille Belanger, Town Manager George Finch, Secretary Melissa St. John

Absent: Selectman William Winslow

Public: LRTV, 5 public

1. Pledge of Allegiance – Led by Chairman Laplante

2. Meeting called to order at 7:00 p.m. by Chairman Laplante

3. Public Participation (Non-Agenda Items)

   Question asked about the bid process for the fire truck if it passes at town meeting. Response: a list of items for the truck will be sent to each of the companies to bid on the truck. Question asked if things are being run “kosher” in the town. Wanted to confirm nothing was being hidden. Response: The town manager’s door is open anytime to ask questions and an update is provided to keep the town’s people informed about what is happening in town. Question about a plunge pool on Maple Ridge being filled up with sand and not cleaned out.

4. Approval of Warrants #45 & #46

   Motion to accept the Fiscal Year 2015/16 Financial Warrants #45 & #46 made by Selectman Frank, 2nd by Selectman St. John. Approved 4-0.

5. Approval of minutes – April 28, 2016

   Motion to accept the April 28, 2016 meeting minutes made by Selectman St. John, 2nd by Selectman Frank. Approved 4-0.

6. Old Business - None

7. New Business

   a. Business licenses
      i. Happiness Is
Motion to grant business licenses to the 4 businesses listed made by Selectman St. John, 2nd by Selectman Frank. Approved 4-0.

b. Appointment of Elizabeth Perron to the Planning Board

Motion to appoint Elizabeth Perron to fill her husband’s vacant seat for the remainder of his term which ends on June 30, 2018, made by Selectman Frank, 2nd by Selectman Belanger. Approved 4-0.

c. Liquor License – Deertrees Theatre

Motion to grant Deertrees Theatre a liquor license made by Selectman St. John, 2nd by Selectman Belanger. Approved 4-0.

8. Other Business

a. Candidates on the local ballot

i. Selectman and Assessor – 1 position for 3 years
   1. Arris, Imelda M.
   2. Laplante, Raymond J.

ii. Planning Board – 2 positions for 3 years
   1. Write In only

iii. Appeals Board – 1 position for 5 years
   1. Wall, Douglas E.

iv. Appeals Board – 1 position for 3 years
   1. Write In only

v. School Board Director MSAD #17
   1. Celeste, Robert M.

b. Referendum Questions – Vote Yes or No

i. Shall an ordinance entitled Safe Zone Ordinance be enacted?

Explanation: Adoption of this ordinance designates safe zones i.e., athletic fields, parks, playgrounds, beaches, recreational facilities or community rooms within the Town of
Harrison which are frequented by minors for the purpose of protecting said minors against individuals trafficking, furnishing or cultivating drugs.

ii. Shall an ordinance entitled Dog Ordinance be enacted?

Explanation: Adoption of this ordinance brings the Town back into compliance with State Statute. The goal is to promote responsible dog ownership, throughout the Town of Harrison, in the interest of health, safety and general welfare of its residents and provide clear guidelines for remediation as needed.

9. Manager’s Report

a. April Financial Update – We are down to the last two months of FY16 and the budget is looking very good year to date as compared to past years. We will finish the fiscal year under budget in expenses due mostly to the good fortune of a great winter and lower fuel costs. Revenues will come in on the plus side some of which is a wash as part of the additional revenue offsets costs for code violation legal costs.

b. FY17 Budget Update – All that is left, budget wise and mil rate, to start the FY17 year is the vote of the Town Meeting, the final property evaluation, the filing of the State Assessment form and the setting of the mil rate. While the final mil rate cannot be established until, as it is often said, “It ain’t over till the fat lady sing,” it appears we will be in the $10.95 per $100,000 range which would be a reduction from the current $11.15 mil rate.

c. FY16 Audit – Our audit firm was here today to begin the pre-audit in order to be prepared for the year end and final audit to be performed by August. The pre-audit allows us to fully adjust for the next fiscal year in a timely manner. Changes in the Fair Labor Standards Act will require a revamping of our Personnel Policy which we hope to have completed prior to the new fiscal year. On Wednesday, June 1st we will attend the third of three sessions dealing with the challenges in the FLSA wage, hour and overtime guidelines which is being presented by Drummon/Woodsum in Portland.

d. Employment - We will be looking to fill a position at Public Works and the Transfer Station in July with the beginning of the new fiscal year. We will also be looking for possible part time/per diem folks to fill in on an as needed basis such as snow plowing.

e. Harrison Old Home Days - Yes there will be a Harrison Old home days. The Harrison Friendly Riders Snowmobile Club has come forward and taken the reins to bring us this year’s events. The dates will be July 7th, 8th & - 9th and once again will be kicked off with the Parks & Recreation 5K Run on Wednesday, July 6th.
10. Executive Session (if necessary)

Before adjournment Jim Lifter of Camp Pinecliffe, gave a check for $100.00 to help with the RADR field work to fix the generator and other repair needs.

11. Adjourn

Motion to adjourn at 7:30 p.m. made by Selectman St. John, 2nd by Selectman Frank. Approved 4-0.

Respectfully submitted,

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Kathleen Laplante, Chairman

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Melissa St. John, Secretary