Present: Chairman Matthew Frank, Vice Chairman William Winslow, Selectman Achille Belanger, Selectman Raymond Laplante, Selectman Richard Sykes, Town Manager Tim Pellerin, Secretary Melissa St. John, CEO John Wentworth

Public: LRTV, Kathy Laplante, Richard St. John, Bud Finch, April Frank, David Arris

1. Pledge of Allegiance – Led by Chairman Frank

2. Meeting called to order at 7:17 p.m. by Chairman Frank following an assessor’s meeting

3. Public Participation (Non-Agenda Items)

4. Approval of Warrants #42 - #44

Motion to accept the Fiscal Year 2017/18 Financial Warrants #42 - #44 made by Selectman Laplante, 2nd by Selectman Winslow. Approved 5-0.

5. Approval of minutes – April 17, 2018

Motion to accept the April 17, 2018 meeting minutes made by Selectman Laplante, 2nd by Selectman Winslow. Approved 4-0. Sykes abstained not at the meeting.

6. Old Business – None

7. New Business

   a. Tony Campbell, Sargent Gravel/Crooked River Resources

   Was not in attendance

   b. Code violations

John presented a list of owners with violations and asked for direction from the Board. Court judgement against Edwin Rolfe for $8000. Would need to go after the estate for the judgement. Bud suggested the Board work an agreement with Rex Rolfe to provide
loam, bark mulch, trucking of material etc in lieu of money. The Board agrees we need to pursue to fulfill the judgement in money or material.

The following will be looking at consent agreements:

Atlantic Northern - (Alvin Mack) 17 LBJ Drive, plumbing violations in the building and shore violations.  
Ross - deck on Crystal Lake  
Murrin - shore violations, deck  
Keen - deck  
Hobbs - Long Lake shoreline alteration  
Catalano - subdivision violation  
Pelletier - Wetland delineation  
Brassard - Plains Road received variance to put in additional dwelling for aging mother and it needs to be removed now that the mother is no longer living  
Sessions - building set back issue to close to the road  
Junkyards – have received numerous complaints about unlicensed junkyards (5).

Motion made to appoint John to enforce the junkyard law by Selectman Winslow, 2nd by Selectman Sykes. Motion withdrawn.  
Motion made to appoint John to enforce the junkyard laws and report back to the Board at the next meeting made by Selectman Winslow, 2nd by Selectman Sykes. Approved 5-0.

c. School district update

Kathy Laplante gave an update on the school district. Memo attached.

d. Quit claim deed

Motion to approve a quit claim deed to Wayne Wentworth Map 45 Lot 151-B made by Selectman Belanger, 2nd by Selectman Laplante. Approved 4-0. Selectman Winslow abstained, he is related.

e. Business licenses – Greenwood Manor, Vacationland Campground, Olde Mill Tavern

Motion to grant Greenwood Manor, Vacationland Campground and Olde Mill Tavern a business license made by Selectman Laplante, 2nd by Selectman Belanger. Approved 5-0.

f. Liquor licenses
   i. Old Mill Tavern, Deertrees Theatre

Motion to grant a liquor license to Olde Mill Tavern and Deertrees Theater made by Selectman Sykes, 2nd by Selectman Winslow. Approved 5-0.
g. Ecomaine alternate

Motion to appoint Tim Pellerin as the alternate to EcoMaine made by Selectman Winslow, 2nd by Selectman Belanger. Approved 5-0.

h. Appointments – tax collector, treasurer, Road Commissioner

Motion to appoint Tim Pellerin as the tax collector, treasurer and road commissioner made by Selectman Sykes, 2nd Selectman Belanger. Approved 5-0.

Motion to relieve Bud Finch of his tax collector duties made by Selectman Winslow, 2nd by Selectman Belanger. Approved 5-0.

i. Foreclosures

Board provided direction to have John and Tim negotiate with the land owners to clean up the accounts of Joseph and Danielle Cash & Ed and Martha Storey. Both are leased structures.

Seumas Fletcher – Map 50 Lot 12-4A

Motion made by Selectman Laplante, 2nd by Selectman Sykes to give 30 days for Mr. Fletcher to pay in full or put it out to bid. Approved 5-0.

James and Ann Ivens have let the property go. Board provided guidance to negotiate a quit claim deed with an abutting landowner to absorb it into a larger piece.

Wayne Head Jr., Jeffrey & Autumn Worster, Betty Proctor, James Houghton - The Board recommends they have until the next tax bill in August to pay in full or put the properties out to bid. Letters will be sent to owners explaining the process they have to follow to get their property back.

8. Other Business

Motion to waive the 30-day waiting period for the town manager to qualify for health insurance made by Selectman Winslow, 2nd by Selectman Belanger. Approved 5-0.

9. Manager’s Report

FY18 - Financial Update – With 10 of the 12 months of the fiscal year now on record the ability to project the bottom line is clearer. While we will be slightly over on municipal operations, about $35K or 1.9% we this will be offset by municipal operation revenue being over by $61K or 8%. Due to the good fortune of the state providing a bit more
revenue than expected, we experienced a reduction in expense of $88K or 2.6%. When combined it should put us on the plus side by about $114K.

**FY19 – Budget** – The final budget for fiscal year 2019 was approved in April and with all the date we have to date, (never sure on education until the district votes), it appears the goal of $10.80 for a mill rate was a solid estimate. The final number will not be set until the Board of Assessors meet in July but our budgeting program has been historically accurate with its projections. This would be a $.15 increase to the $10.80 from the current $10.65 but still remains $.35 below the 2015 rate of $3.15.

**Public Works** – Due to what seemed to be a never ending winter the crew has completed the change over from with equipment from winter to spring but remains a bit behind on spring clean-up. In the coming weeks they will begin road maintenance and preparation for future paving projects. The first major road work will be on the end of Maple Ridge from Carsley Road to Edes Falls Road. When the work begins we will be encouraging detours as much as possible to allow for a quicker completion of the work to be done.

**Parks** – The Docks are in and work has begun on preparing parks for the summer.

Tim shared that during his first two days in Harrison he has met with the staff and is working on getting a feel for the Town and has enjoyed his first two days here.

10. Executive Session

**Motion to go into executive session at 8:29 pm made by Selectman Belanger, 2nd by Selectman Sykes. Approved 5-0.**

Selectman Belanger left at 8:31pm.

**Motion to come out of executive session at 8:48 pm made by Selectman Sykes, 2nd by Selectman Laplante. Approved 4-0.**

11. Adjourn

**Motion to adjourn at 8:48 p.m. made by Selectman Winslow, 2nd by Selectman Sykes. Approved 4-0.**

Respectfully submitted,

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Matthew Frank, Chairman

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Melissa St. John, Secretary