Present: Selectman Matthew Frank, Selectman William Winslow, Selectman Achille Belanger, Selectman Raymond Laplante, Selectman Richard Sykes, Secretary Melissa St. John
Absent: Town Manager George Finch

Public:LRTV

1. Pledge of Allegiance – Led by Town Clerk Melissa St. John

2. Meeting called to order at 7:00 p.m. by Town Clerk Melissa St. John

3. Selection of Board Chair & Vice Chair

Motion to nominate Matthew Frank for Board Chair made by Selectman Raymond Laplante, 2nd by Selectman William Winslow. Approved 4-0. Selectman Frank abstained.

Motion to nominate William Winslow for Board Vice Chair made by Selectman William Winslow, 2nd by Selectman Richard Sykes. Approved 4-0. Selectman Winslow abstained.

Chairman Frank laid out rules for the Board –

- No personal agendas – here for the townspeople
- Policies are made by the Board when 3 or more Selectmen get together in an advertised meeting. Not by individuals and not by the town manager. It is his job to carry out those policies.
- The Board has one employee the town manager – all other employees work for him. We do not tell employees what to do, that comes from the town manager.
- Each week we receive an agenda 3 -6 days before a meeting. There may be something you wish to add. Feel free to ask Bud or myself about it.
- If you have questions about an item on the agenda go in and ask Bud or John (depending on the topic) so they are not surprised at the meeting and they have an answer.
- We are not here to embarrass anyone.

4. Public Participation (Non-Agenda Items)
5. Approval of Warrants #52, #1 & #2

Motion to accept the Fiscal Year 2016/17 Financial Warrant #52 made by Selectman Winslow, 2nd by Selectman Laplante. Approved 4-0. Selectman Sykes abstained, not on Board.

Motion to accept the Fiscal Year 2017/18 Financial Warrant #1 & #2 made by Selectman Sykes, 2nd by Selectman Winslow. Approved 4-0. Selectman Belanger abstained, unable to go through them beforehand.

6. Approval of minutes – June 22, 2017

Motion to accept the meeting minutes made by Selectman Winslow, 2nd by Selectman Belanger. Under discussion Selectman Sykes requested that his requests pertaining to how the marijuana law will affect Harrison and what will we do if Dyer’s stump dump closes. Motion to accept the changes to the minutes to include Selectman elect Sykes request to add his agenda items to public participation made by Selectman Belanger, 2nd by Chairman Frank. Approved 3-0. Selectman Sykes abstained, not on the Board. Selectman Laplante abstained not present at meeting.

7. Old Business - None

8. New Business

   a. Quit Claim Deeds – Jeffrey Wilson, Map 3 Lot 11, Map 12 Lot 3-B & 3-E

   Motion made to grant a quit claim deed to Jeffrey Wilson for Map 3 Lot 11, Map 12 Lot 3-B & 3-E made by Selectman Laplante, 2nd by Selectman Winslow. Approved 5-0.

   b. Administrative Consent Agreement – Monday Cove Association

   Motion to grant an administrative Consent Agreement to Monday Cove Association made by Selectman Winslow, 2nd by Selectman Laplante. Approved 5-0.

   c. Organizational matters
      i. Meeting schedule

   Motion made to move meetings to the 1st and 3rd Tuesday, with preference for one meeting a month, being on the 3rd Tuesday made by Selectman Winslow, 2nd by Laplante. Approved 5-0.

      ii. FY18 Goals & Objectives
1. Upper town office parking lot
   Excavator in house, the town crew will start on Monday.

2. Fire station roof
   Metal roof vs. shingles? Weight load for snow, condensation a possible problem.
   Request bids using metal and shingles.

3. 2017 Paving projects
   Paving has started on Deer Hill Road to minimize moving the equipment all over town.
   Dawes Hill, Buck Road and Fogg Road will follow.

4. Workshop long range goals and objectives
   A workshop will be set up further into the year to discuss long range goals and objectives

5. FY19-FY23 Budgets
   Support to keep the budget going the way we are currently moving. Support to have a
   “budget” committee comprised of members of the public, employees and the selectmen
   to look at different departments and how we can alter ourselves to provide for the future
   on limited funds.

6. Capital facility needs and wants
   Public works facility is needed. Set it to a workshop.

7. Capital equipment needs and wants
   Topic for a workshop.

8. Complete & approve upgraded personnel policy

9. Continue to move our assessing and building files online

Selectman Belanger excused himself from the meeting at 8:15 p.m.

Added items for a workshop: Town gravel pit, stump dump if Dyer’s were to close, the
marijuana law and how it affects Harrison, revisit the fees at the transfer station.

Selectman Sykes asked why Safe Zone signs have not yet been posted since the
ordinance was enacted in June of 2016, also why the Safe Zone Ordinance is listed as
a "draft" with no enactment date on the town’s web site. He also requested a review of
disposal fees at the transfer station at a future meeting.

9. Next Agenda Items

10. Manager’s Report
- **Storm/Tornado Damage Report** – As I noted in last week’s update July has begun with more or less than desirable weather. Fortunately, we (unless of course you were one of the victims of damage), had limited damage in comparison with our neighbors in Bridgton. We are still dealing with some clean up and assessing other issues that are related to the storms.

- **Labor Union Contract** – Negotiations have been completed and approved by Management and Labor for the Fiscal Year 2018, (July 1st, 2017), through Fiscal Year 2020, (June 30th, 2020), - 3 year labor contract period. While the process is frustrating, (more so this year than in the past), the contract maintains the objective of fairness between Management, (taxpayers) and Labor, (employees). Key elements of the new contract range from a wide variety of clerical corrections on both sides, changes in payroll moving payday from Wednesday to Thursday and pay period from weekly to bi-weekly. Labor hourly payroll increases were set for 2.0%, 2.5% and 2.5% over the 3-years of the contract.

- **Administration** – There is no doubt the toughest time period for those involved in administration is the time running up to Elections and Town Meeting through the closing of the financial books on the current fiscal year, (June 30th) to the opening of the financial books for the next fiscal year, (July 1st), which are topped off with the general end of month and beginning of new month runs on various front office requirements such as car registrations. When it is over I can say the staff certainly did a great job in bringing it all together and truly earned the right to take a deep breath and sit back with a sigh of relief.

- **Public Works** – The crew at Public Works has done a fantastic job over the past couple of months. They have dealt with scheduled work issues, preparing roads and the Town Office Parking Lot for paving and unscheduled work issues dealing with road maintenance all due to the weather we have been experiencing. With spring past us and summer well into July we are faced with far more work scheduled to complete than the season may allow. Why someone might ask. My love for sunshine and beach weather makes this difficult to say but we are not far from preparing sand, salt and equipment for the winter season. As it has been said many times, (especially for those of us who grew up on the ocean), “time and tide wait for no man.” F.R. Carroll began the 2017 pavement program work on Wednesday beginning on Deer Hill Road.

- **Fire & Rescue** – The storms certainly put a load on our fire and rescue personnel as they provided support for Bridgton due to the extent of damage they faced along with covering very effectively the damage within Harrison.

11. Executive Session (if necessary)

12. Adjourn

Motion to adjourn at 8:29 p.m. made by Selectman Laplante, 2nd by Selectman Winslow. Approved 4-0.
Respectfully submitted,

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Matthew Frank, Chairman

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Melissa St. John, Secretary