Present: Selectman Richard St. John, Selectman Matthew Frank, Selectman Achille Belanger, Selectman Raymond Laplante, Town Manager George Finch, Secretary Melissa St. John
Absent: Selectman William Winslow

Public:LRTV

1. Pledge of Allegiance – Led by Clerk Melissa St. John

2. Meeting called to order at 7:00 p.m. by Clerk Melissa St. John

3. Selection of Board Chair and Vice Chair

   Motion to nominate Selectman Frank for Board Chair made by Selectman St. John, 2nd by Selectman Belanger. 4-0.
   Motion to nominate Selectman Winslow for Board Vice Chair made by Selectman St. John, 2nd by Selectman Belanger. Approved 4-0.

4. Public Participation (Non-Agenda Items) - None

5. Approval of Warrants #53, #1 & #2

   Motion to accept the Fiscal Year 2015/16 Financial Warrants #53 only made by Selectman St. John, 2nd by Selectman Belanger. Approved 3-0. Selectman Laplante abstained not on the board.

   Motion to accept the Fiscal Year 2016/17 Financial Warrants #1 & #2 made by Selectman St. John, 2nd by Selectman Laplante. Approved 4-0.


   Motion to accept the June 23, 2016 meeting minutes made by Selectman Belanger, 2nd by Selectman St. John. Approved 3-0. Selectman Laplante abstained not on board.

7. Old Business – None
8. New Business

   a. Organizational Items

      i. Set meeting schedule/holidays

Selectman St. John has asked to go to one meeting a month. Selectman Laplante agreed. Chairman Frank shared he would like the public to have access to all of the board at once and the 5 Selectmen have the opportunity to interact directly with each other twice a month. The 2nd meeting provides that opportunity. Selectman Belanger agreed that he wants to make sure the public has an opportunity to participate. The Town Manager doesn’t care how many meetings we have but wants the board to look at having a workshop where they work only on one topic.

Motion to change the meeting schedule to one meeting a month for three months to try it and then reevaluate made by Selectman St. John, 2nd by Selectman Laplante. Voted 2-2. (Chairman Frank and Selectman Belanger voted against)

The issue will be revisited at the next meeting in two weeks with a full board present.

Motion to adopt the holiday schedule as presented made by Selectman Belanger 2nd by Selectman St. John. 4-0.

   ii. Discuss known priorities for the year

Selectman St. John priority is to get the parking lot moved back, get the entrance moved to keep people from driving in too fast. Also like the carpets out of the building to help the air quality. Selectman Belanger keep up maintenance of the roads. Selectman Laplante wants to see the personnel policy finalized. The fire station roof finalized and the parking lot taking care of. Chairman Frank would like everything done that was voted for at town meeting to be done ASAP (in a New York minute). Selectman St. John would like to move forward on a town garage plan to take to the town next year even if it is a three year plan to implement. The Town Manager would like to keep working on the long term plan for the Town. The parking lot is scheduled for the fall to be included in the paving that needs to be done. The carpets will be removed as soon as we decide what to put on the floors that will be appropriate for our situation. The personnel policy is being updated and we are working on it. It will take a few months to bring it all forward. The roof at the fire station needs to be a workshop item that needs to be discussed because of the different issues there and what we may run into.
The Town Manager would like to see the Board work on the next year items because this year items have been passed at town meeting. If we look at the capital plan we have options and we need to look at priorities for the following years. We need to look at the road plan and continue to decide how we are going to keep going with our improvements.

Selectman St. John brought up the clock and would like to see the clock removed from the building and put in a protected building and displayed for the public to see and enjoy. It is an antique that is worthy of saving.

iii. Overdrafts and Adjustments

With the last fiscal year now completed and the new fiscal year having begun I am pleased to report we finished the year in excellent shape. As I have reported before there are a variety of reasons for our finish ranging from a mild winter to cost avoidance and productivity improvements. The adjustments in expenses you will make this evening will allow us to finish up the fiscal year covering all municipal operations departments overdrafts, allow us to carry money forward for capital roads and leave a savings for the general fund. In addition, our revenues are expected to exceed budget by more than $135,000 which will go towards strengthening our Capital Reserve Account. More importantly these last five years of improving our operations structurally will provide us with the opportunity to look out three to five years with a view of maintaining a relatively flat mill rate.

Adjusted Municipal Operations overdrafts of $39,071 in (Administration - $31,800 and Fire & Rescue - $7,271) with funds from under budgeted accounts of $109,900 in (Public Works - $59,341, Solid Waste - 23,643, Parks & Recreation - $2,591, Insurance, - $16,868, Public Safety - $1,174 and Community Services - $6,281). (Note – Administration overdraft was the result of code violations and was reimbursed with $45,000 in consent agreement revenue which goes into the general fund). With this adjustment Municipal Operations finishes the fiscal year $70,800 (subject to audit) under budget.

Motion to authorize the transfer of funds between accounts for Municipal Operation for the purpose of covering overdrafts of $39,071 from under budget accounts in the sum of $109,900, made by Selectman St. John, 2nd by Selectman Laplante. Approved 4-0.

Motion to carry forward remaining funds of $70,800 from under budget Municipal Operations accounts for PWD roads projects, made by Selectman Laplante, 2nd by Selectman St. John. Approved 4-0.

9. Other Business - None

10. Manager’s Report
Harrison Old Home Days – Wrap Up – Despite less than favorable weather which hampered attendance along with an early shut down on Saturday evening, Harrison Old Home Days 2017 did happen. With all of that said I do want to congratulate the Harrison Friendly Riders Snowmobile Club for coming to the rescue and breathing new life into Harrison Old Home Days. A bit of history – Harrison Old Home Days was originally organized in 1923 and ran until it was discontinued in 1967. Following a ten year hiatus Harrison Old Home Days was resurrected by a new group of interested citizens who organized a committee to successfully carry on the event through 2015. This year the Harrison Friendly Riders came forward and once again resurrected the tradition and hopefully will succeed in bringing the event forward in the coming years.

Public Works Update – The early spring and the great weather combined with the efficient work of our crew and contractors has allowed us to make significant gains in our summer roads work plans.

With the exception of some final touch up work before paving Dawes Hill Road is ready for next year.

Work on Deer Hill Road is progressing far ahead of schedule and if the current weather trend continues could be ready for paving next year also.

The down side of course will be the determination on how to fund two Tier One roads in the same fiscal year.

11. Executive Session (if necessary)

12. Adjourn

Motion to adjourn at 8:11 p.m. made by Selectman Belanger, 2nd by Selectman St. John. Approved 4-0.

Respectfully submitted,

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Matthew Frank, Chairman

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Melissa St. John, Secretary