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**MINUTES**  
**HARRISON ASSESSORS MEETING**  
**Wednesday, August 17, 2022 – 6:00 PM**

Assessors' meetings are held as needed and usually follow regular select board meetings which are held the 2<sup>nd</sup> Thursday of each month. Meetings are recorded and posted on the Town Website and on Lake Region Television usually in 2 days.

**Reminder to the attending public:** Assessor's meetings are open to the public, but the public may not speak unless recognized by the Chair or Vice Chair only during Public Participation. Comment time is limited to 2 minutes per speaker. Matters related to personnel will not be heard or discussed.

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Present: Chairman Richard Sykes, Vice Chairman Matthew Frank, Selectman/Assessor Philip Devlin, Select Person/Assessor Penny Bean, Town Manager Cass Newell, Secretary Denise Dumont, Assessing Agent/Code Enforcement: John Wentworth

Absent: Selectman/Assessor Frederick Ross

**Meeting Called to Order at 6:00 pm**

I. Approve August 11, 2022 minutes

**Motion to Approve the Assessors Minutes of August 11, 2022 made by S. Frank, 2<sup>nd</sup> S. Devlin**

II. Authorize by signature Certificate of Assessment, Tax Assessment Warrant and Certificate of Commitment

**Motion to Approve by Signature the Certificate of Assessment, Tax Assessment Warrant and Certificate of Commitment made by S. Bean, 2<sup>nd</sup> by S. Devlin Approved 4-0**

Assessors Agent John Wentworth explained that these documents are to complete the commitment of taxes after setting the mil rate from last meeting.

The Documents were then signed by the Board of Assessors.

Assessors Agent John Wentworth asked to set a meeting to sign the contract with the company doing the Revaluation. S. Sykes suggested doing it after the next Select Board meeting in September. The date was set for September 8, 2022, after the Select Board Meeting.

S. Bean suggested that the Select Board look at the Event Permit Application and policies of use for Gazebo Crystal Lake and Long Lake parks as one of the first policies/ordinances they review to also include RADR Field Complex.

III. Adjourn

**Motion to Adjourn at 6:24 pm made by S. Bean, 2<sup>nd</sup> by S. Devlin Approved 4-0**

Respectfully submitted,

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Richard Sykes Chairman

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Denise Dumont, Secretary