HARRISON BOARD OF SELECTMEN
MEETING
Tuesday August 21, 2018 – 7:00P.M.

Present: Chairman Matthew Frank, Vice Chairman Raymond Laplante, Selectman Richard Sykes, Selectman Penny Bean, Selectman Henry Dumont, Town Manager Tim Pellerin, Secretary Melissa St. John

Public: LRTV, Bridgton News, attendance sheet attached

1. Pledge of Allegiance – Led by Chairman Frank
2. Meeting called to order at 7:03 p.m. by Chairman Frank
3. Public Participation (Non-Agenda Items)

School board had a workshop Kathy Laplante had nothing to report.

4. Warrants #3 - #7 approved with signatures
5. Approval of minutes – July 17, 2018

Motion to accept the July 17, 2018 meeting minutes made by Selectman Laplante, 2nd by Selectman Sykes. Approved 5-0.

6. Old Business – Electric car charging station

Possible location would be the corner of the town parking lot in the back corner. Discussion included posing the question to the townspeople because the Board shouldn’t make that decision. The question has been raised by residents whether they will get reimbursed for their gas usage.

Motion to not have the town manager look any further into this topic made by Selectman Sykes, 2nd by Selectman Laplante. Approved 5-0.

7. New Business

   • Brian Noyes, RM Davis – (scholarship money)
Presented what is happening in the market today and where the company believes the market is going. Discussed how the scholarship money is allocated to provide the best return on the money.
• Consent agreements
  i. Ross – Map 55 Lot 55-4
  ii. Atlantic Northern LLC – Map 22 Lot 21-N
  iii. John & Margaret Hobbs – Map 20 Lot 17

All consent agreements have been signed and paid for by the owners. All violations have been remediated.

Motion to sign consent agreements with Richard & Donna Ross, Atlantic Northern LLC and John & Margaret Hobbs made by Selectman Laplante, 2\textsuperscript{nd} by Selectman Bean. Approved 5-0.

• Tony Campbell

Asked the Board to mitigate the court injunction against Tony Campbell/Sargent Gravel so he can close on the purchase of the property. The current court judgement is for $30,000.

Motion made to follow the advice of our town manager and seek legal counsel on how to handle this issue made by Selectman Laplante, 2\textsuperscript{nd} by Selectman Dumont. Approved 5-0.

Mr. Campbell questioned how the process for to bid for sand is handled.

  • Quit Claim Deed – James Houghton, Map 40 Lot 4A-06

Motion to grant a quit claim deed to James Houghton, 24 Ryefield Bridge Road, made by Selectman Sykes, 2\textsuperscript{nd} by Selectman Bean. Approved 5-0.

• Foreclosed properties

We have 3 properties we are working on to settle and we have one property left to settle. A letter was hand delivered with law enforcement to remind them of the August 27\textsuperscript{th} deadline.

• Ordinances – November ballot
  i. Street Name & Numbering
  ii. Dog
  iii. Fireworks

September 4, 2018 at 9:00 a.m. workshop for the ordinances.

Motion made to place the 3 ordinances on the ballot in November made by Selectman Sykes, 2\textsuperscript{nd} by Selectman Dumont. Approved 5-0.

Tentative date for a public hearing will be September 18\textsuperscript{th} at 6:30 p.m.
8. Other Business

Debris Plan has been accepted by MEMA and is now being looked at by FEMA.

Chairman Frank would like to set up a trip to EcoMaine and asked everyone to look at their schedules and let the Clerk know what day/time works.

Selectman Sykes made a motion to have the Town Manager check with legal about the ATV crossing, 2nd by Selectman Laplante. Approved 5-0.

9. Manager’s Report

1) ADMINISTRATION-
   A) Audit to be completed on Sept 5, 6,7th of September.
   B) Office hours- Clerk’s Hours September 1st will be 8-4, with all other general staff being 8:00-4:30 to align with personnel policy.
   C) Code enforcement will be Monday-Thursday; Friday will be conducting assessing work and duties.
   D) Met with Kristina Egan, GPCOG on Tuesday August 21st, to discuss an overview of services.
   E) Going to Cape Monday Road Association meeting on Saturday the 25th.
   F) Met with 5 citizens in reference to Town complaints. 3 were code enforcement related, and 2 were road issues.
   G) Update on Warrant
   H) Tax Foreclosure properties

2) PUBLIC WORKS-
   A) Crews working on Maple Ridge replacing culverts and ditching.
   B) Graded and put down calcium on Pitts Road reference a citizen’s complaint.
   C) Worked on Zakelo Road rebuilding with gravel and ditching, prior to paving.
   D) Working on grading dirt roads.
   E) New hire for Public Works is Ron St. John. Was second place candidate but the first place candidate backed out of the job for a job in the private sector for more money?

3) FIRE DEPARTMENT-
   A) All trucks are in service and up to date. Engine 4 is going for annual pump test soon.
   B) Last 2 trainings have been on Initial Engine Company Operations based on N.F.P.A. Standards.
   C) Almost ready to put the donated ATV in service, just needs a few more emergency lights.
   D) Total calls for the year are 220 since January 1st, an increase from last year.
4) SOLID WASTE/TRANSFER STATION-
   A) Working on getting prices to complete the site work at the transfer station for metals, tires and porcelain. Concrete pads requested by Maine DEP.
   B) Fence has been ordered for the Transfer station, cost is about $8500.00. Money coming from carry over from last year’s budget.

5) RECREATION- Summer Recreation program has wrapped up, another successful year. Trip to Cabbage Island was a success, bus was full. Getting ready to start fall soccer program.

6) PUBLIC SAFETY- Deputy Sam Cofone is moving on to another patrol area; we will be getting a new Patrol Deputy. I have reached out to Captain Scott Stewart and communicated to him on setting up a meeting with himself and the new Deputy when (he/she) comes on board.

7) PARKS-
   A) We are experiencing a grub worm problem at both Radar and Crystal Lake fields. The grubs have killed about 12,000 sq. ft. of field in both the lower and upper fields to date. The fields are getting treated tonight in hopes the rain and treatment will slow down the damage. Hopefully this will eradicate the bugs so we can start to repair the fields in the fall.

8) ON-GOING PROJECTS
   A) Bids for the roads are back and have been certified by the clerk. I am recommending we accept the lower bid, which is Pike industries.
   B) Working on a Docks cost replacement and repair project. At this time the team working on this is Myself, Al, John, and Melissa. We are currently assessing what docks need for repair and replacements, and the various cost of each project. At this phase in the project we are in research mode only.
   C) Working on updating several ordinances including E-911, Fire-Works and Mass gathering ordinances.
   D) Working on master repair list for all infrastructure buildings owned and maintained by the Town.
   E) Water tested last week for the 3rd time, all areas tested o.k.
   F) Parks working on picking up the trash in mill brook.

Motion made to accept Pike’s bid of $252,685 to pave Maple Ridge made by Selectman Sykes, 2nd by Selectman Laplante. Approved 5-0.

10. Executive Session (if necessary)
11. Adjourn

Motion to adjourn at 8:48 p.m. made by Selectman Laplante, 2\textsuperscript{nd} by Selectman Sykes. Approved 5-0.

Respectfully submitted,

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Matthew Frank, Chairman

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Melissa St. John, Secretary