



HARRISON BOARD OF SELECTMEN

Thursday September 12, 2019 – 6:00 P.M.

Present: Chairman Matthew Frank, Vice Chairman Raymond Laplante, Selectman Richard Sykes, Selectman Penny Bean, Town Manager Tim Pellerin, Secretary Melissa St. John

Absent: Selectman Henry Dumont

Public: LRTV, attendance sheet attached

1. Pledge of Allegiance – Led by Chairman Frank
2. Meeting called to order at 6:00 p.m. by Chairman Frank
3. Public Participation (Non-Agenda Items)
4. Sheriff Joyce – Captain Scott Stewart and the deputy, Andy Ward. Gave an update on some changes to communicate better and provide information to the town as needed.
5. Approval of Unsigned Warrants – Warrants #7 - #11 approved with signatures
6. Approval of Minutes – August 8, 2019

Motion to approve the minutes of August 8, 2019 made by Selectman Sykes, 2nd by Selectman Laplante. Approved 4-0.

7. Old Business
 - a. Public works engineering plans

Discussion of the evaluation of the current site public works is located on given by Eric Labelle from Mainland Development. The recommendation is this site is not suitable to reconfigure for the future of public works. Discussion included moving into phase 2 to look at other sites the town owns first and then perhaps look at other options if we find we don't currently own something appropriate.

The Board would like to move forward on phase 2.

b. Gravel pit

Discussion on the findings of the

8. New Business

a. Mooring Regulations Ordinance draft

Discussion on some of the points – fees for moorings, size of boats on moorings, etc. The ordinance will go to the ballot in November.

Motion made to hold a public hearing on the mooring ordinance on September 26, 2019 made by Selectman Laplante, 2nd by Selectman Sykes. Approved 4-0.

b. Engine 2 repairs

Work needs to be done to make this truck more useful. Pictures are included to show what it should have looked like and how it currently looks. It will take about a month to get the work done and bring the truck into a more functional use. The truck should last about 5 – 10 years with the changes. The quote is from Lakes Region Fire Apparatus.

Motion to accept the quote (\$6690.00) to refurbish Tank 2 made by Selectman Laplante, 2nd by Selectman Sykes. Approved 4-0. Motion amended to change the amount to \$8000 to cover any unexpected expenses. Approved 4-0.

c. Parks & Recreation building

Insurance company requires the garage be fire proofed or move it. A design has been developed for a park & rec building to be located on Mill Street. The next step would be to sheetrock the garage and put code enforcement and assessing there.

Motion to authorize the town manager to put out an RFP for the building made by Selectman Sykes, 2nd by Selectman Bean. Approved 4-0.

d. Paving Update

The final coat will be going down on Maple Ridge this fall.

e. Concert approval

Motion to approve permit for a Song festival concert at RADR for next summer made by Selectman Laplante, 2nd by Selectman Bean. Approved 4-0.

f. Christmas in Harrison – Event Permit

Motion to approve the permit for Christmas in Harrison made by Selectman Bean, 2nd Selectman Sykes. Approved 4-0.

Kayla presented a video of the summer rec program for the board members.

Executive Session (scheduled for 7:30 pm) – 1 MRSA §405(6)(E) – consult with legal counsel pertaining to a court case.

Motion to enter executive session pursuant to 1 MRSA §405(6)(E) at 7:30 pm. to deal with a legal matter made by Selectman Frank, 2nd by Selectman Laplante. Approved 4-0.

The Board came out of executive session at 7:45 pm.

Motion made to proceed with a counter-offer and have the Town Manager take care of arranging that made by Selectman Laplante, 2nd by Selectman Sykes. Approved 4-0.

9. Town Manager's report

1) ADMINISTRATION-

- a) Introduce New Sherriff - Andy
- b) Catherine Pinkham – New Health Officer
- c) Thank you note – John Wentworth
- d) Interaction with Harrison Citizens visits – 5, calls – 6

2) PUBLIC WORKS – Cape Monday ditching finished for the season. Parking lot completed waiting for repaving. Filled in and grated Crystal Lake Park parking lot. Working on Radr fixing drainage on all 4 ditches starting next week. Then will begin getting ready for winter...starting in October hauling sand and tuning up trucks & equipment to make sure they are ready for Winter. Announce who won sand bid and how much.

3) FIRE DEPARTMENT- Calls 32 for July. See Attached sheet. Tanker 6 sold for \$24,500. Need Vote to use money to purchase equipment for new truck.

4) SOLID WASTE/TRANSFER STATION- Another busy month with almost 3000 visits. Sent 46,100 lbs. of recycles to Eco Maine in August w/ a contamination rate of 2% or less.

Eco Maine has an open house **Sat Sept 28th 8am to noon**. Free breakfast, free recycle bins (limited supply) Free Ewaste disposal. Free tours

- 5) **RECREATION-** Soccer season has begun; we have 3 soccer teams and a Little Kicks team that will be starting soon. Games start on 9/7.

Senior Luncheons have returned and had our first one was on Tuesday, Sept. 3. Pork loin, mashed potatoes and veggies were served.

Field trip to the Fryeburg Fair set for Tuesday, Oct. 1st.

Next Senior Luncheon is Tuesday, October 8th menu is Fish Chowder.

Looking for volunteers to help with the haunted walk at RADR. John has been working on the trail itself to cover roots.

Halloween Party at the Fire Station in early stages of planning.

Field Trip to the Polar Express scheduled for Dec. 7th and is full. Still selling tickets at a discounted rate with the understanding they will provide their own transportation.

Looking into a field trip to Disney on Ice in mid-late December.

- 6) **PUBLIC SAFETY-** Update on Sheriff's Department and new Deputy Sheriff.

- 7) **PARKS –** Mowing and regular maintenance. Removed vines and cleaned up around gazebo and working on cleaning out flower beds, also power washed Gazebo and bath house in preparation for painting. Will be painting Doors and trim on Bathhouse at Crystal Lake park.

Radr Field: Have been Aerating and fertilizing Radr and Crystal Lake Park. Fixing and mulching trails for Haunted walk. Fields ready for soccer

Working on Repeater site getting ready for new building.

- 8) **ACO -** Calls Covered included the following: Well-being check for multiple cats & dogs at one residence. Warning issued for dog reg. Multiple reports of missing dogs, no response needed for found dog put owner and finder in contact with each other. 2 stray cats calls transported to Harvest Hills Animal Shelter.

9) **ON-GOING PROJECTS**

- A) Working on new Radio repeater for Public Works. Ordered building for the site.
- B) Working on Generator installation for radio tower site.
- C) Phone Update – completed – New greeting working well.
- D) Computer update – completed still working on some training
- E) Fire Truck update - New Chassis arrived @ factory – production to start shortly
- F) Update –Cable TV – working to meet w/Law Firm.
- G) New sign installed and working.
- H) Still working on Policies for Board

Motion to use the \$24,500 from the sale of tanker 6 to outfit the new pumper/tanker made by Selectman Laplante, 2nd by Selectman Sykes. Approved 4-0.

Bids are in for the replacement of the overhead doors at the fire station. We received two bids, one from Overhead Doors for \$21,000 and the other from Robert's Overhead Door for \$17,900. Doors are over 25 years old.

Motion to approve the bid for Robert's Overhead Door for \$17,900 made by Selectman Sykes, 2nd by Selectman Bean. Approved 4-0.

10. Other Business

Tim and Ray went to the EMA meeting and there are some grants we can apply for and there are a lot of pieces to the handling EMA. Ray has appointed Tim as his deputy.

11. Adjourn

Motion to adjourn at 8:10 p.m. made by Selectman Sykes, 2nd by Selectman Bean. Approved 4-0.

Respectfully submitted,

Matthew Frank, Chairman

Melissa St. John, Secretary