Present: Chairman Matthew Frank, Selectman Richard Sykes, Selectman Penny Bean, Selectman Henry Dumont, Town Manager Tim Pellerin, Secretary Melissa St. John

Absent: Vice Chairman Raymond Laplante

Public:LRTV, Bridgton News, attendance sheet attached

1. Pledge of Allegiance – Led by Chairman Frank

2. Meeting called to order at 7:00 p.m. by Chairman Frank

3. Public Participation (Non-Agenda Items)

Town Manager introduced Dan Hastings as our new deputy.

4. Approval of Unsigned Warrants – Warrants #7 - #11 approved with signatures

5. Approval of Minutes – August 21, 2018 & September 4, 2018

Motion to approve the August 21, 2018 & September 4, 2018 minutes made by Selectman Bean, 2nd by Selectman Dumont. Approved 4-0.

6. Old Business

   a. Tony Campbell

   Memo attached. No action was taken on this matter.

   b. Update on new dump trucks

   Trucks are being outfitted. One truck will be ready next week, the other in about 3 weeks.

   Town manager requested the following 2 items be moved to the section under the financial policy.

   c. Deferred maintenance issues (Capital Asset Maintenance – CAM)
i. RADR – field work

ii. Transfer station – concrete work for DEP

d. ATV road access
Legal response was given and is included. Suggest we have a policy in place and signage.

Motion to move the process forward made by Selectman Bean, 2nd by Selectman Dumont. Selectman Sykes added that the town manager will develop a policy. Approved 4-0.

7. New Business

a. Nate Sessions
Asked the Board to waive the $500 violation fee placed on him for a carport built without a permit.
Motion made by Chairman Frank to fine Nate Sessions $500 for the violation, 2nd by Selectman Sykes. Motion made by Selectman Sykes to amend the motion to $300, 2nd by Selectman Dumont. Amendment fails 1-3. Motion made by Chairman Frank to table the issue until next meeting, 2nd by Selectman Dumont. Approved 4-0.

b. Quit claim deeds
   i. Wayne Head, 34 Jones Rd., Map 14 Lot 5A-01
   ii. Betty Proctor, 19 Town Farm Rd., Map 33 Lot 15-B
   iii. Jeffrey & Autumn Worster, 758 Cape Monday Rd., Map 12 Lot 3-D

Motion to grant quit claim deeds to the 3 parties listed made by Selectman Dumont, 2nd by Selectman Bean. Approved 4-0.

c. Sand RFP & Transportation fuel

ECI was chosen for the sand this year. Road foreman claims it is the best sand we have had. We will be continuing with our vendor Dennis Burke for gasoline and diesel.

d. Financial Policy
   i. Deferred maintenance issues (Capital Asset Maintenance – CAM)
   Asking to change the name from deferred maintenance to capital asset maintenance – CAM. This makes it clearer for everyone to understand what is coming out of this account. Only the Selectmen can approve spending out of the reserve accounts. Town manager asking for a line of $10,000 to cover smaller items that would be considered emergencies without having to come to the Board because of timeliness.

Motion to approve the Financial Policy with the changes made by Chairman Frank, 2nd by Selectman Dumont. Approved 4-0.
ii. RADR – field work

$1600 to treat RADR field

iii. Transfer station – concrete work for DEP

Motion to allocate $1600 to treat RADR and $17,022 from the capital asset maintenance (CAM) account for the transfer station made by Selectman Sykes, 2nd by Selectman Dumont. Approved 4-0.

e. RFP for audit firm

Discussed putting out an RFP for an audit firm. We have had the same firm for quite a few years and it's time to review this program. The town manager will put an RFP out.

8. Town Manager Report

1) ADMINISTRATION-
   A) Completed the audit with the Auditor, she will be back in October for the Selectmen’s meeting for her report.
   B) Met with Attorney and Board for executive session.
   C) Conferred with Attorney on ATV issue.
   D) Attended MMA Treasures & Tax Collectors training class with April and Melissa.
   E) Attended a Training class at Drummond & Woodsum, on personnel practices and workplace investigations with M.
   F) Attended a training session on Municipal Leadership with M.
   G) Close Clerk’s Office on Thursday October 4th for attendance at MMA Convention.
   H) Budget Update Should be at 16.66 current at 23.14

2) PUBLIC WORKS-
   A) Completed Sand RFP and is hauling sand.
   B) Summit Hill, ditching, tree trimming and culvert work.
   C) Clearing culvert work all over town.

3) FIRE DEPARTMENT-
   A) Training on Chimney fires.
   B) Engine 4 in the repair shop for pump issues. (Approval for repairs)

Motion made to approve $7500 to repair the pump made by Chairman Frank, 2nd by Selectman Dumont. Approved 4-0.

4) SOLID WASTE/TRANSFER STATION-
   A) Have the quote for the Total cost of the concrete pad project from Henry’s concrete. Estimated for $17,022.00.
   B) Fixed roof panels at transfer Station.
C) Approve $8000.00 for fence at transfer station.

Motion to approve $8000 to finish the fence at the transfer station made by Selectman Sykes, 2nd by Selectman Bean. Approved 4-0.

5) RECREATION- Fall soccer is up and running.

6) PUBLIC SAFETY- Deputy Dan Hastings has come on board and has been doing a great job with traffic violations.

7) PARKS-
   A) Grub Treatment at Radar and Crystal Lake worked.
   B) Rented a lift and fixed and adjusted the lights at radar and crystal lake.
   C) Did tree trimming at Crystal Lake park.
   D) Pressure washed Fire Station.
   E) Jon and Kayla are working on fixing sign at Radar.

8) ON-GOING PROJECTS;

Update on the budget given.

9. Other Business
   a. Thank you’s

10. Executive Session – Not needed

11. Adjourn

Motion to adjourn at 8:36 p.m. made by Selectman Bean, 2nd by Selectman Dumont. Approved 4-0.

Respectfully submitted,

Matthew Frank, Chairman

Melissa St. John, Secretary