Present: Chairman Kathleen Laplante, Vice Chairman Richard St. John, Selectman Matthew Frank, Selectman William Winslow, Selectman Achille Belanger, Town Manager George Finch, Secretary Melissa St. John, CEO John Wentworth

Public: LRTV, Advertiser Democrat, 3 public

1. Pledge of Allegiance – Led by Chairman Laplante

2. Meeting called to order at 7:00 p.m. by Chairman Laplante

3. Public Participation (Non-Agenda Items)

4. Approval of Warrants #12 & #13

Motion to accept the Fiscal Year 2015/16 Financial Warrants #12 & #13 made by Selectman Winslow, 2nd by Selectman Frank. Approved 5-0.

5. Approval of minutes – September 10, 2015

Motion to accept the September 10, 2015 meeting minutes made by Selectman St. John, 2nd by Selectman Winslow. Approved 5-0.

6. Old Business - None

7. New Business
   a. Quit claim deed for Estate of Clifford Hemingway Jr. Map 50 Lot 0008-B

Motion made to grant a Quit Claim Deed to Pearl Hemingway and Clifford Hemingway III for Map 50 Lot 0008-D, made by Selectman Winslow, 2nd by Selectman Belanger. Approved 5-0.

   b. Consent Agreements
      i. RMO Holdings (Vacationland)

Board members would like to see the letter RMO Holding received from the Town signing off in 2010 on compliance issues with decks near and on the water. This item will be placed on the next meeting agenda.
ii. Rolfe

Chase Gate property has been sold and the lien is still in place

iii. Magowski

Spoken with Tom Smith regarding a deadline. They are looking for something in the court rulings to help settle this issue

iv. Buteau

Scheduled for a court date on Wednesday but it was delayed. Attorneys have been switched as well

v. Siwek

Plot plan being done so everything will be on paper for distance from the lake and setbacks

8. Other Business - None

9. Manager’s Report

- My report this evening is tied to my quote on this week’s update. As those who read my updates are aware my quotes typically deal with the need for change in bureaucracy, leadership and management in order to be on the lead side of inevitable change.
  
  - This week’s quote is from George C. Lichtenberg a German scientist during the late 1700’s.
    
    - “I cannot say whether things will get better if we change; what I can say is they must change if they are to get better.”
  
  - It is often said if you ask a group of people; “Who wants change everybody would raise their hand, if you ask the same group who wants to change, nobody would raise their hand.” With this said and change being inevitable we continue our efforts towards productivity improvement and cost avoidance in order to maintain a sustainable level of services to the citizens of Harrison.

- Assessing – Electronic Files Update - Another area I am pleased to report in is our effort to increase online capability of assessing data and files.

  - What are we doing?
    
    - Taking information off the property cards and entering it into the assessing module of the TRIO Program
The end result – the information will be available on the web

Why are we doing it?

- We have limited resources, we need to make the most of them if we are to succeed with productivity improvements and cost avoidance.
- Like it or not the world is more and more electronic and this is how people are accessing the information, (appraisers, realtors, etc.)
- Once the information is in the system, the computer can compute changes, such as depreciation and can make large scale changes in seconds instead of manually one card at a time.
- The assessor has access to pulling a wide range of information quickly and easily.
  - Ex. Sales history, change in neighborhood affecting valuations, how many mobile homes we have.
  - Easier to notice if there is something off in a particular neighborhood or area.

What has been happening behind the scenes –

- Learning how the assessing module works
- Understanding what our Appraisal company is doing as far as what is on the assessing card and converting the information to TRIO
- Setting up tables and schedules
- Data input

Capital Roads Update – As part of the inventory management and long term capital plan, which does include roads, I am pleased to report we have reached another milestone with the implementation of the Road System Management Software for Maine Towns.

- The software focuses on both paved and gravel roads and was designed to meet the needs of small to large towns with a particular focus on keeping it simple yet powerful.

Data collection includes:

- Inventory of the Town's entire local road network
- Road surface condition and data
- Interprets the information
- Arranges the findings into a form that is useful to who must produce a fundable road maintenance program.

- The program is flexible enough to accommodate the user's needs in a simple, direct, and easily applied manner. The program will identify which road maintenance techniques will be considered for each individual road or street.

- The program most importantly will provide support for road maintenance budgets allowing for a leveled approach in expenditures while meeting the necessary road standards.

- There are three other areas in which the road inventory proves useful:
  - As a source of information for assisting and educating the public. For example, if new residents have questions about what maintenance to expect on their particular road, the inventory would provide that information quickly and succinctly.
  - An inventory helps municipal officials plan for the future. For example, the town has 50 miles of roads which have fallen into disrepair, and the selectmen want to know whether they can discontinue or abandon those roads. The information needed to decide this could be found in the road inventory.
  - To provide information relating to the town's legal liability (for potholes, defects, accidents and so on) and legal rights. For example, a question may arise about an obstruction in a road, and the inventory would help the town official decide what steps the town can or should take. Since a town's legal rights and obligations vary depending on the status of the road and its boundaries, it is beneficial to have that information within easy reach.

- **Foreclosed Property Sale Advertisement** - The Town of Harrison for sale by sealed bid, (minimum bid $22,000), the municipality's interest in a tax-acquired parcel of land;

  Tax Map/Lot 27-0011 – Acct: 1752.
  This is a 31 +/- Acre Property
  Located on Plains Road, Bolsters Mills Road end.
Sealed bids clearly marked “Foreclosure Sale” will be accepted until 4:30 p.m. on Thursday, November 12, 2015. Bid’s will be opened and reviewed at the Selectmen’s Meeting that evening at 7:00p.m.

The successful bidder will be given a Quit Claim Deed from the Town releasing any interest in the property the Town may have. Any unknown liens and attachments on this property will be the responsibility of the successful bidder.

The Board of Selectmen reserves the right to accept or reject any or all bids.

- **Transfer Station Update** –
  - The study of the transfer station operations will be completed at the end of the month. We will spend a few weeks putting the remainder of the data together in presentation form and present it at the November meeting.
  - The replacement of the compactors is expected to take place during the first and/or second week of October. In order to reduce the impact on services the plan is for the installations to take place on the closed days of Tuesdays and Thursday.

**Fire & Rescue Responses** –
- **Emergency - 911** –
- **Non-Emergency Sheriff Dept. – 893-2810** –
  
  - **Saturday, September 19th – 9:41 P.M. – Med Res – Nokomis Rd.**
  - **Sunday, September 20th – 1:56 P.M. – Fire Res – Temple Hill Rd. – Wires Down**
  - **Sunday, September 20th – 3:16 P.M. – Med Res – Edes Falls Rd.**

10. Executive Session (if necessary)

11. Adjourn

**Motion to adjourn at 8:45 p.m. made by Selectman Winslow, 2nd by Selectman Belanger. Approved 5-0.**

Respectfully submitted,

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Kathleen Laplante, Chairman

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Melissa St. John, Secretary