

# Harrison Comprehensive Plan Committee Minutes

**Minutes of meeting** on November 19, 2025

**Location:** Fire Station Community Room

Meeting called to order at: 5:02

Voting Members present:

Scott Ramsdell

Andrea AskenDunn

Bill Winslow

Cameron Fernald

Ron Ward

Connie Allen (alternate)

Al Fitzmorris (alternate)

Voting Members absent:

Gina Marster

Wendy Gallant

Kristin Humphrey

Leo Saidnawey

Nonvoting Members present:

John Bellino (Town Manager)

1) The one-page minutes of November 7 were approved.

Moved by Bill

Seconded by Ron

Vote passed 7-0.

1a) The granular minutes of November 7 were approved with the emendation of removing item 9 (tabled topics).

Moved by Bill

Seconded by Cameron

Vote passed 7-0.

## 2) Old Business

- a) Discussion of different forms of records and where they are needed:
  - i) granular minutes (our records)
  - ii) one page minutes (summary for Select Board)
  - iii) Ron's records of legally important votes, in case there is a question of how we got to where we get.

- b) Select Board's has agreed to allow us 4 alternates. They need to turn in an application. We currently have 2.

- c) CPC is reporting to Select Board. Andrea will take initiative to forward the 1-page summary minutes to Kathryn?

- d) Discussion of contingency amount to add to our funding request at Town Meeting in December: Remind townsfolk of how much Bridgton spent on theirs!

We may need to pay more hours for GPCOG personnel than they estimate. We can use conferencing and video equipment the town already has, rather than buy more: A staff person would need to stay at the Town Office for our meeting. John said this is possible.

Some discussion on Plan implementation cost. Implementation steps will be built in to the Plan, and after passage, that is a different committee.

We should integrate or at least refer to the Downtown Revitalization Plan, which has its own budget. We can't use that money, but we can recommend how it be used.

As part of the agreement, we can ask for a full monthly accounting of how much has been spent in relation to our budget. Finally settled on 10% of total estimated cost (and rounding up to even thousand).

Bill moved to recommend asking town for \$45,000.

Andrea seconded.

Vote passed 6-1.

## 3) New Business

- a) Discussion of promotional materials: Useful things would be paper posters for town bulletin boards (waterproof?), large posterboards to have on an easel at town office- easily movable. Al suggested we consult with other towns about what they did and what worked; they

have just been through the experience. Scott shared an estimate from Minuteman Press in Denmark because Naples recommended them. But there are several others nearby: Muddy River and Maine Street Graphics in Bridgton. Who will be contact person with printer? We should enlist someone who is expert in marketing to design posters. We should wait until we have talked with GPCOG, to have a coherent printing plan. They have a lot of experience. If necessary we can pay them out of the \$40,00 we already have, to get started.

Agreed.

We will meet with them at our next meeting. What questions do we want to ask them? Forward to Scott or Andrea so Paul and Shannon have time to see them.

- b) Our liaison to GPCOG is our chair, but it doesn't have to be.
- c) Job of our Select Board liaison, Kristin, is to report on our progress to them, and to communicate their expectations to us.
- d) It would be useful to get to know each other, for smoother working. We discussed having coffee for half an hour before official start of (next?) meeting.

4) Brief roundtable to review meeting process.

Consensus was that we had been in Park and now we're in First Gear. We had good discussions, respectful debates, and moved the meeting along to end at 6:30.

Next meeting: Dec 2, 2025 at 5:30. In the Firestation community room. We plan to be meeting with GPCOG to help us get started.

Starting in January we will switch to regular meetings on the second and fourth Wednesdays.

10) Ron moved to adjourn the meeting. Seconded by Bill. Vote passed 7-0.

Meeting adjourned at: 6:30.