



MINUTES
HARRISON SELECT BOARD MEETING
Thursday, July 17, 2025 – 6:00 PM

All regular meetings are held the second Thursday of each month and are recorded for posting on Lake Region Television within 2 business days.

Public Participation Policy: Members of the public may speak during the designated Public Participation section only when recognized by the Chair or Vice Chair. Comment time is limited to **2 minutes per speaker**. Personnel matters will not be heard or discussed in this forum.

Present: Chairman Phil Devlin, Vice Chairman Nathan Sessions, Select Member Debora Kane, Select Member Kristin Humphrey, Select Member Michael Garvey, Interim Town Manager – Bradley Plante, Secretary Kathyne Wilcox

Absent: None

Public: LRTV, attendance sheet attached

I. Pledge of Allegiance

II. Call to Order

The meeting was called to order at 6:00 PM by the Interim Town Manager.

III. Reorganization of Select Board

***Chair Nomination:** Nathan Sessions nominated Phil Devlin and was unanimously elected as Chair of the Select Board (5–0).*

***Vice Chair Nomination:** Kristin Humphrey nominated Nathan Session and was unanimously elected as Vice Chair (5–0).*

Select Board Meeting Closed at 6:02PM.

Public Hearing was opened at 6:02PM.

IV. Public Hearing

A. Liquor Renewal – Olde Mill Tavern, Inc.

B. Liquor Renewal – Deer Trees Theater LTD.

There were no public comments or concerns raised regarding either application.

Public Hearing closed at 6:03PM. Approval of licenses has been moved under the Consent Agenda.

Select Board Meeting Reopened at 6:03PM.

V. Adjustments to the Agenda

By board consensus, the following items were added to the Consent Agenda:

- Approval of Liquor License Renewal for Olde Mill Tavern
- Approval of Liquor License Renewal for Deer Trees Theater

VI. **Town Manager's Report**
See attached Town Manager Report.

VII. **Departmental Reports**
See attached Reports.

- A. Cumberland County Sheriff's Office Report
- B. Animal Control Officer's Report – *removed from posting due to confidentiality.*
- C. Code Enforcement Report.
- D. General Assistance Report.
- E. Fire/EMS Report.

VIII. **Public Participation (Non-Agenda Items)**
This is an opportunity for the public to speak on items not listed on the agenda.

IX. **Consent Agenda**

- A. Approval of Warrants – Approved by Signature.
- B. Approval of Minutes: June 26, 2025

Motion to approve Consent Agenda with the addition of the two Liquor Renewals (Olde Mill Tavern and Deer Trees Theater): Debora Kane, 2nd Kristin Humphrey. 5 – 0

X. **Old Business**

Items that have been previously discussed but require further discussion, follow-up, or action.

- A. Schedule Public Hearing for Dangerous Building.

Motion to schedule Public Hearing for Dangerous Building on August 14, 2025 at 5:30PM: Debora Kane, 2nd Michael Garvey. 5 – 0

- B. Adjusted Town Hours Discussion.

It was discussed whether the Town Should revert to their regular Wednesday hours. After discussion, it was moved that the Town would continue through the month of August and re-visit in September.

XI. **New Business**

Items being introduced for the first time or requiring current action. Each item is listed with a title, and optionally a brief description or supporting document reference.

- A. Grinding and Paving Bid Proposals Consideration.

The Select Board reviewed and considered the Bid Proposals for the Grinding and Paving Projects. **Motion to move forward with selecting a proposal:** Nathan Sessions, 2nd Debora Kane. 5 – 0

- B. Authorization to use Emergency Funding for Plains Road Basins Project in the amount of \$12,250.00.

Motion to authorize the use of \$12,250.00 from Emergency Funding for the Plains Road Basins Project: Michael Garvey, 2nd Debora Kane. 5 – 0

- C. Mandatory Clerk Training – Office Closing Days.

Motion to close the Clerk's Office on August 26th and August 27th to allow both clerks to attend mandatory training: Debora Kane, 2nd Michael Garvey. 5 – 0

D. ADA Curb Ramp Improvement – MDOT Weight Limit.

Motion to sign the ADA Curb Ramp Improvement Letter with the request for the Town Manager to gather more information: Debora Kane, 2nd Kristin Humphrey. 5 – 0

E. Approval for the Purchase of Public Works Pick Up.

Motion to approve the purchase of a Pick Up Truck for Public Works: Debora Kane, 2nd Nathan Sessions. 5 – 0

XII. Other Business

A. Assessor's Commitment Date Discussion.

Scheduled for July 29, 2025 @ 4:00PM.

B. Harrison Elementary School Maintenance Work.

XIII. Select Board Items

Optional section for individual Board members to provide brief updates, express concerns, or raise issues to be placed on a future agenda. This is not typically used for detailed discussion.

XIV. Next Regular Meeting: Thursday, August 14, 2025 – 6:00 PM

XV. Executive Session (if necessary)

Used when the Board must enter into a non-public session per MRSA Title 1 §405. Requires a motion, second, and recorded vote.

Executive Session – 1 M.R.S.A. § 405(6)(A) to discuss Personnel Matters.

Executive Session ended at 9:03PM.

XVI. Adjournment

Marks the official close of the meeting. Chair states the time of adjournment once motioned and approved.

Motion to Adjourn: Michael Garvey, 2nd Kristin Humphrey. 5 - 0

Respectfully submitted,



Phil Devlin, Chairman



Kathyne Wilcox, Secretary