

DEPARTMENT REPORT – March 2026

GENERAL ASSISTANCE

- **1 Case Reviewed** for Various Needs: Determined Ineligible.
- Central Maine Power Community Connect Event was a success with approximately 9 guests. I will be reaching out to Rhonda to see if we can set up a spring/summer event.
- Administrator attended the General Assistance Advanced Training

- *Kathryne Wilcox*
Executive Assistant/GA Administrator

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PARKS DEPARTMENT

The parks department is hard at work, keeping all public sidewalks clear of snow. With over 30 storms this winter. I have also been getting ready for the spring and summer seasons, with maintaining equipment and ordering supplies. working with the recreational department taking down holiday decorations, cleaning out buildings to get ready for the summer. I have also been working on the budget for the fiscal year 26 and 27. Meetings with vendors and hired contractors.

In building maintenance, I have been keeping up with our monthly checks and doing small repairs. I have also been working with the town manager on a five-year building and facility maintenance plan.

- *Al Lisowski*
Parks Director

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CODE ENFORCEMENT

- **Building Permits**
 - 8 new building permits issued in March.
 - Total value: **\$440.40**.
 - Year-to-date (YTD): **22 permits** totaling **\$4,858.50**.
- **Plumbing Permits**
 - 6 new plumbing permits issued in March.
 - Total value: **\$440**, including:
 - \$110 to the State of Maine
 - \$75 in Town administrative fees
 - YTD: **15 permits** totaling **\$1,805**, including:
 - \$447.50 to the State of Maine
 - \$210 in Town administrative fees
 - \$15 in DEP fees
- **Inspections & Office Activity**
 - 37 on-site inspections completed in March (YTD: **93**).
 - 79 in-person customer visits (YTD: **164**).
 - Continued high volume of phone calls and research requests (realtors, residents, general inquiries).
- **Seasonal Outlook**
 - Construction activity increasing as season begins.
 - Anticipated rise in material deliveries and septic installations once **road postings are lifted**.
- **Property Updates**
 - Two tax-acquired abandoned homes confirmed vacant (no squatters).
 - Properties turned over to the **Town Manager's Office** for listing and sale.

Jim Fahey
CEO

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ANIMAL CONTROL

Mar 2, 2026 26-A00214 | Waterford Road

- Report of loose black lab with green collar; no nearby residences identified. Unable to reach complainant for additional information. Unfounded.

Mar 11, 2026 26-A00257 | Upton Road

- Report of loose “wolf-like” dog with blue collar. Determined to belong to a residence in town; dog reportedly returned home. Unable to locate dog or obtain photos.

Mar 12, 2026 26-A00262 | Upton Road

- Follow-up inquiry from individual regarding missing huskies (not related to prior sighting). Provided guidance on lost dog recovery, including posting resources and search strategies.

Mar 17, 2026 26-A00282 | Out-of-Town Call (Harpswell)

- Misrouted call from another jurisdiction. Follow-up confirmed dog was returned to owner. Correct ACO notified.

Mar 17, 2026 | East Shore Drive

- Resident reported sighting of loose dog via email. Advised to contact dispatch directly for timely response. Sighting to be shared via social media for awareness.

Mar 25, 2026 26-A00312 | Hobbs Hill Lane

- Report of cat scratch (owner’s cat). Minor medical treatment required; cat up to date on vaccinations. No prior issues; incident considered isolated.

Follow-Up – Mar 16, 2026 26-A00130 | Maple Ridge Road Area

- Follow-up on prior neglect complaint. Owner located; animals observed to be healthy, clean, and properly cared for. Adequate food, water, and shelter confirmed. Complaint determined unfounded.

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CLERK'S OFFICE

- **Elections & Training**
 - Completed training with the Elections Division for CVR2 (new voter registration & elections system).
 - Nomination papers due April 10th.
 - Preparing for ballot creation and programming through ES&S.
- **Licensing & Administration**
 - Annual business license renewal letters being mailed.
 - Ongoing work on monthly reports.
- **Office Activity**
 - Front counter activity remains steady.
 - April is typically one of the busiest months for vehicle registrations.
- **Staff Responsibilities**
 - Staff continuing regular duties, including:
 - Planning Board support
 - E911 responsibilities
 - Cemetery administration

Kristen MacDonald

Town Clerk

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RECREATION DEPARTMENT

- **Events & Programs**
 - March Madness event canceled due to low ticket sales (11 tickets vs. typical 40–50).
 - Replaced with a senior lunch (shepherd’s pie); well attended, though attendees missed the traditional turkey dinner.
- **Summer Recreation Planning**
 - Established a Summer Rec Planning Group with ~10 parents.
 - Focus on policies, expectations, and program improvements.
 - Additional meeting scheduled; planning progressing well for the upcoming season.
- **Youth Athletics**
 - Baseball, softball, and t-ball registrations completed.
 - Only enough participation for a t-ball team this year.
 - Low numbers attributed in part to league format changes, impacting multiple towns.
- **Community Collaboration**
 - Transfer Station supported recreation efforts with a successful Easter candy drive, collecting and stuffing 2,400 eggs.
- **Professional Development**
 - Attended MRPA (Maine Parks & Recreation Association) Annual Spring Conference.
 - Gained valuable insights, networking opportunities, and perspective from other communities.
 - Noted that Harrison operates as a single-person recreation department, which is uncommon.

Bri Morris

Harrison/Waterford Recreation Director

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TRANSFER STATION

- **Operations**
 - Just over 2,500 visits during the month.
 - Two early morning snow cleanups (staff on site at 6:00 AM).
 - Late opening on March 7th due to icy conditions to ensure public safety.
- **Training & Programs**
 - Attended Ecomaine training (March 10th) on new EPR (Extended Producer Responsibility) recycling program.
 - Program may provide future reimbursement for recycling expenses (anticipated no earlier than 2027).
- **Equipment & Maintenance**
 - Compactors serviced by Atlantic Compactors.
 - In-house repairs completed (hose replacements), resulting in cost savings to the Town.
- **Community Programs**
 - Collected approximately 6,000 pieces of candy for the annual Easter Egg Hunt.
 - Assisted in stuffing over 2,400 eggs.
- **Seasonal Conditions**
 - Continued operations through a challenging winter season.
 - Improved conditions anticipated with the transition to spring.

Rich Jennings