$3.00

Town of Harrison

MASS GATHERING ORDINANCE

ADOPTED: May 7, 1971 as Outdoor Festival Ordinance
ADOPTED: June 13, 2002 as Mass Gathering Ordinance
ADOPTED: June 11, 2019
MASS GATHERING ORDINANCE
TOWN OF HARRISON

SECTION 1 - PURPOSE

The Town of Harrison recognizes the desire for certain outdoor organized events within Town limits and requires the following in order to protect the general health and safety of its residents by addressing issues pertaining to traffic congestion, crowd control, health and sanitation, compliance with drug & alcohol laws and protection of public and private property.

SECTION 2 - TITLE & AUTHORITY

This ordinance shall be known as the Mass Gathering Ordinance and is adopted pursuant to the Home Rule powers under the Maine Constitution and Title 30-A §3001.

SECTION 3 - EXEMPTIONS

A. Events held or sponsored by the Town of Harrison and approved by the Board of Selectmen.

B. Normal school activities and events scheduled at the school and approved through the school system.

SECTION 4 - LICENSE REQUIRED

No person, organization or other entity shall exhibit, sponsor, hold, promote or operate any outdoor event including without limitation any pageant, amusement show, theatrical performance, musical concert, exhibition or parade at which a continued attendance of 500 or more people is expected for more than three (3) hours, or which will take place on municipal property or on public streets, without first procuring a license from the Board of Selectmen.

SECTION 5 - LICENSE PROCESS

An Event Permit Application, found online or in the Clerk’s office, is required and payment of the application fee outlined in the Fee Schedule for the Town of Harrison, shall be delivered to the Town Clerk no less than forty-five (45) days prior to the beginning of the event.

A. Items required to be included on the application are as follows:

   1. Identification of all persons, organizations or other entities responsible for the event.
   2. Description of the activities and facilities involved in the event and the hours of
operation.
3. Evidence that the party or parties responsible for the event have adequate liability insurance for the event and the Town is listed as an “Additional Insured”.
4. Description of the locations of parking areas and location of traffic control personnel.
5. Evidence of permission of the owner of the property or properties to be used for the event of for parking.
6. Description of any road closures or partial closures.
7. Description of the drinking water, sanitation and waste disposal facilities to be provided, including the number and type of toilets.
8. If alcohol is to be available, the appropriate liquor license application must be included. If town property is being used, be aware no alcohol is allowed on Town property.
9. Confirmation for the Town Manager that all necessary services including police, fire and ambulance will be provided.

B. Other Conditions:

The Board of Selectmen may impose additional conditions upon the event, including, but not limited to:
1. Requiring a bond or escrow fund to insure prompt clean-up of the area.
2. Prescribing other precautions appropriate to the size, location, and purpose of the event, such as restrictions on the hours of operation, limitation on signage, requirements for fencing or other steps deemed necessary to protect the public health, safety and welfare.

SECTION 6 - ENFORCEMENT & PENALTIES

A. The Code Enforcement Officer or any law enforcement officer shall be responsible for the enforcement of this Ordinance.

B. Any person or persons found guilty of violating this Ordinance or who fails to comply with any stated permit condition or restriction commits a civil offense. Upon conviction the violator shall be subject to the penalties set forth in 30_A, M.R.S.A. §4452.

SECTION 7 - SEVERABILITY

In the event that any provision of this Ordinance is found by a court of competent jurisdiction to be invalid, this finding shall not affect the remainder of this Ordinance.