Board Members Present: Chairman James Dayton, Brian Spaulding, Colleen Densmore, Secretary Pro-Tem Melissa St. John

Board Member Absent: Vice-Chairman Richard St. John, Wendy Gallant

Public Present: None

The workshop was called to order at 6 pm by Chairman Dayton and a quorum was determined.

1. **Old Business:**
   a. Confirm changes to Shoreland Zoning, Subdivision, Site Plan Review
      
      All changes were confirmed as written. Ordinances are ready for a public hearing.
   
      b. Building Permit Ordinance

      Minor discussion on section H and the email response from MMA legal. The Chair has requested input from the code officers. Copies of Building Permit Ordinances from other towns will be submitted for the next workshop to provide possible outlines.

2. **Next Meeting:** Regular meeting March 4, 2020

3. **Adjourn:** Workshop adjourned at 7:16 pm.

______________________________
Chairman James Dayton

______________________________
Secretary Melissa St. John