Board Members Present: Chairman James Dayton, Vice-Chairman Richard St. John, Wendy Gallant, Brian Spaulding, Colleen Densmore, Secretary Pro-Tem Melissa St. John, CEO John Wentworth

Public Present: None

The workshop was called to order at 6 pm by Chairman Dayton.

1. Old Business:
   a. Building Permit Ordinance

Lengthy discussion was held on Article 5 section 3 about how to measure completion and the timeline for completion. Changed two-year period to one-year period and reworded section to make less wordy. See draft attached for all updates.

Replace section 4 with Expiration of Permit from Shoreland Zoning Ordinance.

Add definition of substantial to the definition section. Take definition from shoreland zoning ordinance.

Section 5 replace the word structural with the word minor

Remove section 6.

Section 7 Change to “A detached utility structure less than or equal to 50 square feet is exempt from a building permit”

Article 6 section 5 replace no building shall with no legally permitted structure shall…
Section c. change to any structure or portion thereof presently within the setback limit can remain, ….

Remove section d.

Article 8 change to Disability Structures Permit
The CEO shall have the authority to grant a Disability Structures Permit according to ….
It was decided to separate this specific permit from variances which are only allowed by the appeals board. Wanted to keep separation of duties.

2. **Next Meeting**: Regular meeting June 3, 2020, next Workshop is June 17, 2020 @ 6pm

3. **Adjourn**: Workshop adjourned at 8:30 pm.

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Chairman James Dayton

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Secretary Melissa St. John