The meeting was called to order at 6 pm by Chairman Dayton and a quorum was determined. An informational meeting for the public was held prior at 5:30 pm on the site plan review application for Harrison Solar 1, LLC for a possible solar farm on Norway Rd.

1. Old Business:

   a. Approval of the Meeting Minutes for February 5, 2020
      Richard moved, Colleen 2nd to approve the minutes for 2/5/2020 as written.
      4 were in favor. Wendy abstained because she was absent.

   b. Approval of the Workshop Minutes for February 19, 2020
      Colleen moved, James 2nd to approve the workshop minutes for 2/19/20.
      3 in favor. Richard & Wendy abstained because of being absent.

   c. Site Plan Review Application – Harrison Solar 1, LLC – Norway Rd. M48 L10A
      Property Owner: R. Rolfe Corp.
      David Albrecht, the Principal Civil Engineer for Borrego Solar Systems Inc. returned to discuss the updated plans for this project and to attend the informational meeting prior to answer any questions that people may have. David passed out a new plan to the Board with the change they had discussed at the last meeting as far as the setback from the stream.
      There is a permitted bridge on the lot now that will be reconstructed and a permit by rule has been attained from DEP.
Richard moved, Brian 2nd to approve the site plan application for Harrison Solar 1, LLC with the condition that before a building permit can be issued they provide the Board with the results of the archaeological survey, the rare plant survey and a copy of the decommissioning plan of value that the landowner will hold. All were in favor.

d. Subdivision Application – Joan & Gary Catalano – 954 Maple Ridge Rd.
CEO Wentworth wanted to update the Board on where this application stood because it has been some time since the applicants have been back. Wentworth stated that he called Joan and spoke with her over the phone and they are going to have a survey done in the spring. The building is on the wrong lot.

2. New Business:

a. Subdivision Amendment – Brian Devlin – Owner: Michael Heavey – M 21 L 103
John Bell, representative for the applicant said they would like to eliminate lot 103 from the subdivision. The lot would be divided between abutting lots. Richard moved, Colleen 2nd to approve the subdivision amendment for Michael Heavey and Brian Devlin to eliminate lot 103. All were in favor.

3. Additions:

CEO Wentworth and Assistant CEO Fahey spoke to the Board about some recommendations they had for changes to the building permit requirements ordinance. Recommendations as follows:

- Add 10 ft. abutter lot line setback for accessory structures.
- Paragraphs mis-numbered under section H.
- Minimum $15 for permit fees
- Remove Attachment 1
- Paragraph I.4 – Change to “manufactured home” instead of mobile home

4. Next Meeting:

March 25, 2020 – Workshop 6 pm
April 1, 2020 - Regular Meeting 6 pm

5. Adjourn

James moved, Wendy 2nd to adjourn at 7:45 pm. All were in favor.

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Chairman James Dayton

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Secretary Kristen MacDonald