



TOWN OF HARRISON

HARRISON PLANNING BOARD MEETING MINUTES FEBRUARY 6, 2019

Board Members Present: James Dayton, Richard St. John, Barbara Varricchio, CEO John Wentworth, Secretary Kristen MacDonald

Board Member Absent: Brian Spaulding (Alternate), Brent Grygiel – arrived at 7:00 pm

Public Present: Sandy Swett, LRTV

The meeting was called to order at 6 pm by Chairman Dayton and a quorum was determined.

1. **Old Business:**

- a. Approval of the Meeting Minutes for January 2, 2019
Richard moved, Barbara 2nd to approve the minutes as written. All were in favor.
- b. Approval of the Workshop Meeting Minutes for January 16, 2019
Richard moved, Barbara 2nd to approve the workshop minutes as written. All were in favor.

2. **New Business:**

- a. Preliminary-Site Plan Review App. – Food Bank/VFW – 176 Waterford Rd.
Sandy Swett spoke to the Board about the proposed addition to the VFW on Waterford Rd. Sandy runs the Food Bank on Tuesdays. The food bank is partnered with Good Shepherd and Wayside Food Program out of Portland. They fed 192 families on Tuesday. Sandy is looking to do a 40 x 20 addition in order to add a walk-in cooler, small kitchen and 1 ADA bathroom to food bank. Also for the VFW 2 ADA multi stall bathrooms and a kitchen. The

building is half owned by the Food Bank and half to the VFW. The Board asked for a copy of the deed because it was not in the application presented. Sandy stated that the lawyer (Tom Smith) was supposed to drop it off but did not so she will get it. The Board discussed with her that because the building is located in the A Zone of the Bear River Aquifer it is required that there is 120,000 sq. feet of land per unit. Sandy said that her lawyer said that there is and she will get the proof and see if Tom can attend the next meeting. Sandy mentioned that there will be three phases to this project. First phase would be the septic system and possibly move ramp off of the back door. Second will be to upgrade the heating system. Third is parking. The Board went thru the application to let Sandy know what is needed for the next time they meet in March:

- Deed – make sure shows ROW
- Site Plan – showing the current layout and the proposed layout, topography, parking
- Subsurface Wastewater Disposal System plan
- Need owners and addresses for all adjacent properties-missing a few
- Pg. 5 Items K, N (signs-need to be included in app), P, Q should be Yes. Also R should be Yes with phases to be done written out.
- Pg. 6 Item D will waive. Item E & F should be left open
- Erosion Control Plan

b. Crown Castle – Upcoming Site Plan Application

(Proposed T-Mobile installation on the existing cell tower)

Packets were not brought into office in time for this agenda. Will be on the March agenda.

3. Next Meeting:

February 20, 2019 – Workshop 6:00 pm

March 6, 2019 - Regular Meeting 6:00 pm

4. Adjourn:

James moved, Brent 2nd to adjourn at 7:07 pm. All were in favor.

Chairman James Dayton

Secretary Kristen MacDonald

