



AGENDA

HARRISON SELECT BOARD MEETING

THURSDAY, NOVEMBER 13, 2025 – 6:00 PM

All regular meetings are held the second Thursday of each month and are recorded for posting on Lake Region Television within 2 business days.

Public Participation Policy: Members of the public may speak during the designated Public Participation section only when recognized by the Chair or Vice Chair. Comment time is limited to **2 minutes per speaker**. Personnel matters will not be heard or discussed in this forum.

I. Pledge of Allegiance

Standard opening. The Chair typically invites all in attendance to rise and recite the pledge.

II. Call to Order

The Chair officially opens the meeting and states the time. This is also when roll call may occur if quorum verification is needed.

III. Adjustments to the Agenda

Used to add, remove, or reorder items on the published agenda by Board consensus. This ensures the public is aware of any changes.

IV. Town Manager's Report

The Town Manager provides updates on municipal operations, staffing, departmental issues, ongoing projects, grants, or other key administrative matters. This is informational but can prompt questions or discussion.

V. Additional Reports

Reports from the Cumberland County Sheriff's Office, General Assistance, Code Enforcement Office, and other Departments. This is informational but can prompt questions or discussion.

VI. Public Participation (Non-Agenda Items)

This is an opportunity for the public to speak on items not listed on the agenda.

VII. Consent Agenda

Routine items grouped for a single motion and vote. Any Select Board member may request that an item be removed from the consent agenda and voted on separately.

A. Approval of Warrants – Approved by Signature.

B. Approval of Minutes: October 09, 2025.

C. Approval of Minutes: October 23, 2025.

VIII. Old Business

Items that have been previously discussed but require further discussion, follow-up, or action.

IX. New Business

Items being introduced for the first time or requiring current action. Each item is listed with a title, and optionally a brief description or supporting document reference.

A. Change of phone providers

B. Budget committee appointments

***Motion**

- C. 2-year transfer station sticker ***Motion**
- D. Tax acquired policy ***Motion**
- E. Kimball Road Extension consent agreement ***Motion**
- F. Comprehensive Plan bid ***Motion**
- G. Building Permit Requirements Ordinance ***Motion**
- H. Sale of small parcel of Town ***Motion**
Right of way next to the covered bridge.
- I. Citizen Award *Debora Kane* ***Motion**
- J. Summer Lane public easement request ***Motion**
- K. Road survey software contract
- L. Draft Town Meeting Warrant
- M. Thomes Brook crossing RFP

X. Other Business

For miscellaneous topics not listed under New/Old Business, scheduling future meetings, or items raised at the meeting that require acknowledgment but not formal action.

- A. Town Meeting Date ***Motion**

XI. Select Board Items

Optional section for individual Board members to provide brief updates, express concerns, or raise issues to be placed on a future agenda. This is not typically used for detailed discussion.

- A. Harrison Educational Options Committee Update *Debora Kane*
- B. *Scheduling*: Roberts Rules Workshop *Phil Devlin*
- C. *Scheduling*: Fees Committee Workshop *Phil Devlin*
- D. *Scheduling*: Selectboard Meetings *Phil Devlin*
Discussing moving to two regular meetings a month.

XII. Next Regular Meeting: Thursday, December 11, 2025 – 6:00 PM

XIII. Executive Session (if necessary)

Used when the Board must enter into a non-public session per M.R.S.A Title 1 §405. Requires a motion, second, and recorded vote.

- A. 1 M.R.S.A ss 405(6)(A) Records made, maintained or received by the municipality to which public access is prohibited by statute or regulation

XIV. Adjournment

Marks the official close of the meeting. Chair states the time of adjournment once motioned and approved.