



MINUTES

HARRISON SELECT BOARD MEETING

Thursday, June 15, 2023 – 6:00PM

All regular select board meetings are held the 2nd Thursday of each month. Meetings are recorded and posted on the Town Website and on Lake Region Television usually in 2 days.

Due to COVID-19 Public Participation is limited: Please wear a mask and practice social distancing. Reminder to the attending public: Select Board meetings are open to the public, but the public may not speak unless recognized by the Chair or Vice Chair only during Public Participation. Comment time is limited to 2 minutes per speaker. Matters related to personnel will not be heard or discussed.

Present: Chair Richard Sykes, Vice Chairman Matthew Frank, Selectman Philip Devlin, Selectman Frederick Ross, Select Person Penny Bean, Town Manager Cass Newell, Secretary Denise Dumont, Code Enforcement/Assessing John Wentworth

Absent: No one

Public: LRTV, attendance sheet attached

- I. Call the Meeting to Order at 6pm
- II. Pledge of Allegiance
- III. Public Participation (Non-Agenda Items)

Deb Kane – Can we get microphones to correct the issues that happened during the Town Meeting last night?

Town Manager Newell: We are working on it. That microphone was the school's system, and we did not have the key to be able to fix it.

- IV. Adjustments to the Agenda: None
- V. Consent Agenda
 - A. Approval of Unsigned Warrants #55 - #60 Approved by Signature
 - B. Approval of Select Board Minutes – May 18, 2023

Motion to approve the Select Board Minutes for May 18, 2023 made by S. Devlin, 2nd S. Frank Approve 5-0

- C. Approve CMP Pole Permit – Naples Rd & Town Farm Rd

Motion to approve the CMP Pole Permit – Naples Rd & Town Farm Rd made by S. Frank 2nd S. Ross Approve 5-0

- D. Approve Liquor license for Fluvial Brewing LLC

Motion to Approve the Liquor License for Fluvial Brewing LLC made by S. Ross, 2nd S. Devlin Approved 5-0

- VI. New Business
 - A. Introduction of New or Incumbent Select Board Members (process of swearing in on July 1, 2023 or pursuant to holiday July 5, 2023)

Welcome Incumbent Matthew Frank and elect Nathan Sessions need to come see the Town Clerk, Kristen MacDonald to be sworn in after July 1 (which is Saturday) next day is July 5th.

VII. Old Business

A. Town Office Floating Holiday to Monday, July 3, 2023

Motion to change the Floating Holiday from September 1, 2023 to Monday, July 3, 2023 made by S. Frank, 2nd S. Bean Approved 5-0

VIII. Other Business – Informational: None

IX. Town Manager's Report

Town Manager's Report – June 15, 2023

1) ADMINISTRATION-

- a) Interaction with Harrison Citizens and Employees - visits/calls/emails
- b) Worked on Day-to-Day Administration
- c) New Public Works Facility work is in full swing.

2) TOWN CLERK – Town Reports are complete and available. We have been working on preparing for the Election and Town Meeting that are now complete. I attended the SAD 17 district budget meeting on June 6th. A Clerk from each town in the district must attend.

We have been busy at the counter with absentee ballot processing, resident and non-resident boat and ATV registrations, marriage licenses, vital records and updating voter registrations. Veronica has been busy with cemetery questions and organizing information on the Village Cemetery that the Town has acquired and preparing for the next Planning Board meeting.

3) PUBLIC SERVICES (PUBLIC WORKS/REC/PARKS) – The month of May was once again busy for the public works department. The construction continues at the new town garage facility. We have started ditching Edes Falls Rd in preparation for the road to be paved later this summer. Please drive slowly when going around us as we have seen vehicles go by not even slowing down. We spent a lot of time assisting the parks department with the cemeteries that were all in need of a lot of cleanup from the winter debris.

Drew Corporation has begun sidewalk improvements on Front Street for the start of the downtown revitalization project. Please take caution during the day when this work is being done.

4) CODE ENFORCEMENT – During the month of May 17 building permits were issued. YTD 62 building permits have been issued. A total of 3 new single-family homes were permitted during the month of May bringing the year-to-date total of 8.

A total of 5 new plumbing permits were issued during the month. YTD 27 new plumbing permits have been issued.

77 walk-in customers (Realtors, contractors, citizens) came into our office during the month of May bringing the total since April to 138. As you can see from the numbers, the office is extremely busy. The office continues to be very busy with phone research for customers.

Several Notices of Violation were issued during the month of May, and I continue to follow up on those. Most were illegal junkyards or trash complaints. Several are being remedied but others are not and most likely will be forwarded to the Select Board for legal action.

5) RECREATION – Baseball/Softball is in full swing, with a lot of cancelled games over the past week and half. Hoping that we can them all rescheduled easily, and the kids can get all their playing time in!

Our last senior lunch in May was a big hit with having Colleen and Cass stop by for a visit! Plus the lasagna was awesome!

June's end of year senior lunch was last of the summer and Al made making his famous BBQ chicken! Yum! We made enough to share with the Office Staff & Election Volunteers.

I am working on planning a meet with the counselor's night. This will take place either Thursday or Friday before Rec starts. It will give parents a chance to meet the people who will be caring for their children all summer! My intent is to have each counselor write a little blurb about themselves and serve cookies, "Cookies with Counselors".

Other than transportation, summer rec is pretty much all planned out. We have officially hired Brett Olen, he will be serving as the Assistant Recreation Director, and he has hit the ground running!

I have reached out to Chris about the vendors' information from the Fryeburg Fair, but I am still waiting to hear back!

I am just about done getting the buildings ready for Rec.

I have first aid kit lists made and ordered. I asked Sue from One Stitch at A Time to see if they could make counselor bags to keep basic kits and contact information in!

I am working on getting the letters and contracts out so that we can get the RADR advertisement signs up!

The Church and Youth Boosters have covered all eight scholarship applications that were submitted.

Summer registrations are closed and though it will be a smaller group I am so eager to get to know these children and give them the best summer ever!

We have hired one lifeguard, and we are still searching for a second, hoping for a WSI certified person. Know anyone? Please tell them to contact us!

6) FIRE DEPARTMENT – Total Incidents in May: 38 (see attached). Total 3/31/2023: 99

Monthly Events/Details/Meetings:
May 2- Truck Checks
May 9 – Training – Wildland Fires
May 16 – EMS Check
May 20-21 – Large Scale Water Shuttle Training
May 23 – Officers Meeting

Miscellaneous: Hose & Ladder testing was completed on 5/5 with all ladders and hose passing. Preventative maintenance on E2, E3, & E4 has been completed for 2023.

7) PUBLIC SAFETY-

EMA – Wednesday, June 21, 2023, from 12 to 5pm, we will be conducting a Tabletop Exercise Training for staff. Should we ever have to institute Emergency Management Operations all staff will know what to do and their individual roles.

X. Select Board Items

A. S. Frank would like to Thank S. Sykes publicly for all his years of service. We have served together for 9 years and although we did not always agree we were able to get things done.

S. Sykes thank you for your kind words. I moved to Harrison in 1974 and it is still a great Town.

B. S. Ross we need to think about a sound system. During the Memorial Day festivities, they didn't have a system so we could borrow it and they we would use it also as we need it for Town Meetings, Public Hearings etc.

- Can we look at selling the 2-3 parcels we have as tax acquired property that we have had for years and sell it so we can start collecting the taxes for and recoup some of our money.

XI. Executive Session – 1 MRSA §405(6)(A) Personnel Matter

Motion to move to Executive Session – 1 MRSA §405(6)(A) Personnel Matter at 6:35pm made by S. Devlin, 2nd S. Frank Approved 5-0

Out of Executive Session at 7:19pm

XII. Next Regular Meeting: **07/13/23**

S. Sykes: I apologize I should have done this under Select Board items when LRTV was here. It bothers me to have such negative, hateful, sometimes nasty, negative comments on social media about people in general. It doesn't do any good. Most of those people are described as keyboard warriors. Most of those people do not have the intestinal fortitude to come forward and say something directly to your face. It happens and I wish it had not happened.

XIII. Adjournment

Motion to adjourn at 7:20pm made by S. Ross, 2nd S. Devlin Approved 5-0

Assessor's Meeting following Select Board Meeting

Respectfully submitted,

Matthew Frank, Vice Chairman

Denise Dumont, Secretary