



AGENDA

HARRISON SELECT BOARD MEETING - REVISED

Thursday, September 11, 2025 – 6:00 PM

All regular meetings are held the second Thursday of each month and are recorded for posting on Lake Region Television within 2 business days.

Public Participation Policy: Members of the public may speak during the designated Public Participation section only when recognized by the Chair or Vice Chair. Comment time is limited to **2 minutes per speaker**. Personnel matters will not be heard or discussed in this forum.

I. Pledge of Allegiance

Standard opening. The Chair typically invites all in attendance to rise and recite the pledge.

II. Call to Order

The Chair officially opens the meeting and states the time. This is also when roll call may occur if quorum verification is needed.

III. Adjustments to the Agenda

Used to add, remove, or reorder items on the published agenda by Board consensus. This ensures the public is aware of any changes.

IV. Town Manager's Report

The Town Manager provides updates on municipal operations, staffing, departmental issues, ongoing projects, grants, or other key administrative matters. This is informational but can prompt questions or discussion.

V. Departmental Reports

Reports from the Cumberland County Sheriff's Office, General Assistance, Code Enforcement Office, and other Departments. This is informational but can prompt questions or discussion.

VI. Public Participation (Non-Agenda Items)

This is an opportunity for the public to speak on items not listed on the agenda.

VII. Consent Agenda

Routine items grouped for a single motion and vote. Any Select Board member may request that an item be removed from the consent agenda and voted on separately.

- A. Approval of Warrants – Approved by Signature.
- B. Approval of Minutes: August 14, 2025.
- C. Approval of Minutes: August 21, 2025.
- D. Approval of Minutes: September 04, 2025.

VIII. Old Business

Items that have been previously discussed but require further discussion, follow-up, or action.

- A. Clerk's Hours Review. ***Motion**
The Select Board will be reviewing the Trial Late Hours to determine if they should continue or be changed.
- B. Maple Ridge Cemetery Association. ***Motion**
The Maple Ridge Cemetery Association has provided a letter requesting the Town of Harrison to take over the cemetery.
- C. Fire Engine Bid. ***Motion**
The Town Manager and Fire Chief will provide a recommendation after the review of the Fire Engine Bids.

- D. Authorization for the Town Manager to start the Bond Anticipation Note (BAN) Process. ***Motion**

The Town Manager is requesting approval to begin the BAN Process.

- E. Harrison Traffic Stop Revenue.

Review of the numbers provided by Sen. Bennett. Potential motion to formally request filing legislation.

IX. New Business

Items being introduced for the first time or requiring current action. Each item is listed with a title, and optionally a brief description or supporting document reference.

- A. Budget Committee Applications.

Review of the submitted Budget Committee applications.

- B. Fee Committee Update.

Fee Committee will be providing an update on where they are in the process.

- C. Comprehensive Plan Update.

The AdHoc Committee will be providing an update on where they are in the process.

- D. Boosters Club Update.

- E. Resilient Harrison Maine | State Community Resilience Grant. ***Motion**

Seeking approval from the Select Board to begin preparing to apply for another State Community Resilience Grant.

- F. Planning Board Vice Chair Resignation Notice.

No motion to be taken. Informational.

- G. Appoint Vacant Planning Board Seat Position. ***Motion**

The Select Board will be appointing to fill the vacant Planning Board Position.

- H. Appoint Vacant Planning Board Alternate Position. ***Motion**

The Select Board will be appointing to fill the vacant Planning Board Position

- I. Tax Re-Commitment. ***Motion**

X. Other Business

For miscellaneous topics not listed under New/Old Business, scheduling future meetings, or items raised at the meeting that require acknowledgment but not formal action.

XI. Select Board Items

Optional section for individual Board members to provide brief updates, express concerns, or raise issues to be placed on a future agenda. This is not typically used for detailed discussions.

- A. Harrison Education Options Committee Update.

Debora Kane

- B. Town of Harrison Policy Project.

Philip Devlin

- C. Planning Workshop with GPCOG.

Philip Devlin

- D. Meeting Frequency.

Philip Devlin

- E. Speed Mitigation.

Philip Devlin

- F. Training on Using AI Tools.

Philip Devlin

- G. Boat Ramp Parking.

Mike Garvey

- XII. Next Regular Meeting: **Thursday, October 09, 2025 – 6:00 PM**

XIII. Executive Session

Used when the Board must enter into a non-public session per M.R.S.A. Title 1 §405. Requires a motion, second, and recorded vote.

Executive Session – 1 M.R.S.A. § 405(6)(E) to Consult with Legal Counsel regarding legal rights and responsibilities regarding 14 Main Street, Harrison ME 04040

Executive Session – 1 M.R.S.A. § 405(6)(E) to Consult with Legal Counsel regarding legal rights and responsibilities regarding Maintenance and Retention of Town Records

XIV. Adjournment

Marks the official close of the meeting. Chair states the time of adjournment once motioned and approved.