



MINUTES HARRISON SELECT BOARD MEETING Thursday, February 09, 2023 – 6:00PM

All regular select board meetings are held the 2nd Thursday of each month. Meetings are recorded and posted on the Town Website and on Lake Region Television usually in 2 days.

Due to COVID-19 Public Participation is limited: Please wear a mask and practice social distancing. **Reminder to the attending public:** Select Board meetings are open to the public, but the public may not speak unless recognized by the Chair or Vice Chair only during Public Participation. Comment time is limited to 2 minutes per speaker. Matters related to personnel will not be heard or discussed.

Present: Chair Richard Sykes, Vice Chairman Matthew Frank, Selectman Philip Devlin, Selectman Frederick Ross, Select Person Penny Bean, Town Manager Cass Newell, Public Services Director Andrew Ward, Secretary Denise Dumont,

Absent: No one

Public: LRTV, Wayne Rivet – Bridgton News, attendance sheet attached,

- I. Call the Meeting to Order
- II. Pledge of Allegiance
- III. Public Participation (Non-Agenda Items): None
- IV. Adjustments to the Agenda: None
- V. Consent Agenda
 - A. Approval of Unsigned Warrants #35 - #39 were Approved by Signature.
 - B. Approval of Select Board Minutes – January 18, 2023 (Rick)

**Motion to approve the Minutes of January 18, 2023 made by S. Frank, 2nd S. Devlin
Approved 5-0**

- C. Approval of Pole Permit (Buck Rd & Edes Falls Rd) (Rick)

Motion to approve the Pole Permit for Buck Rd & Edes Falls Rd made by S. Ross, 2nd by S. Frank Approved 5-0

- D. Approval of Pole Permit (Artist Falls Road) (Rick)

**Motion to approve the Pole Permit for Artist Falls Rd made by S. Devlin, 2nd S. Ross
Approved 5-0**

- VI. New Business
 - A. Town Hall Sign Policy (Cass)

Discussion followed: regarding 1.1.1 change to Select Board
1.3.1 change wording to Events & Functions of Non-Profit in Town Organizations may be posted at the discretion of the Town Manager. (No operational of or for-profit advertising allowed)

Motion to amend the policy as stated made by S. Bean, 2nd S. Ross Approved 5-0

- B. Winter Sand Policy (Cass)

Discussion followed: 1.1 Change Board of Selectman to Select Board
5.2 wording to change from a reasonable amount of sand to up to two 5-gallon buckets of sand etc.

Motion to amend the policy as stated made by S. Frank, 2nd S. Bean Approved 3-2 (opposed)

VII. Old Business

A. Dam Update (Cass/Andy)

Public Services Director – Andrew Ward gave the update. The doors are 90% done so should be done in the next week or so. I will meet with Calligan next week and then they will begin work on the coffer dam to keep water away from the work area in preparation of the arrival for the doors. They are hoping to be done in March before the Spring thaw.

B. Broadband Update & Presentation (Cass/Phil)

Select Board member/Broad Band Advisory Committee member Philip Devlin gave a presentation. After not qualifying for the Broadband grant with Consolidated the Town Manager Cass Newell and Phil had a debriefing zoom call with Maine Connectivity Authority explaining why we were not chosen for the grant. Basically, there were more applications than grant awards and the communities chosen had more unserved citizens. We will be looking for more grant opportunities and where to go now. Perhaps data/cell phone towers maybe another way to go. It is still a work in progress.

VIII. Other Business

A. Road Posting March 1, 2023 to May 1, 2023 (in accordance with the State)

The roads will be posted for weight limits from March 1st to May 1st. Due to the warm weather conditions we may need to post sooner.

B. Nomination Paperwork Available, Monday March 6th Due back by April 14th

IX. Town Manager's Report

Town Manager's Report – February 9, 2023

1) ADMINISTRATION-

- a) Interaction with Harrison Citizens and Employees - visits/calls/emails
- b) Worked on Day-to-Day Administration
- c) Welcome new Finance Officer – Maureen McAllister

2) TOWN CLERK – The Clerk's office has picked up with real estate tax payments, dog licenses and snowmobile registrations. We have also been working on getting together reports, letters etc. for the annual Town Report and preparing for annual Town Meeting.

3) PUBLIC SERVICES (PUBLIC WORKS/REC/PARKS) – The Month of January was a busy month for the Public Works Department. We were busy still cleaning up storm damage and managing the back-to-back winter storms at the end of January.

We have also completed an inventory list of large tools and items owned by the Town and the condition of the equipment. We are continuing to clean out our current garage in anticipation of the start of the new garage the beginning of April. We continue to maintain all our equipment to get the maximum number of years we can out of them.

We would like to remind citizens that it is illegal and dangerous to plow snow or blow snow into a public roadway. As always, we thank the citizens for supporting us.

4) CODE ENFORCEMENT – A slow month for permits in Code Enforcement. A total of 5 building permits were issued for the month of January. Only 3 Plumbing permits issued. Inspections were constant with 17 not including ongoing investigations into junkyard complaints.

The office continues to stay extremely busy with research for realtors and potential buyers.

Two Federal Holidays as well as weather related closings kept the numbers down a little bit this month.

5) RECREATION – I have had meetings with Paula and they are helpful and very informative. I love having her come in.

- The Ski program is going very well, less chaotic every week.
- I spent a morning last week at the school participating in the Winter Carnival for WinterKids! I ran an ice bowling station. The kids had SNOW much fun!
- I have also created a Winter Bucket List Challenge for the kids so I am hoping for a lot of participation from the kiddos!
- I am looking forward to our ice-skating party and the Winter Fest!
- I have chatted with Bre Worster from the Harrison snow mobile club about grooming some cross-country ski trails over at RADR. I am not sure this is going to come together. Bre thinks the guys in the club will want a donation to do so, I am waiting to hear back from them They have a meeting on Feb 9th. We may have to wait until next year and do some fund raising.
- I have a Senior Luncheon planned for next week with chicken soup and bingo!
- I am looking into training in Westbrook. This is SPARK Training on effective training for staff. Waiting on more information to see if it will be beneficial.
- I volunteered to be a part of the awards committee for the MRPA conference! I am so excited for this conference and cannot wait to do some networking!
- Summer Rec planning is underway. Themed weeks, t-shirts, shows, and activities!

6) FIRE DEPARTMENT – Total Incidents in January: 29 (see attached). January 21,2023 is 29.

Monthly Events/Details/Meetings: January 03 - Truck Checks

January 10 – Fire Department Training

January 24 – FD meeting /Awards Ceremony

1/21 – 1/22 6 members attending a National Fire Academy Incident Safety Officer's course hosted here in Harrison at the fire station.

7) PUBLIC SAFETY-

ACO –

Statistics for December:

4 Missing Animals, 2 Dogs at large, Total 6 incidents

Cumberland County Sheriff's Office – Cumberland County Sheriff's Office – Report for 12/01/22 to 12/31/22. 233 total incidents. 11 Traffic Citations, 43 Traffic Warnings, Cases Assigned to Detective Division: 1 & (1 cleared) Domestic Violence Related investigation: 1 cleared Theft Investigation

X. Select Board Items: None

Motion to enter into Executive Session – 1 MRSA §405(6)(A) Personnel Matter at 7:10 pm made by S. Frank, 2nd S. Devlin, Approved 5-0

XI. Executive Session – 1 MRSA §405(6)(A) Personnel Matter

Motion to exit Executive Session at 7:33 pm made by S. Frank, 2nd by S. Devlin Approved 5-0

XII. Next Regular Meeting: 03/09/23

XIII. Adjournment

Motion to Adjourn at 7:35 pm made by S. Devlin, 2nd S. Ross Approved 5-0

Respectfully submitted,

Richard Sykes, Chairman

Denise Dumont, Secretary