



HARRISON BOARD OF SELECTMEN
MEETING
Thursday, January 14, 2021 – 6:00P.M.

Minutes

1. Pledge of Allegiance
2. Call the Meeting to Order
3. Public Participation (Non-Agenda Items) – Citizen Mike Dunn on virtually with GotoMeeting asked questions about the Town's Comprehensive Plan and if it is being worked on. If so, he may be interested in getting involved in helping work on it.

The Town Mgr. Tim Pellerin answered that although the plan is outdated there is not a plan to work on the whole plan at this time. We are looking at parts of it however through Economic Development and what are plans are for the next 10 years. Tim told Mike that if there was a specific part of the Comprehensive Plan he is interested in to contact him and we could talk about it or somehow try to incorporate it in the Economic Development part.

4. Approval of Unsigned Warrants #25 - #29 Approved by signature
5. Approval of Minutes – December 10, 2020

Motion to Approve the Minutes of December 10, 2020 made by S. Dumont, 2nd by S. Laplante Approved 5-0

6. Old Business
 - A) Broadband Committee Update – Wendy Gallant, Lisa Villa, and Walter Riseman represented the Committee and gave a Power Point Presentation on the results of their survey and what they are trying to do next to find how to bring broadband options to the Town.
 - B) Audit Update – showed draft Audit to Board. In the next few weeks, they should have the final copy.

7. New Business

- A) Pole permit - Pound Road, Southeast of existing pole 2 corner of Dawes Hill Road and Pound Road (Standard Permit)

Motion to Approve the Pole Permit for a pole on Pound Rd 630' Southeast of corner Dawes Hill Road and Pound Road made by S. Laplante, 2nd by S. Dumont. Approved 5-0

- B) Long Lake – State of Maine, Dept of Inland Fisheries & Wildlife – Maine Warden Service Contract

Discussion that this is a Deputy Warden position. This would give more of a Warden presence on Long Lake. Bridgton, Naples & Harrison would cover the cost of the salary

(uniforms, equipment, and housing to be done by Warden Service). It comes out to approximately \$6,600 per town billed which will be billed separately to each town. Position would start around end of May for Memorial Day and go through end of August 1st week of September.

The Warden Service has 19 openings currently and because of Police Academy unable to train due to COVID-19 not sure how will fill. If they have a contract with us, they will make sure our position is filled first as we will be the only formal contract with Municipalities.

Motion to Approve & Authorize the Town Manager to sign the Maine Warden Service MOU contract with Maine State Department of Inland Fisheries & Wildlife made by S. Sykes and 2nd by S. Laplante Approved 5-0

C) CMP LED Street Light Contract

No upfront costs because they are rented. Need to sign a 15-year lease to continue to rent the streetlights. There will be a cost savings due to using more efficient LED lights. It will take about 10 weeks to complete due to ordering new fixtures and lights. We have 78 streetlights in Harrison at this time.

Motion to Approve the CMP Contract to install LED Street Lights made by S. Laplante, 2nd S. Sykes Approved 5-0

8. Manager's Report

Town Manager's Report – January 14, 2021

1) ADMINISTRATION-

- a) Interaction with Harrison Citizens and Employees - visits/calls/emails
- b) Worked on Day-to-Day Administration
- c) Budget

2) TOWN CLERK ~ See attached Town Meeting & Election Schedule (Calendar)

3) PUBLIC SERVICES (PUBLIC WORKS/REC/PARKS) – Public works is continuing with winter operations and snow removal. We are keeping RADR plowed for sledding and snowshoeing. We are still waiting on some parts for the generator repair at RADR. It will most likely be springtime when it is completed. We have pricing for tires for the forestry truck at the fire station and will be swapping tires as the weather permits time to do so. The generator at the repeater site on Summit hill has been repaired and is working properly again.

4) FIRE DEPARTMENT – Total Incidents – 37, Total Calls for 2020 – 367

Truck Checks on 12-1-2020, Work Detail – Forestry 7 Decommissioned on 12-8-2020 & Work Detail- Rescue 5 on 12-15-2020

2020 was our busiest year since the fire department was founded in 1927. Along with this, it was a difficult year to navigate as COVID-19 brought unique challenges to fire and EMS services across the nation. The members of the fire/rescue department handled these challenges with professionalism and integrity, meeting and overcoming each challenge as it presented themselves.

Forestry 7 was decommissioned and will be returned to the Maine Forest Service as it was part of their excess government property loan program.

Squad 5 was recommissioned as Rescue 5 to better describe it's roll in the department.

We received our new Amkus extrication tools and DeWalt rescue tools. These were placed in service during the work detail on Rescue 5.

- 5) **CODE ENFORCEMENT** – total plumbing fees collected for Jan 2020 thru June 2020 was \$8,450.00. Total plumbing fees collected for July thru December 2020 was \$11,285.00.

Grand Totals for The Calendar Year 2020

\$19,735 permit fees collected of which \$4,933.75 went to the state

\$735 in State of Maine subsurface wastewater fees were collected

\$1,635 in Town of Harrison administration fees were collected.

A total of 107 plumbing permits were issued in 2020

51 between JAN. 1 and JUNE 30 -- 56 between JULY 1 and DEC. 31 building permits

Total building permits issued between JAN 2020 and JUNE 2020 totaled \$11,036.97

Total building permits issued between JULY and DECEMBER 2020 totaled \$18,785.15

Total amount collected for calendar year 2020 totals \$29,822.12

A total of 159 building permits were issued for the year 2020

58 permits were issued between JAN.1 and JUNE 30 of 2020

101 permits were issued between JULY 1 and DEC. 31 of 2020

TOTAL FEES COLLECTED FOR 2020 (building permits, plumbing permits, administrative fees and state surcharges) WAS \$51,927.12

Total number of inspections performed by Jim totaled 286.

- 6) **SOLID WASTE/TRANSFER STATION** – The transfer station had 2264 visits in the month of December. We shipped 36,240 pounds of recycles with a 2% contamination rate.

We installed a new service window in the office. We now can help customers without going outside or customers coming in the office. It makes it much easier to do transactions and gives us better protection during this pandemic. Signage was put up asking people to please wear a mask while outside their vehicles and compliance has been good. Although people are outside, during busy times it can get crowded so mask wearing seemed appropriate. New dump stickers are now available.

- 7) **RECREATION** - Recreation is currently organizing and planning the 5th Annual Family Ice Fishing Derby that is to be hold on Saturday, February 27th on Long Lake.

Sponsors are coming in and registrations are open!

We are currently delivering meals to 21 Seniors every other Monday. This has been a great way to stay connected with folks as well as checking in to make sure everything is ok.

RADR will be open for the public to use for sledding, cross country skiing and snowshoeing.

Early stages of planning for Summer Rec 2021.

- 8) **PUBLIC SAFETY-**

ACO – 13 calls in December some are revisits for follow ups or other issues with same call. This includes quarantines that require multiple visits, texts to shelter and ongoing follow ups and investigation. Bringing 2020 Year total to 179 for Harrison.

2 Animal Trespass (Summons Issued)

1 Missing Cat

1 Report of Aggressive Dog (however when I meet the dog it is not aggressive and to date no one is willing to write a statement to provide evidence supporting this issue)

1 report Animal Trespass Separate from Above (Unable to determine where dog belongs as they did not observe which direction dog went in, still keeping eye out for dog)

1 missing dog

1 animal trespass

1 phone call regarding neighbors baiting dogs

2 mid Quarantine check (45-day quarantine)

1 found dog (Owner located without intervention)

1 found dog (Finder transported on their own as they offered and were going in that direction)

ON-GOING PROJECTS

- A) Budget Preparations
- B) Rescue Equipment Update
- C) New phone system Update

TOWN MEETING & ELECTION SCHEDULE 2021

January – Dept heads & admin team budget

February & March – Selectmen budget meetings

March 1st – Nomination papers available

March 11th – Selectmen’s Meeting

March 25th – Public hearing on warrant (interactive meeting)

April 8th – Sign Warrant

April 9th - Nomination papers due

April 9th – ballot info due to ESS

May 10th – Absentee ballots available

May 13th – Selectmen Meeting – Public hearing (informational only)

June 3rd – register to vote & absentee voting 4:30pm - 6:30pm

June 3rd – Last day to vote absentee

June 8th – voting 8am - 8pm

9. Other Business

- a) Scholarship Thank you Note was read to the Board
- b) S. Sykes asked the question about getting updates from the School Board Members as they have in the past. He would like to know if the School received money for COVID-19 and where did it go (what was it used for). Busing – was there a savings because school closed last spring? Did they have savings on stipends for example coaches’ stipends paid even though there were no sports teams playing. Answers to those type of questions.

Motion made to have the Town Manager ask our School Board Members to attend the next meeting to update the Board of Selectman was made by S. Sykes, 2nd S Laplante. Approved 5-0

10. Executive Session 1 MRSA §405(6)(D)

Discussion of Contracts & Proposals between a public agency and it’s negotiations Ref: Spectrum Service Agreement

Motion to go into Executive session Executive Session – 1 MRSA §405(6)(D) was made by S. Sykes, 2nd by S. Laplante at 7:19 Approved 5-0

Motion to come out of Executive Session at 7:55 pm made by S. Sykes, 2nd by S. Bean. Approved 5-0 No action taken.

11. Adjourn

Motion to Adjourn at 7:56 pm made by S. Laplante, 2nd S. Dumont Approved 5-0

Respectfully submitted,

Matthew Frank, Chairman

Denise Dumont, Secretary

Select Board

Jan 14, 2021. 5:46 PM. ID: 195619517

Access: Public

Expires: Jan 21, 2021

Shared content: Video, Transcript, Notes, Meeting info

Attendees

Denise Dumont

ddumont@harrisonmaine.org

Michael Dunn

mdunn@msad17.org

Denise Dumont

ddumont@harrisonmaine.org

Wayne Rivet

Talk Time

Organizer

99%

Attendees

01%

Denise Dumont

70 mins . 91%

Michael Dunn

00 mins . 1%

Wayne Rivet

00 mins . 0%

Denise Dumont

00 mins . 0%