



HARRISON BOARD OF SELECTMEN MEETING

Thursday, February 11, 2021 – 6:00P.M.

Minutes

Present: Chairman Matthew Frank, Vice Chairman Raymond Laplante, Selectman Richard Sykes, Selectman Penny Bean, Selectman Henry Dumont, Town Manager Tim Pellerin, Secretary Denise Dumont

Public: LRTV, attendance sheet attached

1. Pledge of Allegiance lead by Chairman Frank

The Assessor's Meeting was done before the Select Board Meeting

2. Call the Meeting to Order at 6:15 pm

3. Public Participation (Non-Agenda Items)

Mike Dunn joining us through GotoMeeting link he shared that there is an Efficiency Maine Grant available specifically for Municipalities for heat pumps or more efficient lighting options. He wasn't sure if we were aware of grant and he would be willing to help us apply for grant by deadline of March 31. Town Manager answered that in the last 3-4 years we have been updating our buildings with LED lighting and heat pumps. Thank you for offering but we have no projects for the grant at this time.

4. Approval of Unsigned Warrants #30 - #33 Approved by Signature.

5. Approval of Minutes – January 14, 2021

Motion to Approve the Minutes from January 14, 2021 made by S. Sykes, 2nd by S. Dumont Approved as amended by S. Bean with name of person 2nd on the exec session Approved 5-0

6. Old Business

- A) School Board Update

School Board Members Al Lisowski & Mark Heidman were in attendance. Al introduced Mark and gave some of his background, then proceeded with giving update.

Superintendent Rick Colpitts will be retiring at the end of June. The High School is in remote learning until after vacation due to water damage. The new HVAC unit had a sensor that failed and lead to flood cleanup covered by insurance. Insurance company will work with the installer Sieman's and their insurance to recover payment. Servpro doing cleanup and school will be able to reopen after school vacation. Al then gave handouts to answer questions about what COVID funds and what used for.

Mark will sit on Budget Committee, but they have not met yet. He also joined Policy and Curriculum Committees as he did that kind of work before retiring.

Questions: Card reader in school, summer work for secretaries answer due to COVID not able to see door from office so had card reader installed. Secretaries more work due to COVID to prepare for school re-opening.

Resource Officers Paris and Oxford got a grant. 1 year trial

Summer work for Asst. Principal contract on

Select Board would like a Copy of the report of schools done by the Independent company – A copy will be given to them.

COVID grants etc. saved \$2mil the annual School Budget 42. million

B) Audit Update – Town Manager gave out copy of the Final Audit Opinion Page: No deficiency in our audit.

7. New Business

A) New Broadband Committee Members

Motion to Approve David Montgomery as new member of the Harrison Broadband Advisory Committee made by S. Bean 2nd by S. Sykes Approved 5-0

B) Dump Truck replacement (next budget year)

Randy Gazza, Public Services Manager, gave a update looking at Mack and other companies. If ordered tomorrow may get chassis by July then body might get in October best case scenario so need to think about ordering soon approximate price \$198,000 It gets paid for only upon delivery after it comes in.

Question: Any way to get fleet pricing through COG? Neither Randy or Tim have seen or heard of anything on dump trucks but they do police cars because more standard.

The Town does us their pricing when possible: we use it for salt and cutting edges, etc as much as we can.

Motion to approve the Town Manager to seek qualified Bids for the replacement of a 2006 Dump Truck made by S. Sykes, 2nd by S. Laplante Approved 5-0

A) Redemption/Bottle/Can Donation email

Tim does not have answers for the questions in the email. Are Boosters Incorporated or non-profit? How much money comes in from the Transfer Station bottles? Perhaps having an MOU with this organization.

Motion tasking Town Manager to see if he can ask questions of this organization. Perhaps create an MOU with made by S. Sykes 2nd S. Laplante. Approved 5-0

8. Manager's Report

Town Manager's Report – February 11, 2021

1) ADMINISTRATION-

- a) Interaction with Harrison Citizens and Employees - visits/calls/emails
- b) Worked on Day-to-Day Administration
- c) Budget

2) **PUBLIC SERVICES (PUBLIC WORKS/REC/PARKS)** – The public works crew is still in winter operations with plowing and sanding. We will be doing some snow cleanup and removal around town as the weather permits.

3) **FIRE DEPARTMENT** – Total Incidents – **30** (see attached for detail)

Apparatus Checks on 1/5/21, Dept Training 1/12/21 Radios & Radio Communication, Dept. Training 1/19/21 Extrication Drills, Officer's meeting 1/25/21, Dept. Meeting 1/26/21 New Dryer coming on 2-16-21

4) CODE ENFORCEMENT – Totals from Code Enforcement for January 2021 are as follows:

Plumbing permits—a total of 14 permits were issued (10 interior plumbing permits & 4 septic permits).

Total permits fees equal \$1850 of which \$462.50 went to the State of Maine for a net profit of \$1387.50 for the Town of Harrison. The town also collected \$195 in permit administrative fees.

Building permits—a total of 11 building permits were issued in January, 4 of which were for new, single-family homes. Total monies collected from BP fees totaled \$2203.20.

Also, I am in the final stages of closing out the remaining 4 shoreland zoning violations on Crystal Lake. A second round of NOV's were sent out and all but one has made contact with this office to begin corrective actions. The 4th has not made contact yet as I haven't sent them their second NOV as of yet.

A total of 26 inspections were done during the month of January.

5) SOLID WASTE/TRANSFER STATION – The transfer station had 1911 visits in January. Our slowest month. We hauled 25,260 pounds of recycles and 131,860 pounds of trash. When you do the numbers, we averaged 91 visits a day bringing in 82 pounds per visit for a total of 7500 pounds a day. That does not include demo or metal. Still a busy place!!

We have seen lots of new faces this year & have been busy training first timers what goes where.

Snow removal is never ending. Randy has been a huge help this year getting us open and safe in the mornings before the public shows up.

6) RECREATION - Recreation is gearing up for our 5th Annual Family Ice Fishing Derby on Saturday, February 27th on Long Lake.

Summer Rec registration is open online, and registrations have already started rolling in. Advertising the regular 8-week session with the possibility of extra weeks depending on when school ends and staffing.

Starting the early planning process for the Annual Easter Egg hunt and how we can organize it to keep group numbers low and maintain social distancing.

Senior deliveries are still going well! Seniors received a yummy homemade mac n cheese and biscuits last week. Their next delivery is February 8th.

RADR is getting a lot of action from families sledding and tubing! Families are really enjoying having the lights at night as well as having a safe place to go!

Looking into building a kid friendly ropes course at RADR this spring. As well as cleaning up trails and marking trails for all to enjoy.

Still in the early stages of planning for Summer Rec 2021.

7) PUBLIC SAFETY-

ACO – Areas Needing Attention: Registration and Rabies Violation time in progress Waiting on Guidance from State Animal Welfare reference timing due to State of Emergency the Governor has ordered. Would like to possibly revisit merging all the towns I cover if not a full-time position but at least merge the towns if any way possible.

11 Calls in January some are re-visits for follow ups or other issues with same call. This includes quarantines that require multiple visits, trips to shelter and ongoing follow ups and investigation.

1— End of Quarantine (45 Day Quarantine on a cat)

1— Call regarding questions regarding cats that turned into a surrender of 3 requiring 4 trips to the residence and 2 transports to the shelter

1— Quarantine check (multi month on a cat)

2— Aggressive Dog report, same dog was with in just a short time of each other on same day and were late reports. I was not immediate available required another trip to residence with warning issued for other issue along with this issue

1— Report horses in roadway, CCSO handled and owner made aware and dealt with.

Cumberland County Sheriff's Office – 139 total incidents 12/1/20 to 12/31/20
2 death investigation (1 cleared), 1 Domestic Violence Related Investigation (1 cleared) Traffic Citations Report – 5, Traffic warning - 17

Cumberland County Sheriff's Office – 138 total incidents 01/1/20 to 01/31/20
death investigation (1 cleared), 1 Domestic Violence Related Investigation (1 cleared), 3 Theft Investigations, Traffic Citations Report – 5, Traffic warning – 40

ON-GOING PROJECTS

A) Budget Preparations

B) Broadband Committee Budget Request (to be put in Budget notebook)

9. Other Business

A) Road Posting March 1, 2021 to May 1, 2021

Roads will be posted according to state starting March 1, 2021 to May 1, 2021 or sooner if the roads are deemed passable.

10. Executive Session – 1 MRSA §405(6)(A) Personnel/Town Mgr Annual Review
Motion to go into Executive Session 1 MRSA §405(6)(A) for Personnel Matters made by S. Laplante, 2nd S. Sykes Approved 5-0 Time 7:30 pm

Short break Executive session 7:40 pm out at 8:35 pm

11. Adjourn

Motion to Adjourn the meeting at 8:35 pm was made by S. Laplante 2nd by S. Sykes at 8:35 pm

Respectfully submitted,

Matthew Frank, Chairman

Denise Dumont, Secretary

Select Board

Feb 11, 2021. 6:03 PM. ID: 195619517

Share Status

Access: Public

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Shared content: Video, Transcript, Notes, Meeting info

Attendees

Select Board

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Attendees

Denise Dumont

ddumont@harrisonmaine.org

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ddumont@harrisonmaine.org

Denise Dumont

ddumont@harrisonmaine.org

Michael Dunn

mdunn@msad17.org

Wayne Rivet

Talk Time

Organizer

98%

Attendees

02%

Denise Dumont

00 mins . 0%

Denise Dumont

76 mins . 90%

Michael Dunn

01 mins . 2%

Denise Dumont

00 mins . 0%

Wayne Rivet

00 mins . 0%