



# HARRISON SELECT BOARD MEETING

Thursday, March 11, 2021 – 6:00P.M.

## Minutes

Present: Chairman Matthew Frank, Vice Chairman Raymond Laplante, Selectman Richard Sykes, Selectman Penny Bean, Selectman Henry Dumont, Town Manager Tim Pellerin, Secretary Denise Dumont

Public: LRTV, Wayne Rivet – Bridgton News virtually, Gail Phaneuf, Randy Gazza, attendance sheet attached

1. Pledge of Allegiance
2. Call the Meeting to Order
3. Public Participation (Non-Agenda Items)
4. Approval of Unsigned Warrants #34 - #37 Approved by Signature.
5. Approval of Minutes – February 11, 2021

**Motion to Approve the minutes from February 11, 2021 made by S. Sykes, 2<sup>nd</sup> S. Laplante Approved 5-0**

New Business – Due to Gail Phaneuf in attendance and she had another meeting the liquor license renewal for Deertrees Theater was moved up on the agenda.

B) Liquor License: Deertrees Theater – New Director Gail Phaneuf  
No problems or complaints about Deertrees Theater have been reported.

**Motion to Approve the Liquor License for Deertrees Theater made by S. Sykes, 2<sup>nd</sup> S. Laplante Approved 5-0**

6. Old Business  
A) Approve Draft Budget

**Budget Approval:** The Town Manager presented 2 drafts of the Budget Warrant – Draft #1 had the Public Safety Budget total with the 2<sup>nd</sup> Deputy added Draft #2 had Public Safety Budget as it is now with a separate Article to add 2<sup>nd</sup> Deputy with explanation.

**Motion to use Draft #2 with Article 27 to read Shall the Town vote to rise and appropriate \$12,514 for a second deputy added w/explanation of 2<sup>nd</sup> Deputy made by S. Sykes, 2<sup>nd</sup> S. Dumont there was discussion Approved 5-0**

**S. Laplante** spoke on **Article 17 Fire Department Budget** that since he was EMA Director it could be considered a conflict of interest for him to vote on it and he was willing to abstain from voting on that article.

**Motion made to have S. Laplante recuse himself from voting on Article 17 Fire Department only made by S. Sykes, 2<sup>nd</sup> S. Bean Approved 4-0**

**Motion to approve Articles 15-21 as written on Draft made by S. Sykes, 2<sup>nd</sup> S. Bean Approved 4-0 S. Laplante Abstained**

**Motion to approve Articles 22 as written in Draft made by S. Sykes, 2<sup>nd</sup> S. Laplante Approved 5-0**

**Motion to approve Articles 23-27 as written in Draft made by S. Laplante, 2<sup>nd</sup> by S. Dumont Approved 5-0**

**Article 15:** Shall the Town vote to raise and appropriate **\$615,174** for Administration

**Article 16:** Shall the Town vote to raise and appropriate **\$663,941** for Public Work's Department

**Article 17:** Shall the Town vote to raise and appropriate **\$145,565** for Fire Department

**Article 18:** Shall the Town vote to raise and appropriate **\$321,771** for Solid Waste Disposal

**Article 19:** Shall the Town vote to raise and appropriate **\$134,229** for Parks/Radr

**Article 20:** Shall the Town vote to raise and appropriate **\$146,369** for Recreation

**Article 21:** Shall the Town vote to raise and appropriate **\$85,520** for Insurance

**Article 22:** Shall the Town vote to raise and appropriate **\$226,028** for Public Safety

**Article 23:** Shall the Town vote to raise and appropriate **\$83,650** for Community Service

**Article 24:** Shall the Town vote to raise and appropriate **\$179,076** for Code Enforcement/Assessing

**Article 25:** Shall the Town vote to raise and appropriate **\$700,000** for Capital Roads

**Article 26:** Shall the Town vote to raise and appropriate **\$500,000** Comprehensive Capital Reserve Account

**Article 27:** Shall the Town vote to raise and appropriate **\$126,514** for a second Deputy

**Explanation:** Passage of this article would provide police coverage from 4 days to 7 days per week.

B) Set Interest Rate Fee 2021-22 Budget year – Range 4-6% right now 7%

**Motion to Set the Interest Rate Fee for 2021-22 Budget Year at 6 % made by S. Laplante, 2<sup>nd</sup> S. Sykes Approved 5-0**

C) Approval of Public Works Dump Truck Bid

Town Manager made a suggestion that they should Table this item due to a number of unknowns: what will happen with the insurance company how much they will pay and/or total it and the Dump Truck that was in accident (hit a rock) price looks close to totaled amount.

Randy Gazza the Public Services Manager explained about quotes to repair or upgrade one of the old ones and other options looking into.

Select Board had discussion about safety and making do but think maybe we need to buy 2 new large Dump Trucks instead of one. So directed Tim and Randy to also get prices for that.

**Motion made to Table the Public Works Dump Truck Bid approval until more information made by S. Laplante, 2<sup>nd</sup> S. Bean Approved 5-0**

D) Harrison Village Cemetery Update

Town Manager said he has heard from Brian Spaulding, Harrison Village Cemetery Association President and he will be emailing what the intentions of the Harrison Village Cemetery Association's intentions are with the Cemetery: Whether they are still

dissolving the Association and giving cemetery to the Town or will continue with the Association. The Town Manager said that the Town is still responsible for the graves of the Veteran's in the cemetery according to the State, so if they dissolve the Association, we may be taking care of the cemetery anyway. He will update again when he gets more information.

7. New Business

- A) Pole Permit approval  
Chapman Road and Edes Falls Road

**Motion to Approve the CMP Pole Permit for Chapman Rd/Edes Fall Rd made by S. Sykes, 2<sup>nd</sup> by S. Dumont Approved 5-0**

- B) Liquor License: Deertrees Theater **moved to front of meeting** (see after Approval of Minutes) Approved 5-0

- C) Public Hearing for March 25<sup>th</sup> at 6 pm by Video Conference - need formal approval

**Motion to have Public Hearing on March 25<sup>th</sup> at 6 pm by Video Conference made by S. Laplante, 2<sup>nd</sup> by S. Bean Approved 5-0**

8. Manager's Report

**Town Manager's Report – March 11, 2021**

**1) ADMINISTRATION-**

- a) Interaction with Harrison Citizens and Employees - visits/calls/emails  
b) Worked on Day-to-Day Administration  
c) Budget

**2) TOWN CLERK** – Reminder that Nomination papers are available and are due back to the Clerk's Office by 4:30 pm on April 9<sup>th</sup>.

**3) PUBLIC SERVICES (PUBLIC WORKS/REC/PARKS)** – The public works crew is continuing with winter operations. Roads have been posted. Hoping for an early thaw. Truck bids are in and we are hopeful to get an order placed as soon as possible. Sand and salt stockpiles are holding up well. Our new style of plow edges are performing excellently and should save a significant amount of sanding and wear on the trucks.

**4) FIRE DEPARTMENT** – Total Incidents – **21** (see attached for detail) on 2-2-2021 Truck Checks were done, on 2-9-2021 Training- Cold Water Rescue, and on 2-23-2021 there was a Department Meeting.

**5) CODE ENFORCEMENT** – A total of 24 building permits have been issued. Seven of those have been for new single-family homes. Total revenue generated from all building permits is \$5,734.65.

Inspections slowed slightly in January and February but have started to pick up in March and I fully expect an extremely inspection schedule based on the number of open building permits that are still out.

A total of 17 plumbing permits have been issued so far this year. \$2,440 has been collected in permit fees with \$610 of that being the State of Maine's portion. We also collected another \$90 in state surcharges for septic systems that will get turned over to the State. In addition to that, \$240 worth of administration fees were collected for the Town of Harrison.

Total amount collected \$9,114,65

One appeal to the board of appeals is in progress for a handicap ramp that will require a variance and the planning board continues to be busy with commercial and subdivision applications.

- 6) **SOLID WASTE/TRANSFER STATION** – The transfer station had 2095 visits for February. That was up 400 from a year ago. We shipped 32,080 pounds of recycles. We had one bad week the last week of February when our contamination rate was 5%. The main culprits continue to be plastic bags, padded mailers, styrofoam foam padding, shrink wrap, bubble wrap and plastic straps. One of the things that makes it difficult is many plastic bags, most Styrofoam and a lot of bubble wrap has the recycle symbol on them.

- 7) **RECREATION** - Our 5th Annual Family Ice Fishing Derby was a great success with 130 registrants!

Recreation continues to deliver meals to Seniors every other Monday. This week seniors received chicken, steamed broccoli, and rice along with a slice of cake and snacks! Next delivery will be March 22nd.

Registration for baseball, softball and t-ball are now open and the season will begin in April pending field conditions.

5<sup>th</sup> Annual Family Ice Fishing Derby was a great success with 130 registrants!

We are in the early stages of looking into creating ropes courses and trails at RADR.

We will be able to evaluate trails once the snow is gone.

Registration for Summer Rec is also open online! Registrations have already started rolling in. Advertising the regular 8-week session with the possibility of extra weeks depending on when school ends and staffing.

- 8) **PUBLIC SAFETY-**

**ACO** – Areas Needing Attention: Registration and Rabies Violation time in progress Waiting on Guidance from State Animal Welfare reference timing due to State of Emergency the Governor has ordered.

10 Calls in February some are re-visits for follow ups or other issues with same call. This includes quarantines that require multiple visits, trips to shelter and ongoing follow ups and investigation.

Get information out about Spay/Neuter Clinic offered by Rozzie May out of New Hampshire. They provide the transportation and medical eval, the procedure and rabies vaccination being offered currently on cats, they are looking at dogs in the future.

1— Mid-Quarantine check (multi month on a cat), 2— Loose Dog report

1--- Animal Trespass (after investigation it was not dog the complainant thought it was), 2— Follow up calls reference the above trespass, 1--- Missing Dog report on 2 dogs, 1--- Barking Dog report (warning issued), 1--- Assist the SO with dog where owner was deceased. I was not available SO handled. 1--- Missing Cat

**Cumberland County Sheriff's Office** – Not Available 02/1/21 to 02/28/2

### **ON-GOING PROJECTS**

- A) EOP update Ray
- B) Dump Truck bids
- C) Dump Truck accident repair/replace
- D) Town Public Works Building
- E) Harrison Village Cemetery

- F) Personnel Items
- G) Annual Town Report

9. Other Business

- A) Nomination Papers Available Positions open are Two Selectmen seats for three years; two Planning Board seats for three years; one Appeals Board seat for five years and one School Board seat for three years. Papers are due back by 4:30 pm on April 9<sup>th</sup>.
- B) CoVID-19 Relief Bill Monies  
Town Manager has heard that there will be money for Municipalities a list was put out with potential amounts, using 2019 census amounts the list shows Harrison at \$279,000. Not sure if or when we might receive but he saw that it could not directly be used to offset taxes, but it could in other ways. The new bill also has more money for schools and Broadband.

Other Business:

- S. Sykes asking about an Update on SAD17 and surplus of money from grants. Tim was not sure if the SAD17 Budget committee has met yet. So, he has not gotten an update.
- S. Sykes brought up that Sen. Collins has introduced a bill for money for Broadband and there are other bills for help with Broadband access which is encouraging and hopefully we will be able to use some to help get Broadband in the Town and the schools. Elon Musk is also working on Satellite Broadband access (Starlink) a National Organization providing Broadband for rural communities.

**Motion to move to Executive Session 1 MRSA §405(6)(A) for Personnel Review made at 7:30 pm by S. Laplante, 2<sup>nd</sup> S. Sykes Approved 5-0** after a short break they moved to Executive Session.

**10. Executive Session – 1 MRSA §405(6)(A) Personnel/Town Mgr Annual Review Moved out of Executive Session at 8:13 pm**

**Motion to extend the Town Manager’s contract until May 2028, with a salary increase of \$9,000 to be applied to Wages & Benefits & Expenses made by S. Sykes, 2<sup>nd</sup> S. Laplante Approved 5-0**

11. Adjourn

**Motion to Adjourn at 8:25pm made by S. Laplante, 2<sup>nd</sup> by S. Sykes Approved 5-0**

Respectfully submitted,

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Matthew Frank, Chairman

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Denise Dumont, Secretary

# Select Board

Mar 11, 2021 . 4:57 PM . ID: 195619517

## Share Status

**Access:** Public

**Expires:** Mar 18, 2021

**Shared content:** Video, Transcript, Notes, Meeting info

## Attendees

Carol Durkin

[cdurkin61@gmail.com](mailto:cdurkin61@gmail.com)

Denise Dumont

[ddumont@harrisonmaine.org](mailto:ddumont@harrisonmaine.org)

Admin

[ddumont@harrisonmaine.org](mailto:ddumont@harrisonmaine.org)

Wayne Rivet

## Talk Time

### Organizer

100%

### Attendees

00%

### Carol Durkin

00 mins . 0%

### Admin

44 mins . 51%

### Wayne Rivet

00 mins . 0%

### Denise Dumont

00 mins . 0%