



HARRISON BOARD OF SELECTMEN MEETING MINUTES

Thursday, July 16, 2020 – 6:00P.M.

Present: Chairman Matthew Frank, Vice Chairman Raymond Laplante, Selectman Richard Sykes, Selectman Penny Bean, Selectman Henry Dumont, Town Manager Tim Pellerin, Secretary Denise Dumont

Public: LRTV, Wayne Rivet – Bridgton News, attendance sheet attached

1. Pledge of Allegiance Led by Deputy Clerk Kristen MacDonald
2. Call the Meeting to Order by Deputy Clerk Kristen MacDonald
3. Election of Board Chair

Motion to Elect S. Matthew Frank as Board Chair made by S. Laplante, 2nd S. Dumont Approved 4-0

4. Election of Board Vice Chair

Motion to Elect S. Raymond Laplante as Board Vice Chair made by S. Frank, 2nd by S. Dumont Approved 4-0

5. Public Participation (Non-Agenda Items) **None**
6. Approval of Unsigned Warrants #50 - #55 and #1 - #3 Approved by signature
7. Approval of Minutes – June 11, 2020

Motion to Approve the minutes of June 11, 2020 made by S. Laplante, 2nd by S. Dumont Approved 5-0

8. Old Business **None**

9. New Business

- a) Consent Agreement Map 1 Lot 28 (128 Bear Point Road – Lance and Diane Hoening)

Motion to Approve the Consent Agreement for Map 1 Lot 28 – 128 Bear Point Road in the amount of \$2,000 made by S. Sykes, 2nd S. Laplante Approved 5-0

- b) Financial Policy & Tax Payment Policy

Motion to Approve the Financial Policy and Tax Payment Policy & Internal Control Policy made by S. Laplante, 2nd S. Sykes Discussion about the internal Control Policy being the same wording as before? Yes, was approved for Auditors now just as last page of Financial Policy Approved 5-0

c) School District – Assessment payments

No motion needed just informational

d) Event Permit – Lions Club Pancake Breakfast 8/23/20

Motion to Approve the Event Permit for Lions Club Pancake Breakfast 8/23/20 made by S. Laplante 2nd S. Dumont Approved 4-0 (S. Frank abstained)

e) Catering Function Application – 1303 Naples Road, Wedding

Motion to Approve the Catering Function Application for a wedding at 1303 Naples Road for 40 people made S. Sykes 2nd S. Dumont Question amount of people and date 40 people and 8/8/20 Approved 5-0

f) Appoint Ad Hoc Broadband Advisory Committee

Motion to Approve the Appointment the following list of people, Lisa Villa, Leo Saidnaway, Wendy Gallant, Peter Jordan, Walter Riseman and Phil Delvin to an Ad Hoc Broadband Advisory Committee to report to Town Manager, Timothy Pellerin made by S. Laplante 2nd S. Bean Approved 5-0

Discussion: question S. Laplante asked that they know they are not committing us to anything. Question S. Sykes just Harrison on it. No, there is also Bridgton, Denmark with Harrison but we are approving just people from Harrison informational committee. Money just got approved for Broadband. This first round of money think is for research only.

10. Manager’s Report

Town Manager’s Report – July 16th, 2020

1) ADMINISTRATION-

- a) Interaction with Harrison Citizens visits – 31 calls – 49
- b) Worked on Audit
- c) Year-end Budget close out/New Budget Implementation
- d) Assessing tax calculations for this coming year
- e) Personnel Issue

2) PUBLIC WORKS – We are ditching on Carsley Road and remove rocks from the driving lanes. We are fixing washouts and helping with mowing at Radr. We have removed of old pavement on Dillon Rd. We will be paving Dillon Road and Old Whitney Rd.

3) FIRE DEPARTMENT- 18 calls. See Attached Sheet.
The department has been busy despite the coronavirus. We continue to do training and meet as essential personnel, following all social distancing and safety guidelines.

Training: Apparatus Checks **6/2/20**,
Department Training **6/9** Rural Water Supply & ground Monitor Operations
Department Training 6/16 Island Fire & Rescue Boat operations
Officer’s Meeting 6/22
Department Meeting 6/23

4) CODE ENFORCEMENT –

2020 Building Permits	2020 Plumbing Permits
Total permits=63	Total permits=54
Total revenue=\$12,562.67	Total revenue=\$8,850
Total revenue=\$21,412.67	

Total inspections to date=131

61 current projects that require inspections are ongoing.

- 5) **SOLID WASTE/TRANSFER STATION** - Transfer station had 2737 visits. We shipped 32,700 lbs of recyclables with an average contamination rate of 1.5%. We also shipped 3520 lbs of uw and 125 mercury bulbs. We had 8 loads of household waste, 4 loads of recycles and 8 load of demo. The metal pile was hauled. Reynolds informed us our recycle can was no longer road worthy and needed to be replaces. A new can was ordered.

This past week we had a car catch fire while at the transfer station. It was fairly close to our buildings. Due to Bill's quick response with a fire extinguisher it was put out quickly. Atta boy Bill!!

- 6) **RECREATION** – Baseball and Softball teams are wrapping up their season within the next 2 weeks. Teams have been practicing and playing hard and enjoying every second of what has been a very different season.

Summer Rec is now in its 6th week with 4 more weeks to go! We currently have 106 campers signed up and split into different groups. Counselors and kids have done an amazing job following the new guidelines around sanitizing and social distancing when possible. Kids received their traditional tye-dye shirts and also had an Easter Egg hunt! Counselors hid 1,437 eggs thanks to the Food Bank who donated them.

Campers have been enjoying special pizza days on Thursdays and always look forward to ice cream after lunch!

- 6) **PARKS** – Regular summer mowing and weed whacking. Keeping parks and rest rooms clean and neat for visitors. Lining ball fields, it is nice to see the fields being used again.
- 7) **PUBLIC SAFETY-**
ACO - The following calls were handled: 1 missing dogs, 1 dog vs racoon w/rabies (requiring quarantine, dog was up to date on vaccinations), 1 cat bite, 1 multiple cats in barn determined cats were caught in another location by Maine Cat Coalition, 1 animal trespass.

Areas needing attention: registration and rabies violation time in progress, will be resumed once Virus emergency is lifted.

Harbor Master – For the month of June, I have received about 200 or more applications for moorings. So far we've had about 98% compliance in filing them electronically. The ones that were unable to do so I filled them out myself electronically and sent a copy back to the homeowner. I have gone out to inspect about 6 new DMZ moorings. All in all, the month of June has gone by well.

I am working on an issue on Cape Monday at the Harrison four seasons right of way. They have petitioned me to put a second mooring in indicating that their property is at least 100 feet wide at the shore. I went out and looked at the lake and the existing mooring and contacted Karl Johnson to let him know that if he moved the swim dock south by about 35 feet he could place another mooring 50 feet to the north of the swim dock. At this time, I don't know their intentions for that mooring.

- 8) **ON-GOING PROJECTS**
A) Renovations
B) Budget Implementation

- C) Day to Day Parks
- D) Road Management with Road Foreman
- E) Re-assessing road paving contract
- F) Monitoring and developing future CoVID19 late summer, fall and winter operations
- G) Working on Current Audit

11. Other Business

- a) Update on Elections
- b) Meeting Schedule
- c) Holiday Schedule

Motion to Approve Holiday Schedule made by S. Laplante 2nd S. Bean Approved 5-0

- d) 2019/20 Budget closed
- e) Sherriff Department New Patrol Deputy
- f) S. Laplante as Town's EMA said he has redone the town EMA Plan document and it is ready to present to the Board (will be in Town Office to read and the then be voted on in the next meeting in August)

12. Adjourn

Motion to Adjourn at 7:18 pm made by S. Bean 2nd S. Laplante. Approved 5-0

Respectfully submitted,

Matthew Frank, Chairman

Denise Dumont, Secretary



HARRISON ASSESSORS MEETING
Thursday July 16, 2020 – 7:30P.M.

Present: Chairman Matthew Frank, Vice Chairman Raymond Laplante, Selectman Richard Sykes, Selectman Penny Bean, Selectman Henry Dumont, Town Manager Tim Pellerin, Secretary Denise Dumont

John Wentworth – Assessing Agent

1. Call the Meeting to Order at 7:27 pm
2. New Business

a) Set Rate for Certified Ratio (Recommendation 105%)

Motion to Approve the Rate for Certified Ratio at recommended rate of 105% made by S. Laplante 2nd R. Sykes Approved 5-0

Discussion: It will also effect Homestead exemption, farmland, tree growth, etc.

3. Adjourn

Motion to Adjourn at 7:47 pm made by S. Laplante, 2nd S. Bean

Respectfully submitted,

Matthew Frank, Chairman

Denise Dumont, Secretary