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## AGENDA

### HARRISON SELECT BOARD MEETING

Thursday, August 11, 2022 – 6:00PM

All regular select board meetings are held the 2<sup>nd</sup> Thursday of each month. Meetings are recorded and posted on the Town Website and on Lake Region Television usually in 2 days.

Due to COVID-19 Public Participation is limited: Please wear a mask and practice social distancing. **Reminder to the attending public:** Select Board meetings are open to the public, but the public may not speak unless recognized by the Chair or Vice Chair only during Public Participation. Comment time is limited to 2 minutes per speaker. Matters related to personnel will not be heard or discussed.

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- I. Call the Meeting to Order after Public Hearing on New Liquor License for The Barking Chicken
- II. Pledge of Allegiance
- III. Public Participation (Non-Agenda Items)
- IV. Adjustments to the Agenda
- V. Consent Agenda
  - A. Approval of Unsigned Warrants #3 - # 6 were Approved by Signature.
  - B. Approval of Select Board Minutes – July 19, 2022 (Rick)

**Motion to Approve the Minutes from July 19, 2022 Made by S. Frank, 2<sup>nd</sup> S. Ross  
Approved 5-0**

- C. Approve New Liquor License for The Barking Chicken (Cass)

**Motion to Approve the New Liquor License for The Barking Chicken made by S. Frank,  
2<sup>nd</sup> S. Ross Approved 5-0**

- VI. New Business
    - A. Set up Plan/Schedule for reviewing ordinances & policies (Rick)
- S. Devlin spoke saying perhaps we can work on reviewing ordinances & policies September through December before we get into budget season. Conceivably we need to come up with a Code of Conduct and recusing ourselves when there is a conflict of interest. Hopefully it will make its so things don't get out of hand like they did last year.

S. Ross: agreed that is a good idea.

S. Devlin perhaps we could do 1 policy per meeting. Perhaps we should start with the Financial Policy.

S. Sykes Perhaps a different meeting night and start as soon as possible.  
TM Cass Newell said a different meeting night is hard because she cannot ask staff to do additional time right now as they are overworked.

S. Sykes said how about doing the fourth week in September so September 22<sup>th</sup>. Let's do second Thursday of the month as the regular Board meeting and the fourth Thursday as a workshop. Starting in September 22, 2022 at 6 pm. Let me know possible topics.

- B. Possibilities for Public Agenda posting (Rick)

S. Sykes stated that right now it is posted on the website, anywhere else? It is also in the entry way. S. Sykes can we put it in the Bridgton News. TM Cass Newell the timing doesn't always

work for putting it in and we would have to pay to have it in. S. Sykes can we post at the Post Office? Library? TM Cass Newell we can check with the Post Office to see if can be done.

C. Fuel oil possibilities Discussion (LiHeap, GA, churches) (Rick)

S. Sykes as prices are rising what are possibilities for fuel help for our elderly residents.

TM Cass Newell in doing research for General Assistance there are programs out there for Liheap, churches and other State programs we can work with.

S. Sykes good it sounds like at least we can tell people about the programs.

VII. Old Business

A. Confirm Andrew L. Ward as Public Services Director (Rick)

**Motion to Approve confirm Andrew Ward as the Public Services Director made by S. Ross, 2<sup>nd</sup> S. Frank Approved 5-0**

B. Downtown Revitalization Update – Darryl Sterling & Jeffrey Preble  
Miscommunication about scheduling and they will be in September

C. Broadband Committee Update

S. Devlin gave the Broadband Committee Update Harrison currently has about 440 addresses in unserved addresses. Consolidated Communications has informed them that they will not be fully funding network build. No one is going to fund 100% but might be open to cost sharing. The committee recommends cost share request (aka RFP) to determine Consolidated financial contributions. There is a grant application that might work that is due by November. He also gave what the strategies and next steps. Does this still follow under the current Committee Charter. Will need to recertified Committee members going forward.

VIII. Other Business **None**

IX. Town Manager's Report

**Town Manager's Report – August 11, 2022**

**1) ADMINISTRATION-**

- a) Interaction with Harrison Citizens and Employees - visits/calls/emails
- b) Worked on Day-to-Day Administration

**2) PUBLIC SERVICES (PUBLIC WORKS/REC/PARKS) –** The month of July for Public Works consisted of both sides of Summit Hill Road were ditched and all the culverts located, replaced damaged culverts and flushed most of them out. Upton Road and ½ of Edes Falls Road have been paved by Pike Industries. Pike also resurfaced Carsley Road due to resurface issues from the original paving. Pike still has to finish the shoulders on all 3 roads which will be done in the next couple of weeks. We received 1 of the 2 new dump trucks. The other truck is currently at Viking in Auburn getting the plow gear and body installed. The team at PW continue to work hard for our community and their hard work is appreciated.

**3) CODE ENFORCEMENT –** A total of 18 new building permits were issued for the month of July. 4 were for new, single-family homes in July. 11 Plumbing permits. YTD plumbing permits is 67

42 inspections were done during the month for a YTD total of 190. Walk-in traffic, research for realtors and phone calls as well as assisting residents w/permit applications and site plan review applications continue to keep the office busy.

- 4) **RECREATION** - We are finishing up the last two weeks of Summer Rec! It has been a busy summer and we have even been able to enjoy field trips this year. We had a total of 92 +/- campers and staff.

The tennis courts, basketball court and pickleball court at RADR were resurfaced and they look great.

Registrations are open for the Annual Pickleball Tournament at RADR.

- 5) **FIRE DEPARTMENT** – Total Incidents in July: 40 (see attached). Year-to-Date is 223.

**Monthly Events/Details/Meetings:** July 3- Fireworks Detail, Bridgton

July 5- Truck Checks

July 9- 5K Road Race, Community Fair, Fireworks Detail

July 19- Annual Driver/Operator Training

July 25- Meeting

July 26- Officer Meeting

- 6) **PUBLIC SAFETY-**

**ACO –**

Key Events / Topics Completed (previous month)

- Welfare issue (sheltering)

Continuing Projects / Upcoming Events (next month)

- Continuing Education
- Finishing coop/prepping for the community animal care and appreciation event in August (food trucks/vendors/animal professionals/games)

**External Town Activity / Interaction / Cooperation**

Outgoing Agency Assists To: 1. CCSO

Incoming Agency Assists From: 1. CCSO

Mutual Jurisdiction Cases: 1. Naples

**Statistics for June:** 6 - Missing Animals, 3 – Court Violations/Seizures/Admin, 1 – Animal Bites/Attacks w/injury, 1 – Welfare/Abuse/Neglect, 1 – Dead/Injured/Ill Animals, 1 – Aggressive Animals, 2 – Livestock/Animal Trespass, 3 – Stray/Roaming Cats, Total 17 incidents

**Cumberland County Sheriff's Office** – We have not received the Report for 07/01/22 to 07/31/22 yet.

#### X. Select Board Items

S. Sykes asked the Town Manager to get the Warden Service to Update them about the Warden on the Lake this summer.

TM Cass Newell brought up the Event/Freedom Rally – name has changed several times since they signed up to hold the event at RADR all the proper paperwork was filled out, everything in order, insurances etc. It is public property that can be rented by anyone who does with correct paperwork and other things that needed to be done to have numerous people.

S. Bean: Do we have any rental agreements for RADR like we do for Gazebo Crystal Lake?

TM Cass Newell: No just the Event Permit Application. S. Bean: Perhaps we might look at the rental at the Gazebo as one of our policies/procedures/ordinances and add RADR and do that one first.

#### XI. Executive Session – 1 MRSA §405(6)(A) Personnel Matter

**Motion to move to Executive Session – 1 MRSA §405(6)(A) Personnel Matter made by S. Frank, 2<sup>nd</sup> S. Devlin Approved 5-0**

**Motion to return to regular meeting from Executive Session made by S. Devlin, 2<sup>nd</sup> S. Frank Approved 5-0**

**Motion to see if Mr. Beaulieu company is still available for Special Audit made by S. Frank, 2<sup>nd</sup> S. Ross Approved 5-0**

XII. Adjournment

**Motion to Adjourn made at 7:43 pm by S. Devlin, 2<sup>nd</sup> by S. Bean, Approved 5-0**

Respectfully submitted,

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Richard Sykes Chairman

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Denise Dumont, Secretary



**PUBLIC HEARING**  
**HARRISON SELECT BOARD**  
Thursday, August 11, 2022 – 5:30PM

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- I. Call the Public Hearing to Order
- II. New Liquor license for The Barking Chicken LLC
- III. Close Public Hearing