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## MINUTES

### HARRISON SELECT BOARD MEETING

Thursday, September 08, 2022 – 6:00PM

All regular select board meetings are held the 2<sup>nd</sup> Thursday of each month. Meetings are recorded and posted on the Town Website and on Lake Region Television usually in 2 days.

Due to COVID-19 Public Participation is limited: Please wear a mask and practice social distancing. **Reminder to the attending public:** Select Board meetings are open to the public, but the public may not speak unless recognized by the Chair or Vice Chair only during Public Participation. Comment time is limited to 2 minutes per speaker. Matters related to personnel will not be heard or discussed.

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Present: Chair Richard Sykes Vice Chairman Matthew Frank, Selectman Philip Devlin, Selectman Frederick Ross, Select Person Penny Bean (was at a Training and arrived late), Town Manager Cass Newell, Public Works Director Andrew Ward, Secretary Denise Dumont

Public: LRTV, attendance sheet attached, No one on GOTO Meeting

- I. Call the Meeting to Order after Public Hearing on Automobile Junkyards
- II. Pledge of Allegiance
- III. Public Participation (Non-Agenda Items) None
- IV. Adjustments to the Agenda

- Municipal Quit-Claim Deed Meyers M52 L0004 (Tax Acquired Property

**Motion to Approve tax acquired property back to owners by Municipal Quit-Claim Deed for Meyers M52 L0004 made by S. Frank, 2<sup>nd</sup> S. Ross Approved 4-0**

- CMP Pole Permit Buck Rd & Edes Falls Rd intersection

**Motion to Approve the CMP Pole Permit intersection of Buck Road & Edes Falls Road made by S. Frank, 2<sup>nd</sup> S. Devlin Approved 4-0**

- V. Consent Agenda

- A. Approval of Unsigned Warrants #7 - #13 were Approved by Signature.

- B. Approval of Select Board Minutes – August 11, 2022 (Rick)

**Motion to Approve the Select Board Minutes of August 11, 2022 made by S. Devlin, 2<sup>nd</sup> S. Ross Approved 4-0**

- C. Approve by Signature Junkyard Permit for Harrison Auto Salvage (Rick)

**Motion to Approve the Junkyard Permit for Harrison Auto Salvage made by S. Frank, 2<sup>nd</sup> S. Devlin Approved 4-0**

- D. Approve by Signature Junkyard Permit for John Campbell d.b.a. Sports Cars

**Motion to Approve the Junkyard Permit for John Campbell d.b.a Sports Cars made by S. Devlin, 2<sup>nd</sup> S. Frank Approved 4-0**

- E. Municipal Quit-Claim Deed Lewis M22 L11B (Tax Acquired Property pd returning to owner)

**Motion to Approve tax acquired property back to owners by Municipal Quit-Claim Deed for Lewis M22 L0011B made by S. Frank, 2<sup>nd</sup> S. Ross Approved 4-0**

VI. New Business

- A. S. Sykes brought up the Workshop on September 22, 2022 and working on the Freedom of Access Policy and maybe one other and asked that if the Select Board has anything they would like to work on to let him know.

VII. Old Business

- A. Downtown Revitalization Project – Guest Speakers: Darryl Sterling and Jeff Preble (Wright-Pierce)

Jeff Preble gave a general overview of the Downtown Revitalization Project. They are trying to meet with DOT before the Public Workshop. There will be a Public Workshop Thursday, September 29, 2022 from 6:00 – 8:00 pm. This will begin the groundwork so February the work will go out to Bid and then we will be looking at Grants with the preliminary estimate and how to pay and matching grants etc. Next week we will start advertising and put the questionnaire on the website etc.

- B. Dam Informational Update - Update on the dam at Crystal Lake: Andrew Ward, Public Works Director gave a timeline and who he spoke with. We are still trying to finalize a solution. We are working on lining up a company that will be able to do the work even as the weather turns cold. More details to come once we have a definitive plan and timeline.

VIII. Other Business

IX. Town Manager's Report

**Town Manager's Report – September 08, 2022**

**1) ADMINISTRATION-**

- a) Interaction with Harrison Citizens and Employees - visits/calls/emails
- b) Worked on Day-to-Day Administration

- 2) PUBLIC SERVICES (PUBLIC WORKS/REC/PARKS) –** The month of August for Public Works consisted of us finishing ditching projects on Kimball Hill Road and resurfacing the road with gravel. We also finished ditching Summit Hill Road. We replaced damaged culverts on both roads and flushed all of the culverts for proper water flow and drainage. We also started getting the equipment ready for the upcoming winter.

Welcome Leroy Edwards to the team as a full-time employee to replace Douglas Kimball who resigned to concentrate on his own business.

- 3) CODE ENFORCEMENT –** A total of 22 building permits were issued for the month of August. 5 were for new, single-family homes. 10 Plumbing permits.

30 inspections were done during the month for a YTD total of 228. Walk-in traffic, research for realtors and phone calls as well as assisting residents w/permit applications and site plan review applications continue to keep the office busy.

- 4) RECREATION –** Summer Rec finished up with a carnival day and then a sleep over. It finished smoothly. We had a total of 92 +/- campers and staff.

Football and soccer have started at RADR. The Annual Pickleball Tournament at RADR coming soon.

- 5) FIRE DEPARTMENT –** Total Incidents in August: 27 (see attached). Year-to-Date is 250.

**Monthly Events/Details/Meetings:** August 2- Truck Checks  
August 13- WOXO Music Festival

August 20- Freedom Rally  
August 20- Training (jointly w/National Ski Patrol)  
August 23- Officer Meeting

**6) PUBLIC SAFETY-**

**ACO –**

Key Events / Topics Completed (previous month)

- Welfare issue

- Subsistence

Continuing Projects / Upcoming Events (next month)

- Continuing Education

- Hoarding concerns

**External Town Activity / Interaction / Cooperation**

Outgoing Agency Assists To: 1. CCSO

Incoming Agency Assists From: 1. CCSO

Mutual Jurisdiction Cases: 1. Naples

**Statistics for June:** 4 - Missing Animals, 4 – Dogs at Large 2 – Court Violations/Seizures/Admin, 1 – Animals left in Vehicles, 1 – Dangerous Nuisance Dog, 2 – Animal Bites/Attacks w/injury, 3 – Welfare/Abuse/Neglect, 1 – Dead/Injured/Ill Animals, 1 – Aggressive Animals, 1 – Agency Assist, 2 – Livestock/Animal Trespass, 1 – Miscellaneous, 1 Barking Dog, 1 – Kennel Inspection/Reg/Vacc Status, Total 25 incidents

**Cumberland County Sheriff's Office – Cumberland County Sheriff's Office – Report for 07/01/22 to 07/31/22.** 164 total incidents. 17 Traffic Warnings, Cases Assigned to Detective Division: Domestic Violence Related Investigation - (1 Cleared)

X. Select Board Items

Reminder Select Board Workshop September 22, 2022 No action will be taken at the meeting because it is a workshop. One topic may be supplying a brush dump.

**Motion to enter into Executive Session under 1 MRSA §405(6)(A) Personnel Matter at 7:00 pm made by S. Frank, 2<sup>nd</sup> S. Ross Approved 5-0**

XI. Executive Session – 1 MRSA §405(6)(A) Personnel Matter

**Motion to exit Executive Session made by S. Ross, 2<sup>nd</sup> S. Frank Approved 5-0**

XII. Adjournment

**Motion to Adjourn made at 8:35 pm by S. Devlin, 2<sup>nd</sup> by S. Frank, Approved 5-0**

Respectfully submitted,

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Richard Sykes Chairman

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Denise Dumont, Secretary



**PUBLIC HEARING**  
**HARRISON SELECT BOARD**  
Thursday, September 08, 2022 – 5:30PM

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- I. Call the Public Hearing to Order
- II. Automotive Junkyards:
  - A. Harrison Auto Salvage
  - B. John Campbell d.b.a. Sports Cars
- III. Close Public Hearing