



MINUTES HARRISON SELECT BOARD MEETING Thursday, November 10, 2022 – 6:00PM

All regular select board meetings are held the 2nd Thursday of each month. Meetings are recorded and posted on the Town Website and on Lake Region Television usually in 2 days.

Due to COVID-19 Public Participation is limited: Please wear a mask and practice social distancing. **Reminder to the attending public:** Select Board meetings are open to the public, but the public may not speak unless recognized by the Chair or Vice Chair only during Public Participation. Comment time is limited to 2 minutes per speaker. Matters related to personnel will not be heard or discussed.

Present: Vice Chairman Matthew Frank, Selectman Philip Devlin, Selectman Frederick Ross, Select Person Penny Bean, Town Manager Cass Newell, Public Works Director Andrew Ward, Secretary Denise Dumont,

Absent: Chair Richard Sykes

Public: LRTV, attendance sheet attached, No one on GOTO Meeting

- I. Call the Meeting to Order at 6:06 pm
- II. Pledge of Allegiance
- III. Public Participation (Non-Agenda Items) None
- IV. Adjustments to the Agenda
 - A. Front parking lot (cement abutments)

Town Manager, Cass Newell spoke about this is just a notification about people hitting and moving the cement abutments in front of the Town Office. There was discussion about possible temporary options but there will need to be a permanent solution and perhaps we can make this part of the Downtown Beautification Project. (Possible temporary solutions: planters, rebar through the cement. Long term: fencing, rebar with fence etc.)

- V. Consent Agenda
 - A. Approval of Unsigned Warrants #19 - #23 were Approved by Signature.
 - B. Approval of Select Board Minutes – October 13, 2022 & Special SB meeting November 2, 2022

Motion to Approve the Minutes of October 13, 2022 made by S. Devlin, 2nd S. Ross Approved 4-0

Motion to Approve the Special SB minutes of November 2, 2022 made by S. Devlin, 2nd by S. Bean Approved 3-0 (S. Frank abstained as he was not in attendance)

- VI. New Business
 - A. Approval of Planning Board - Matthew Carter to replace a vacancy until the end of the term 6/30/2023

PB member Colleen Dinsmore spoke on behalf of Matthew Carter that he applied and is interested in learning the Planning Board. He has also been attending meetings.

It was advertised as suggested by the Select Board and no one else has expressed interest.

Motion to Approve Matthew Carter to the Planning Board to replace a vacancy until the end of the term 6/30/2023 made by S. Devlin, 2nd by S. Bean Approved 4-0

B. ATV Policy – TM Cass Newell suggested this policy be put on hold as we have not heard from the Otisfield Trail Blazers, and we usually have them present to sign also.

S. Ross suggested we consider adding 2up or 4up side by side vehicles since they have a steering wheel instead of just handlebars.

C. Street Name Change Policy – the policy was read.

Question: Is this for all street names? It is only for Street Name Changes. Street Names are done by Code Enforcement Office when permit etc. are applied for and they are building.

Motion to update the Street Name Change Policy as written with no changes made by S. Devlin, 2nd by S. Ross Approved 4-0

VII. Old Business

VIII. Other Business

A. Reminder Winter Parking Ban goes into effect on November 15, 2022 through April 15, 2023

IX. Town Manager's Report

Town Manager's Report – November 10, 2022

1) ADMINISTRATION-

- a) Interaction with Harrison Citizens and Employees - visits/calls/emails
- b) Worked on Day-to-Day Administration
- c) New Recreation Department Manager – Briana Morris started Oct 27th
- d) New P/T Deputy Clerk – Megan Friel starting on November 15th
- e) Town Garage for Public Works on Schedule to start as soon as the ground thaws.
- f) Dam repairs: started building the gates, lower level to begin work
- g) Trunk or Treat a successful event

2) PUBLIC SERVICES (PUBLIC WORKS/REC/PARKS) – The Month of October was a busy month for Public Works as we finished getting the sand shed filled up and salt ready to go for the upcoming winter months. We also finished preparing the dump trucks and equipment for the winter.

We also continued removing down trees and branches from the edges of the road. We flushed out some culverts that were plugged from Fall leaves. We are continuously working on cleaning out our garage to get ready for the construction project in April. We thank the town for its continued support in our Public Works Team and look forward to battling the upcoming winter for the citizens of Harrison.

3) CODE ENFORCEMENT – A total of 16 building permits were issued for the month of October. YTD Total of 135. 3 were for new, single-family homes for a total of 34 for the year. 7 Plumbing permits for a YTD total of 92. 30 inspections were done during the month for a YTD total of 292.

Walk-in traffic and research continue to take up a good portion of the workday. Property tax law changes from the state along with the pending revaluation have kept the Assessor's office very busy. John is no longer able to do inspections as a result of the workload that has been placed on him.

4) RECREATION – Our new Recreation Program Director, Brianna Morris, started October 27th just in time for all the scary good time festivities for Halloween, which were a great success.

She will be hosting the first Senior Luncheon of the season on Friday, November 18th and already has a list of people wanting to attend. She will be serving Chicken Pot Pie...yum.

Brianna is also hard at work preparing and planning for Christmas in Harrison Tree Lighting on November 30th from 5:30 – 7:00pm as well as working with the Committee planning the other festivities.

5) FIRE DEPARTMENT – Total Incidents in October: 26 (see attached). Year-to-Date is 380.

Monthly Events/Details/Meetings: October 04 - Truck Checks

October 11 – Fire Department Training

October 16 – Fire Prevention Open House

October 18 – EMS Checks & Training

October 27 - Department Meeting

October 29 - Halloween Extravaganza & Trunk -or-Treat Detail

6) PUBLIC SAFETY-

ACO –

Statistics for September:

3 Missing Animals, 3 Dogs at large, 2 Court Violations/Seizures/Admin, 2 – Animal Bites/Attacks w/injury, 2 Livestock/Animal Trespass, 1 Misc, 1 Barking Dog, 1 Stray/Roaming Cats, 1 Kennel Inspection/Reg/Vacc Status, Total 16 incidents

Statistics for October:

2 Dogs at Large, 3 Animal Bites/Attacks w/injury, 2 Welfare/Abuse/Neglect, 1 Dead/Injured/Ill Animals, 5 Livestock/Animal Trespass, 1 Misc, 1 Barking Dog, 3 Stray/Roaming Cats, Total 19 incidents

Cumberland County Sheriff's Office – Cumberland County Sheriff's Office – Report for 09/01/22 to 09/30/22. 143 total incidents. 6 Traffic Citations, 38 Traffic Warnings, Cases Assigned to Detective Division: 1 & 1 cleared Assault investigation, 2 cleared Domestic Violence Related Investigation, 1 & 1 cleared Missing Person Investigation, 1 Sexual Assault Investigation, 2 Theft Investigations, 2 & 2 cleared Violation of Conditions of Release Investigations

X. Select Board Items

- A. S. Ross asked about having a separate container to separate metals like copper as it is worth \$2/lb. instead of \$.10/lb.

Public Works Director Andrew Ward said that he doesn't believe that there is enough copper etc. to make it worth separating. He also suggested that there is not enough manpower or space to take the time to separate it to be worth anything.

S. Ross said that perhaps we could have citizens separate their own.

Andrew said he still doesn't have the space and it would not create enough income make it work but would have ask the Transfer Station Staff what they see for copper etc. to see if it might be warranted.

Motion to enter Executive Session – 1 MRSA §405(6)(A) Personnel Matter at 7:25 pm made by S. Ross, 2nd S. Devlin Approved 5-0

XI. Executive Session – 1 MRSA §405(6)(A) Personnel Matter

Motion to exit Executive Session made by S. Devlin, 2nd by S. Ross Approved 4-0

XII. Adjournment

Motion to adjourn at 7:50 pm made by S. Bean, 2nd by S. Devlin Approved 4-0

Respectfully submitted,

Matthew Frank Vice Chairman

Denise Dumont, Secretary

Select Board

Nov 10, 2022 . 5:15 PM . ID: 195619517

Share Status

Access: Public

Expires: Nov 17, 2022

Shared content: Video, Transcript, Notes, Meeting info, Insession Chat

Attendees

Denise Dumont

ddumont@harrisonmaine.org

Chris s

Denise Dumont

ddumont@harrisonmaine.org

Chris s

Talk Time

Organizer

Attendees

100%

Chris s 00 mins . 0%

Denise Dumont 10 mins . 21%

Chris s 00 mins . 2%

Denise Dumont 00 mins . 0%