



## HARRISON BOARD OF SELECTMEN MEETING

Thursday, December 10, 2020 – 6:00P.M.

### Minutes

1. Pledge of Allegiance

2. Call the Meeting to Order

3. Public Participation (Non-Agenda Items)

A) Peter Wright -President Bridgton Hospital

Peter spoke on the Coronavirus. It is at its highest level since it began. 400 cases a day in Maine some due to more testing but not all. 2-3 cases in Bridgton right now and evaluating 3 additional cases being evaluated on whether they can care for them here. Peter stressed best things you can do right now is: Use Masks, Wash Hands, Social Distance, Limit your social circles for now.

They have procedures in place for vaccine. They will be stored at CMMC and Bates College lab because they are the only ones that have the proper freezers. Health Care Workers then long-term Health Care Facilities will get vaccines first. First responders are in the mix in what they are calling vaccination plan 1B. Eventually the general public will be able to get them but probably not until late Spring.

The Hospital has started doing an update meeting once a month and if any of the Select Board would like to participate, they would be welcome. Just email him and he will send the information to join virtually.

4. Approval of Unsigned Warrants #21 - #24 Approved by signature

5. Approval of Minutes – November 12, 2020

**Motion to Approve the Minutes from November 12, 2020 made by S. Laplante 2<sup>nd</sup> S. Bean. Approved 5-0**

6. Old Business

A) 2021-22 Budget Schedule finalize

**Motion to Approve the 2021-22 Budget Schedule by S. Dumont, 2<sup>nd</sup> S. Bean. Approved 5-0**

7. New Business

A) Lions Club Texas Hold 'Em letter

**Motion to authorize the clerk to write a letter for Lions Club Texas Hold 'Em for calendar year 2021 by S. Laplante, 2<sup>nd</sup> S. Bean Approved 4-0 S. Frank abstained.**

8. Manager's Report

## Town Manager's Report – December 10, 2020

### 1) ADMINISTRATION-

- a) Interaction with Harrison Citizens and Employees - visits/calls/emails
- b) Worked on Day-to-Day Administration
- c) Working on Employee Evaluations

2) **PUBLIC SERVICES (PUBLIC WORKS/REC/PARKS)** – The public works crew is still busy working on winter prep and making sure culverts are open. With the recent storm we have some tree clean up to do. The rec department is busy decorating Crystal Lake Park for Christmas and the senior meal deliveries have gone from 8 people to 20 this past week. The parks have been winterized and cleanup is ongoing as weather permits. The transfer station is extremely busy as it has been all summer. Maybe we have more full-time residents or more remodeling going on? The trash seems to be filling up quickly for this time of year. The metal pile is going to be hauled off in the next couple of weeks to make room for winter. That is about it for now.

3) **FIRE DEPARTMENT** – Many changes have been taking place here at the Fire Department. We have promoted Aaron Haslet to Captain, Tim Pellerin to Division Chief-Operations, changed DC Andrews to Deputy Chief- Maintenance, and DC Sessions to Deputy Chief-Training. My office has been moved upstairs along with EMA and my old office has become an operations office for the other department officers to use.

There were 30 calls (see sheet) Apparatus check 11/3, Department Training 11/10 (Mayday) 11/17 (Search & Rescue). Officer's meeting 11/23, Department Meeting 11/24.

As of today (12/2/2020) the department is at 336 calls with the month of December still left in the year. This breaks our previous record for most calls which was last year with 325.

4) **CODE ENFORCEMENT** – November 20 through December 4<sup>th</sup> \$1,277 worth of permits issued the last 2 weeks, another \$532.50 in plumbing permits. Total yearly plumbing fees collected \$19,475 with the State of Maine's share coming to \$4,868.75 **Net fees** for the town is \$14,736.25.

**Total net fees** (Building and plumbing combined) are \$44,173.77

5) **SOLID WASTE/TRANSFER STATION** – The transfer station had 2343 visits in November. We shipped 29,000 lbs. of recyclables with an average contamination rate of 2%. 173,820 lbs. of household waste, 3858 lbs. of electronics and 3 trailers of scrap metal. West Paris Metal removed freon from 52 units.

As we head into winter demo loads should start to decrease but it seems people are still cleaning, and a lot of construction work is still going on.

We have sand available for our Citizens - Limit is two five-gallon pails per vehicle.

6) **RECREATION** – Kayla attended the meeting and gave her report. We have gone from 8 deliveries to 20 deliveries to our seniors in the community. It was very heartwarming to see everyone each week. We are looking forward to delivering more meals and activities!

Crystal Lake Park is all decorated and lit up. It is looking quite festive. A big thanks to Randy Gazza, Deb Gary, Brian Nile and Q-Team

Santa Express will be on Saturday, December 19<sup>th</sup> starting at 5 pm. Santa will make his way through Harrison on a fire truck. We are taking registrations from families in Harrison to help develop a route to take Santa. So far, we have had a really great response from the community!

Recreation is currently organizing and planning the 5th Annual Family Ice Fishing Derby that is to be hold on Saturday, February 27th on Long Lake.

All sports are currently on hold.

## 7) PUBLIC SAFETY-

**ACO** – 13 calls in November some are revisits for follow ups or other issues with same call.

1 request to Assist Law with a goose (not available)

1 found dog (was not immediately available, made arrangements) owner was later located

1 report for cat bitten from unknown source requiring 4-month quarantine of cat

1 animal trespass

1 attempt servicing for trespass, warning issued for trespass

1 dog bite

1 issue with neighbors' dogs requesting advice

1 quarantine placement for cat for 45 days

1 attempt to issue quarantine for 4-month, male cat not cooperative, was finally able to be placed in quarantine.

1 animal trespass

**Cumberland County Sheriff's Office** – 243 total incidents 10/1/20 to 10/31/20

1 death investigation, 1 disorderly conduct, 1 Sexual Assault, 1 theft investigation  
Traffic Citations Report – 5

**Cumberland County Sheriff's Office** – 137 total incidents 11/1/20 to 11/30/20

Assigned to Detective Division – 1 Assault Investigation cleared, 1 Burglary Investigation, 3 Domestic Relations Investigations, 1 cleared Death Investigation, Traffic Citations Report – 2, Warnings 7

## 8) ON-GOING PROJECTS

A) Budget Preparations

B) Rescue Equipment Update

C) New phone system Update

D) Broadband Committee Update (200 +/- surveys completed)

E) Employees Melissa and Denise participated in Active Threat Webinar. I also joined for ¾ hr. Something else we now must think about being prepared for.

## 9. Other Business

A) Future Vision 2030

We started the conversation earlier in the year about what is our vision for the future and then with the pandemic etc. it was put on the back shelf. Since last January 120 more people have been added to our community with new homes. This can have a big impact. With all the building going on I want to start the conversation of what will the growth in 10 years look like. How will this affect future services? What is the impact of cost and delivery of these services? How are we going to handle the cost, what might the infrastructure look like? What is going to be the biggest impact? I want you to start to think about this. I will have the Board give input as well as employees and citizens. I

just want you to start thinking about it now. I am coming up with some questions to get you started.

10. Adjourn

**Motion to Adjourn at 7:20 pm made by S. Dumont, 2<sup>nd</sup> S. Laplante Approved 5-0**

Respectfully submitted,

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Matthew Frank, Chairman

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Denise Dumont, Secretary

# Select Board

Dec 10, 2020 . 5:52 PM . ID: 195619517

**Access:** Public

**Expires:** Dec 17, 2020

**Shared content:** Video, Transcript, Notes, Meeting info

## Attendees

Denise Dumont

[ddumont@harrisonmaine.org](mailto:ddumont@harrisonmaine.org)

Wayne Rivet

Denise Dumont

[ddumont@harrisonmaine.org](mailto:ddumont@harrisonmaine.org)

Wayne Rivet

Peter J. Wright, FACHE

[wrightpe@cmhc.org](mailto:wrightpe@cmhc.org)

## Talk Time

### Organizer

68%

### Attendees

32%

### Denise Dumont

52 mins . 66%

### Peter J. Wright, FACHE

24 mins . 31%

### Wayne Rivet

00 mins . 0%

### Wayne Rivet

00 mins . 0%

### Denise Dumont

00 mins . 0%